



**Minutes of Stewardship for Equity, Equal Employment and Diversity (SEED) Committee
Held on October 27, 2015
Building 6, Room 6-203**

Tri-Chairpersons:

Angélica García, Lucia Lachmayr, Aaron McVean

Members Present:

Amory Cariadus, Serena Chu-Mraz, Nina Floro, Ricardo Flores, Luis Escobar, Marlon Gaytan, Victoria Goncalvez, Nathan Jones, Miku Mendoza, Patricia Mendoza, Nathaniel Nevado, David Reed, Michael Stokes, Nadia Tariq, Marisa Thigpen, Chad Thompson, Phillip Williams, Karen Wong

Members Absent:

Wissem Bennani, Raymond Jones, Jessica Lopez, Tammy Robinson, Lavinia Zanassi

Resource:

Belinda Chan (Recorder), Zahra Mojtahedi

1. GENERAL FUNCTIONS

1.1 Call to Order

Angelica Garcia called the meeting to order at 2:12 p.m.

1.2 Approval of Agenda

Victoria Goncalvez made a request to add new item to the agenda. A motion was made by Aaron McVean and seconded by Michael Stokes to approve the October 27, 2015 agenda as amended. Motion carried unanimously.

1.3 Approval of Minutes

A motion was made by Ricardo Flores and seconded by Nadia Tariq to approve the September 22, 2015 minutes as written. Motion carried unanimously.

1.4 Mission, Vision, Values Review and Recommendation

Revised Mission, Vision, and Values were distributed and review and Members refined words in the Values section. Original changes are colored in red and SEED Members' recommendations are colored in blue. See Appendix I.

Members adopted the changes and made a motion by Karen Wong and seconded by Lucia Lachmayr to recommend Mission, Vision, Values to Strategic Planning and Resource of Allocation Committee (SPARC) for review. Motion carried unanimously.

2. DISCUSSION/ REPORT

2.1 Strengthening Student Success Conference Debrief

A number of administrators, faculty, and staff presented at the Strengthening Student Success Conference in Oakland on October 7 – 9, 2015. Four groups presented.



Leadership Role on campus: Addressing the issue of current leadership role diversity with the data conducted at Skyline College, which was shared at the last SEEED meeting. This group presented on Friday morning (8:30 a.m.) prior to the post-discussion session, but they had roomful of audience interested in the topic.

Kababayan: Creating a pipeline of educational system from middle school linking to college

CIPHER: Introducing the idea that students can be teachers in teaching their peers

Spark Point: Skyline College is being shown as the role model by the State to help other community college by setting up their Spark Point Centers.

2.2 Student Support Work Team: Next Steps

Based on the TLC usage survey result (from the last meeting), David Reed and Lucia Lachmayr highlighted the following:

- 22% of students stated that they do not need tutoring
- Some stated they have lack of time or the TLC hours do not match their availability
- Some stated that they are unaware of TLC

Some recommendations included:

- Investigate the Success Rate of the 22% students who did not need tutoring
- Extend TLC hours of operation
- More promotion about TLC

2.3 Added Business Item

Victoria Goncalvez replicated the campus-wide survey and conducted a simpler version of the survey to ASSC students. She received 16 responses and shared the results of her findings to the Committee. Garcia, on behalf of the SEEED, thanked Goncalvez for her effort and sharing.

See Appendix II for the survey questions and results.

2.4 Furthering Implementation of the Comprehensive Diversity Framework (CDF)

Comments, collected from Members about furthering implementation of the Comprehensive Diversity Framework, included:

- To propose an action item to include the conversation in new faculty/ staff orientation
- To find out the reason why people would or would not pursue for leadership

See the existing Comprehensive Diversity Framework or Appendix III for more information.

3. ANNOUNCEMENT

Campus Forum: Skyline Promise

Skyline College is scheduled to host a Campus Forum to discuss about Skyline Promise to be presented by President Stanback Stroud on Tuesday, November 17, 2015 from 2:00 p.m. to 3:30 p.m. in Room 6-202 to 6-206. All faculty and staff are encouraged to attend.



Spring Skyline College Student Success Conference

Skyline College will be hosting its first Student Success Conference in Spring 2016, tentatively to be held on a Friday in mid-April. It will be joint-divisional meetings with invitations to colleagues from the District and sister colleges. All administrators, Faculty, and Staff are highly encouraged to participate. Detail to follow.

Lee Mun Wah: What We Do Not See: Exploring What We Leave at the Door

10 to 12 slots remains available. Employees are encouraged to register at the earliest convenience.

4. NEXT REGULAR MEETING

Next meeting will be held on Tuesday, November 24, 2015 from 2:10 p.m. to 4:00 p.m. in Room 6-203.

5. ADJOURNMENT

There being no further business, the meeting was adjourned at 3:59 p.m.