



Minutes of Strategic Planning and Allocation of Resources Committee

Held on March 9, 2017

Held in Building 6, Room 6-202

Chair:

Kate Williams Browne

Members Present:

Luis Escobar, Mike Fitzgerald, Kathy Fitzpatrick, Nina Floro, Chris Gibson, Filipp Gleyzer, Michelle Hawkins, Aaron McVean, Christine Roumbanis, Gabe Saucedo, Linda Whitten

Members Absent:

Wissem Bennani, Eric Brenner, Eloisa Briones, Jose Cartagena, Nena Darwin, Angélica Garcia, Melissa Komadina, Barbara Lamson, Evan Leach, Karen Wong, Soodi Zamani

Guests Present:

Dainen Boscary (Sustainability Coordinator), Carla Grandy (Professor of Earth Sciences), Cheri Jones (Consultant)

Resource:

Belinda Chan (Recorder), Zahra Mojtahedi

1. GENERAL FUNCTIONS

1.1. Call to Order

Eloisa Briones called the regular meeting to order at 2:17 p.m.

2. ACTION ITEMS

2.1. Approve Agenda

Due to lack of a quorum, no action was taken.

2.2. Approve Minutes

Due to lack of a quorum, no action was taken.

3. DISCUSSION/ REPORT

3.1. SPOL Demo

Cheri Jones, former Interim Dean of Planning, Research, and Institutional Effectiveness (PRIE) and current Consultant for the PRIE, presented demo of Strategic Planning Online (SPOL). SPOL, a cloud base tool, will be used to centralize all evidence for accreditation and help integrate District Strategic and/or Institutional Goals process for program review, planning, and resource allocation through the three modules listed below:

Program Review & Accreditation Module: To input Comprehensive Program Review (CPR), Annual Program Plan (APP), Administrative Leadership and Unit Review (ALUR), and accreditation self-evaluation.

Planning Module: To input action plans or objectives and resources requests.

Budget Review: To be used by the Administrative Services Department to recommend resource requests and review budget.

SPOL modules include approval chains and feedback mechanisms, where requestors will be able to see the status of their request.

Currently, SPOL included standards of Accrediting Commission for Community and Junior Colleges (ACCJC). In the future, it may include accreditation standards for Commission on Accreditation for Respiratory Care (CoARC) and Accreditation Council for Business Schools and Programs (ACBSP).

SPOL is up and running and has launched its first training session yesterday, March 8, 2017. All interested parties and APP users are highly encouraged to attend one of the SPOL training sessions.

3.2. Climate Action Plan (CAP)

Dainen Boscary and Carla Grandy, representatives of Sustainability Ambassador Network (SAN) provided the Committee an update about the Climate Action Plan. To reduce carbon footprint, Skyline College is recommended to reduce greenhouse gas inventory and become climate neutral by 2050. See Appendix I for presentation slides.

Some recommendations written in the action plan included:

- To provide more electric vehicle (EV) charging stations
- To expand shuttle services (hours and frequencies)
- To install wind circulation
- To expand carpool services

Some comments from the Committee:

- Student and Employee Commute emissions is not easy to reduce due to Skyline College's location.
- The hybrid or electric car are not affordable to students.
- Scheduling management will help reduce the emissions.

Boscary and Grandy thanked the Committee for the comments. The Climate Action Plan (CAP) will be available online for review and comment in mid-April.

4. NEXT REGULAR MEETING

Next regular meeting will be held on Thursday, March 30, 2017 at 2:10 p.m. in Room 6-203.

5. ADJOURNMENT

There being no further business, the meeting was adjourned at 3:15 p.m.

Minutes were approved by Members on March 30, 2017.