

Skyline College
Respiratory Therapy Program Community College Advisory Committee Meeting Minutes
February 9, 2009

In attendance: Skyline faculty, clinical site managers and preceptors: Ray Hernandez, Brian Daniel, Mike Williamson, Sabra Weiss, Monte Schachner, Brian Smith, Paul Roggero, Diane Janakes, Lee Guion (Chair)
 Skyline students: Vanessa Xu, John Nevado, Paul Lopez, Josephine Valdes, Jaydee Mamaligsa, Gericho Rico, Karl Dahlin, Jevry Norimarna, Sabrina Hui, Aya Matsushima

TOPIC	DISCUSSION	ACTION
Review of minutes from last meeting Introductions and welcome	Approved as is. Meeting in new classroom. Building 7, Room 7215	Minutes of past meetings posted on Skyline website
Old business: Student enrollment (Ray) Budget and facilities update (Mike) Clinical rotations (Brian) CoARC Accreditation	18 students are continuing forward into their second year. 27 are in their first year. January 15 th open house. 25 attendees. 12 have reactivated applications from last year. Ribbon cutting for new building today. Additions include an RT museum in the hallway. Funding for community colleges took a hit in the state budget process. Local bonds important to new development. There are new buildings under way. Placement of students at clinical sites continues to be a challenge due to increased number of students and new programs competing for sites. Students generally are positive about clinical rotations. Preliminary site visit summary distributed. All standards were met and report submitted to CoARC by the site review team. Strengths of program: “dedicated and hard working program director and director of clinical education; dedicated and committed medical director; dedicated and supportive advisory committee; supportive Dean; strong applicant pool even with lottery system.” Suggestions for enhancement included: “purchase of identified lab equipment; enhance clinical education through consistency between sites; implement student self-assessment exams prior to graduation to give students additional outcome assessment and allow program to improve areas of weakness.” Discussion: self assessment exams not required of program as our students meet thresholds. CoARC has forwarded information to CAHAP for final approval for re-accreditation. (Cost \$2,500)	Continue quarterly updates. Mike will provide updates on relevant college budget matters and program funding at each meeting. Continue quarterly updates. Brian will send list of equipment needs to clinical site managers, especially disposable items which are not part of program budget. Full report to be distributed when available. Thanks to all who participated in the preparation for and the actual site visit.

<p>Old business (continued): RT Club</p>	<p>18 students attended the AARC convention in Anaheim. (13 second year and 5 first year) Fundraising: \$200 from BBQ (it was raining). Future projects: Chevy's fundraising event; raffle of electronic and medical devices; bake sale. First year students begin clinical rotations on February 20th and are going to greatly miss the second year students when they graduate.</p>	<p>Continue quarterly updates.</p>
<p>New Business: Job Fair Human Resources Survey Mock Interviews Announcements and upcoming events Next meeting</p>	<p>April 29th Going out in March Call for manager volunteers Winter Bash February 21 GBAR meeting at Ohlone College March 7 Tahoe Conference March 11-13 SF General Hospital Conference April 24 CSRC Convention in Riverside June 7-10 Graduation June 26 EPIC System going live at Kaiser on May 16 Brenda Hanning, RRT, is the new program director at Foothill College June 25</p>	<p>Postponed until September 3</p>