



Minutes of Strategic Planning and Allocation of Resources Committee Agenda
Held on April 9, 2015
Building Six, Room 6-203

Co-Chair:

Eloisa Briones

Members Present:

Carsbia Anderson, Eric Brenner, Rick Escalambre, Kathleen Feinblum, Mike Fitzgerald, Kathy Fitzpatrick, Angelica Garcia, Chris Gibson, Mary Gutierrez, Michelle Hawkins, Barbara Lamson, Evan Leach, Sarah Perkins, Jesse Raskin, Linda Whitten

Members Absent:

Wissem Bennani, Kate Browne, Davante Cade, Carla Campillo, Aaron McVean, Dino Nomicos, Soodi Zamani

Guest Present:

Kathy Blackwood, Filipp Gleyzer, Mousa Ghanna, Raymond Jones, Regina Stanback-Stroud, seven of Linda Whitten's accounting students

Resource:

Karen Wong (Recorder)

1. GENERAL FUNCTIONS

1.1 Call to Order

Eloisa Briones called the regular meeting to order at 2:15 p.m.

1.2 Approval of Agenda

A motion was made by Michelle Hawkins and seconded by Barbara Lamson to approve the April 9, 2015 agenda as written. No change was made. Motion carried unanimously.

1.3 Approval of Minutes

A motion was made by Mike Fitzgerald and seconded by Chris Gibson to approve the March 19, 2015 minutes. Motion carried unanimously.

2. ACTION ITEMS

Background: Karen Wong presented the Institutional Effectiveness Partnership Initiative. The goal of this State Chancellor's Office initiative is to advance college's institutional effectiveness to effectively serve students and reduce accreditation sanctions.

Prompted by two Senate bills, it requires the creation of a goals Framework of Indicators (SB860) and provides for the funding of an Institutional Effectiveness division within the State Chancellor's office (SB852) to oversee the development and operation of a comprehensive technical assistance program to

further student success, including resources for professional development, and coaching and seed monies to address a campus' identified area in need of improvement.

To receive SSSP funds, by June 15, all colleges are required to adopt the Framework of Indicators, which focuses on four areas-- student performance and outcomes, accreditation status, fiscal viability, and programmatic compliance with State and Federal Guidelines, and adopt goals for four of the measures. The remaining fourteen goals will be deliberated over and recommended by the Institutional Effectiveness committee to college committees for the ultimate approval of the College Governance Council by May 30, 2016. The Institutional Effectiveness website can be accessed at <https://misweb.cccco.edu/ie/DistrictSelect.aspx>

Discussion centered on the consequences of not meeting benchmarks, the impact of the new resource allocation model on college goals/ student success, and the indicators' accuracy as defined by the Chancellor's Office, particularly of CTE programs. Discussion eventually led to the following:

2.1 Approval to adopt the Institutional Effectiveness Framework Indicators

A motion was made by Rick Escalambre and seconded by Mary Gutierrez for SPARC to recommend to the CGC to adopt the Institutional Effectiveness Framework. Motion carried unanimously.

2.2 Approval to establish 70% course completion goal for Academic Year 2015/16 and "Reaffirmed/ No Action" Accreditation Status

A motion was made by Kathy Fitzpatrick and seconded by Rick Escalambre for SPARC to recommend to the CGC to establish the 70% course completion goal for Academic Year 2015/16, "Reaffirmed/ No Action" Accreditation Status, and the two goals set by the District for "Fund Balance" and Audit Findings." Motion carried unanimously.

3. REPORTS/ DISCUSSIONS

3.1 Budget Update

At the request of the SPARC members, Executive Vice Chancellor Kathy Blackwood and President Regina Stanback- Stroud joined Vice President of Administrative Services Eloisa Briones to address questions and concerns pertaining to the budget and anticipated deficit after 2015/16.

Kathy presented an updated set of budget assumptions that positively change the District budget projections. Updated assumptions are the following: including total compensation in the formula, shifting expenditures related to capital outlay projects to the bond, reducing the allocation for the Innovation Fund in the allocation model, and accounting for increases in SSSP and Student Equity funding from the state. Thus while projected expenditures still will exceed revenue increases in 2016/ 17 and 2017/18, the potential deficit will not be as large as originally predicted. Kathy reminded SPARC that changes are possible between now and the time the state budget is finalized in May, and that the District would not change allocations mid-year once they allocate funds.

Eloisa and Regina spoke to Skyline College's particular circumstances and committee concerns. Eloisa presented a revised three year budget projection that accounts for the budget assumptions. The College is okay in 2014-2015, but by 2016-2017 will be running a deficit. Factors specific to the college that have an impact include shifting salaries from temporary Prop 30 funding to the general fund, weathering



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the decisions that were made when FTES was central to the resource allocation model, responding to emergencies that come up (e.g., catastrophic leave, vacation payouts), and wrapping up Measure G funding.

The District and College are of the position to not lay off employees. Rather, the College will continue to seek additional revenues and look for cost savings, such as not replacing all vacated positions. The College also will do its best to serve the community as an open access institution.

4. ANNOUNCEMENT

District Strategy Planning Forum will be on Tuesday, May 5, 2015, 2:30 p.m., Room 6-202.

5. NEXT REGULAR MEETING

The next regular meeting will be held on Thursday, April 30, 2015 at 2:10 p.m. in Room 6-203.

6. ADJOURNMENT

There being no further business, the meeting was adjourned at 4:23 p.m.

Minutes was approved by Members on April 30, 2015.