



Improvement Platform: Logging In & Navigation Overview

This guide will help you to login to the Improvement Platform and become familiar with its interface.

If you have questions about how to access and use the Platform, assessing SLOs, and/or program review, please contact Karen Wong:

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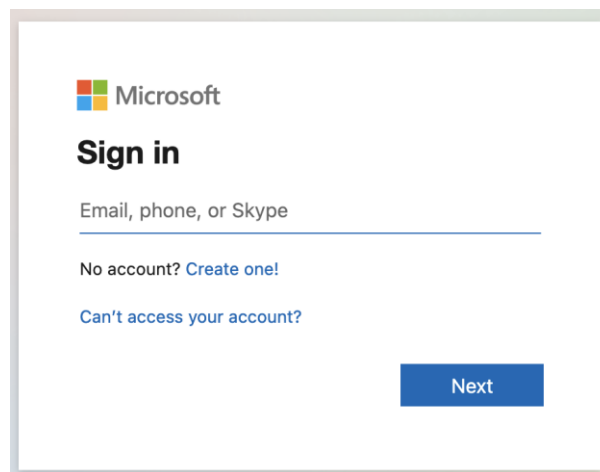
Logging in to Improve

1. Go to [the SMCCCD Platform log-in page \(https://solutions.nuventive.com/\)](https://solutions.nuventive.com/) and click Sign In at the top right corner.



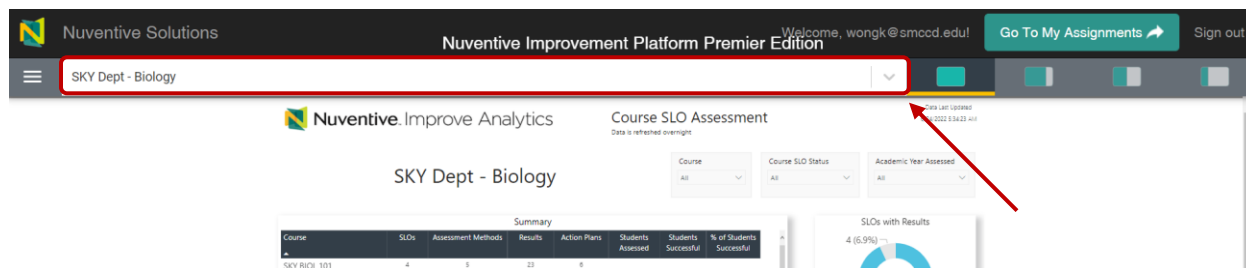
2. Log in with your district email address and your email password, if your account doesn't automatically login.

If you have trouble accessing your Platform account, please contact Karen Wong at wongk@smccd.edu . A user account needs to have been approved by your dean.

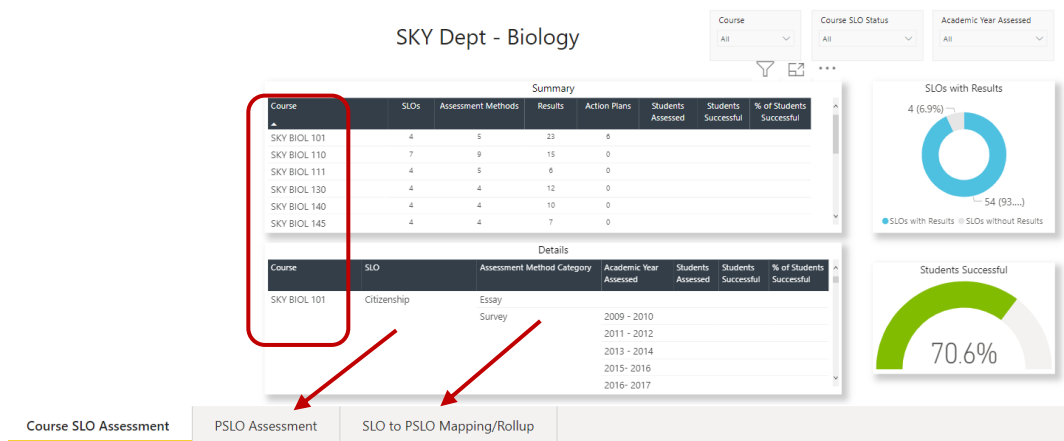


Navigation Overview

1. Once you're logged in, you can choose the unit you want to work in from the drop down at the top of the screen. If you only have one option up there, you don't need to select anything from that drop down.

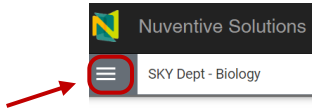


2. The home page of each unit features dashboards which provide an overview of the SLO assessment status of your unit. For the 'Course SLO Assessment' tab, you can click an individual course from the top table to see an overview of only that course in the lower table. You can also click on the 'PSLO Assessment' and 'SLO to PSLO Mapping/Rollup' tabs at the bottom to see the PSLO assessment status and results, as well as PSLO results in which course level SLO results roll up respectively.

