

**Minutes of Stewardship for Equity, Equal Employment and Diversity (SEEED) Committee**  
**Held on November 24, 2015**  
**Building 6, Room 6-203**

**Tri-Chairpersons:**

Angélica Garcia, Lucia Lachmayr

**Members Present:**

Amory Cariadus, Nina Floro, Ricardo Flores, Victoria Goncalvez, Nathan Jones, Jessica Lopez, Miku Mendoza, Patricia Mendoza, Nathaniel Nevado, David Reed, Tammy Robinson, Michael Stokes, Marisa Thigpen, Chad Thompson, Karen Wong

**Members Absent:**

Wissem Bennani, Serena Chu-Mraz, Luis Escobar, Marlon Gaytan, Raymond Jones, Aaron McVean, Nadia Tariq, Phillip Williams, Lavinia Zanassi

**Resource:**

Belinda Chan (Recorder), Zahra Mojtabahedi

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## 1. GENERAL FUNCTIONS

### 1.1 Call to Order

Angelica Garcia called the meeting to order at 2:15 p.m.

### 1.2 Approval of Agenda

A motion was made by Tammy Robinson and seconded by David Reed to approve the November 24, 2015 agenda. Motion carried unanimously.

### 1.3 Approval of Minutes

A motion was made by Lucia Lachmayr and seconded by Tammy Robinson to approve the October 27, 2015 minutes with minor edit request. Motion carried unanimously.

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## 2. DISCUSSION/ REPORT

### 2.1 The Learning Community Survey

Lucia Lachmayr and David Reed presented the Learning Community survey result. See Appendix I for details.

Some of the highlights included:

- 69% of the respondents did not use the Learning Center for tutoring
- Reasons of not using the Learning Center:
  - o 25% stated lack of time
  - o 22.6% stated that they do not need help in class
  - o 19% were unaware of the Learning Center or its services

Reed suggested to investigate the success and retention rates of those who stated that they did not need help in class.



## Approved Minutes

### 2.2 Student Equity Plan Draft

The Student Equity Plan (SEP) is to be reviewed annually. The 2015 SEP draft is to be submitted to the College Governance Council by December 2, 2015 and to the Board by December 9, 2015. Members were invited to review and comment for content change. Some comments were submitted prior to and during the meeting.

### 3. ACTION ITEM(S)

#### 3.1 Recommendation of Student Equity Plan to College Governance Council for review

Karen Wong moved a motion, which was seconded by Tammy Robinson to recommend Student Equity Plan (SEP) to College Governance Council (CGC) then to the Board for review.

### 4. NEXT REGULAR MEETING

Next meeting will be held on Tuesday, January 26, 2016 from 2:10 p.m. to 4:00 p.m. in Room 6-203.

### 5. ADJOURNMENT

There being no further business, the meeting was adjourned at 3:16 p.m.

**Minutes were approved on January 26, 2016.**