

SEED Committee Meeting

April 24, 2012

Meeting Notes

Attendance: Nohel Corral, Andy Davis, Nina Floro, David Hasson, Lucia Lachmayr, Jessica Lopez, Richard Lopez, Vanson Nguyen
Facilitators: Nohel Corral, David Hasson, Lucia Lachmayr and Vanson Nguyen
Recorder: Sherrie Prasad

Welcome and Agenda Review

- Lucia welcomed the group and everyone introduced themselves.
- Nohel reviewed the meeting's agenda with the group.

Retreat Dates/Participants

1st Day:

Date: **Friday, August 24th, 2012**

Time: 12pm – 5pm

Location: Room 6202-06

- Lunch will be provided
- Set up Friday night for Saturday

2nd Day:

Date: **Saturday, August 25th, 2012**

Time: 8:30am – 4:30pm

Location: Room 6202-06

- Breakfast and Lunch will be provided

Purpose of the Retreat:

1. What's our vision? Where do we want to be in the next 3-5 years?
2. What are the barriers we are facing?
3. What are the strategies on addressing these barriers?

Stakeholders to invite to the retreat

<p align="center"><u>Hiring/Diversity</u></p> <ol style="list-style-type: none"> 1. Debbie Carrington or 2. Harry Joel 3. All Skyline College Deans (7) 4. Union President (3) 	<p align="center"><u>Communications</u></p> <ol style="list-style-type: none"> 1. Cherie Napier 2. Kenny Gonzalez 3. Carlos Romero 4. Regina Morrison 5. William Watson 6. Anjana Richards 	<p align="center"><u>Resources to Succeed</u></p> <ol style="list-style-type: none"> 1. Student Government (2 senators) 2. 2 executive members 3. Jim Petromilli 4. Ira Lau 5. Kamala Bucceri 6. Richard Inokuchi 7. Jose Nunez
<p align="center"><u>Curriculum and Pedagogy</u></p> <ol style="list-style-type: none"> 1. Nick Kapp 2. Jackie Escobar 3. Stephen Fredricks 4. Evan Leach 5. Christine Roumbanis 6. Pat Deamer 7. Cindy Moss 	<p align="center"><u>Student Support Services</u></p> <ol style="list-style-type: none"> 1. Crystal Shataya 2. EOPS/CalWorks/DSPS/A&R 3. Transfer Center, Career Center 4. Maggie Baez 	<p align="center"><u>Community Connections</u></p> <ol style="list-style-type: none"> 1. VP & Principals from SSFHS & Jefferson HS (4) 2. Counselors (2) 3. SMCCD Foundation Director 4. Members of Board 5. President's Council 6. Liz Gaudet
<p align="center"><u>Global</u></p> <ol style="list-style-type: none"> 1. Institutional Researchers 2. SEED Committee 3. Singhshiri 		

May Meeting Date

May 22nd meeting will conflict with finals week.

Next meeting will be Thursday, May 17th at 2pm – 4pm.

Sub-Committee Report Backs

Student Support Services (Andy)

- Pre-assessment and Post-assessment surveys are completed
- 420 students took the survey. 290 were from high schools and rest were from the general public
- 371 students completed the post-assessment surveys
- Goal is to survey 600 students
- There are 10 questions on the surveys
 - Some of the questions are:
 - Which high school are you from?
 - How do they prepare for their placement tests? Or other prep classes?
 - How many years of English did you take?
 - What was your grade in English and Math classes?
 - How are they prepared for placement tests?
 - What factors were affecting their preparation? Some of the answers were: Lack of preparation, lack of sleep, high noise level etc.
 - Do you understand your placement results?

Comments from group:

- Nohel – Are the assessments tied to student G numbers?
- Andy – Yes, they are

Curriculum and Pedagogy (David H.)

- Received feedback on data from David Ulate. 1/3 of students are not taking classes before being placed into statistics classes
- Some students take Pysch 171 instead of statistics classes
- David is currently working on curriculum development
- There's a need for diversity for STEM majors rather than stat majors
- Connect with student resources on availability of calculators and computers for math courses
- Look at impact of online courses in reference to computers (availability etc)
 - Have open labs
 - Students may not do their homework because they don't have access to computers. What support can we bring to students?
 - Psych 171 is a cheaper class to take and requires no computer
 - Online classes require graphic calculators and online access

- Provide peer tutoring for accelerated stat path students
- Considering creating videos for tutoring for some math courses

Hiring (Nina and Lucia)

- Asked for feedback on survey from Debbie Carrington
 - Survey will be completely anonymous
 - There are some sensitive information on the survey
- Comments from group:
- Nohel – Was there any questions on how hiring committee recommends candidates for final interviews?
 - Lucia – Yes, there is a question on the survey on this topic – How satisfied were you with the selection of final candidates?

Resources to Succeed (Richard)

- Stephen Fredricks agreed to do the survey in his class
- Survey will also be administered with the Learning Center students

Community Connections (Nohel)

- Gathered information/data on outreach for the past 7 years
 - Fall 2009 had a drop in events because of defunding of outreach positions
 - There were a lot of changes
 - Looking into insights at the retreat
 - 2006 - 2008 – There were lots of outreach events
 - Created a survey for high school students
 - In process of creating a survey for high school administrators and staff
 - Survey will be administered mid-May
- Comments from group:
- Vanson – There's a transfer event to HS in May
 - Vanson could bring some surveys to Jefferson High School since he will be at the transfer outreach event
- Donna Kaplan does some outreach

Communications (Vanson)

- Created two surveys: faculty and students
- Survey will be included in the Skyline Shines

- Colleagues have agreed to administer student surveys in their classes
- Added some scholarships questions to the survey

Next Steps

- Have some data available for the next committee meeting
- Stakeholders invite list needs to be finalized
- Work with sub-committee members on how to present your findings at the retreat