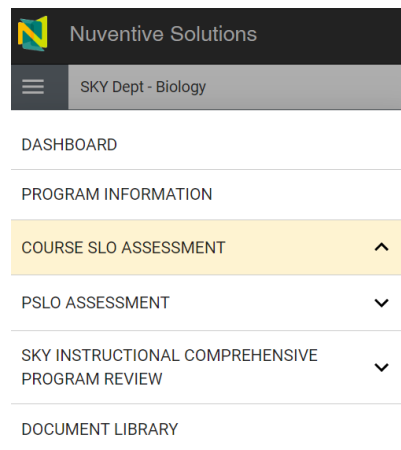




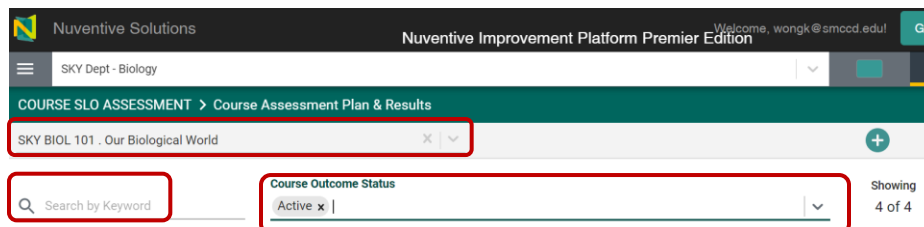
3. Navigate to the different parts of the Platform by clicking on the hamburger icon, or three horizontal lines, at the top left corner to display the navigation menu on the left.

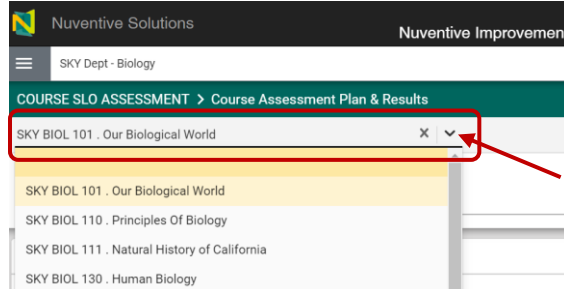


4. You can navigate to the different parts of the Platform through the navigation menu below. For example, if you want to start entering your SLO results for a course, you can click on 'Course SLO Assessment,' and then choose 'Course Assessment Plan & Results.'

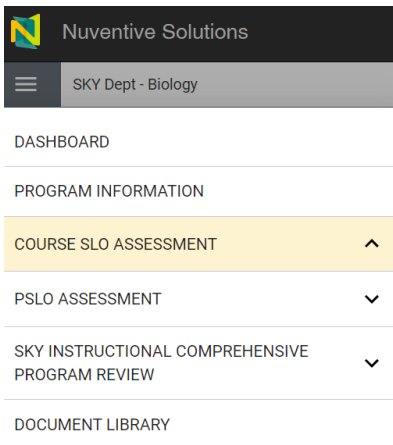
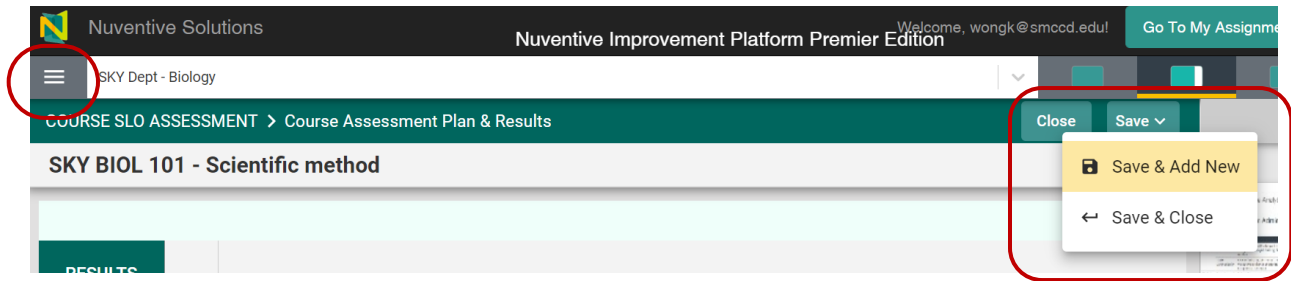


5. As you navigate through the different areas of the Platform, use the drop downs, search bars, and filters at the top of different pages to more easily navigate and find what you're looking for.





- As you work within the Platform, we recommend *not* using the back button in your browser to return to where you were. It works better to use the Close button at the top right, or to save your entries with the 'Save' button or short-cuts via the arrow to the right of the 'Save' button. You also can navigate with the hamburger icon in the upper-left hand corner.



- If there are documents related to the page you're on, you can easily reference them in the windows to the right. Use the screen control icons at the top right to make those documents bigger and easier to read, or collapse them if they're in your way. Double click on the document that you'd like to view and reference.

You also can filter which docs to view with the inverted triangle at the top.

