



Minutes of Strategic Planning and Allocation of Resources Committee
Held on January 28, 2016
Building 6, Room 6-203

Chairs:

Eloisa Briones, Aaron McVean

Members Present:

Wissem Bennani, Eric Brenner, Luis Escobar, Kathleen Feinblum, Mike Fitzgerald, Kathy Fitzpatrick, Nina Floro, Angélica Garcia, Flipp Gleyzer, Michelle Hawkins, Barbara Lamson, Evan Leach, David Martinez, Sarah Perkins, Linda Whitten, Soodi Zamani

Members Absent:

Kate Williams Browne, Chris Gibson, Jonathan Gonzalez, Mary Gutierrez, Melissa Komadina, Dino Nomicos, Jesse Raskin

Guest:

Regina Stanback Stroud (College President)

Linda Whitten's ACCT 131 students:

Mohamed Ahamed Ali, Seng Bu Aung, Andy Y. Chan, Kathering W. Chan, Henrianna S. Chung, Kristianna S. Chung, Victoria Dumaguing, Margaret Feldman, Minh S. Ho, Nikhil Prasad, Victor Nwaopara

Resource:

Judy Hutchinson (Recorder), Zahra Mojtahedi, Belinda Chan (Recorder)

1. GENERAL FUNCTIONS

1.1 Call to Order

Aaron McVean called the regular meeting to order at 2:15 p.m.

1.2 Approval of Agenda

Linda Whitten made a motion and seconded by Soodi Zamani to approve January 28, 2016 Agenda as written. Motion carried unanimously.

1.3 Approval of Minutes

Evan Leach made a motion and seconded by Barbara Lamson to approve October 29, 2015 Minutes as written. No changes made. One abstention made. Motion carried unanimously.

Sarah Perkins made a motion and seconded by Luis Escobar to approve December 10, 2015 Minutes as written. No changes made. One abstention made. Motion carried unanimously.

2. REPORTS/ DISCUSSIONS

2.1 Update on Governor's Budget

Highlights on the Governor's Budget included:



- Skyline College's funding is not based on FTES, but FTES remains in the calculation for categorical and other program funding sources.
- Recession may occur due to a huge drop in stock markets recently while unemployment rate remained unchanged. The Committee is encouraged to be attentive to the economy and stock markets as the top tax payers derive much of their incomes from capital gains.
- One-time funding may be decreased to the drop in Dow Jones Industrial Average.
- Further update will be available after the Governor's budget revision in May.

2.2 2016/17 Tentative Budget Scenarios

The 2016/17 Tentative Budget Scenarios were tabled. See Appendix I for details.

Eloisa Briones presented three tentative budget scenarios for 2016/17.

Linda Whitten made a motion, which was seconded by Eric Brenner to move the 2016/17 Tentative Budget Scenarios as an action item. Motion carried unanimously.

Members were in favor to scenario cases 2 and 3 as listed in page 4 and 5. A motion was made by Linda Whitten and seconded by Eric Brenner to recommend scenario case 2 with two hiring options of 5 Full Time Faculty, 2 Classified, and either 1 or 1.5 Administrator/Management or case 3 be adopted by the President. Motion carried unanimously.

President Stanback Stroud appreciated SPARC members for the recommendation.

2.3 Planning and Resource Allocation Cycle

Planning and Resource Allocation Cycle was created to allow members and the college community a better understanding of Skyline College's annual planning and budget cycle, which multi-year integrated process between academic review and planning and resource allocation. The model will be presented to other committees to collect feedback. The document was colored differently to highlight the year of action to be taken. (Yellow for FY 2015/16, Red for FY 2016/17, Burgundy for FY 2017/18)

See Appendix II for detail.

3. Announcement

3.1 CCSSE Survey

Members were reminded that the CCSSE Survey will be administered in Spring 2016. Selected classes will be given a three-week timeframe to choose when to administer the survey. Information to follow.

4. NEXT REGULAR MEETING

Next regular meeting will be held on Thursday, February 11, 2016 at 2:10 p.m. in Room 6-203.

5. ADJOURNMENT

There being no further business, the meeting was adjourned at 3:56 p.m.

Minutes were approved on March 24, 2016.