

**Skyline College**  
**Respiratory Therapy Program Community College Advisory Committee Meeting Minutes**  
**February 3, 2011**

In attendance:

Skyline faculty, clinical site managers and clinical preceptors:

Skyline students:

<b>TOPIC</b>	<b>DISCUSSION</b>	<b>ACTION</b>
Review of minutes from last meeting Introductions and welcome	Minutes approved	Minutes of past meetings posted on Skyline website
<b>Continuing business:</b> Budget update (Mike)	Measure G – Partial Tax Measure (San Mateo Co) passed in the spring. This special tax authorization provides the college district with one-time funding to preserve job-training programs in healthcare and other specialties needed in the Bay Area with the equipment, academic and technological support necessary to expand them. Tax increases for an additional \$6 million over the next 4 years for SMCCD will be on the June 2011 ballot. If passed this money will offset money cut by the state.	Mike will continue to update committee on budget issues
Enrollment (Ray)	Application period is Jan 15 – May 1 with notifications June 1. Enquiries up from last year. Student enrollment for Skyline College as a whole is increasing. California open access law for community colleges with its strict admissions policies and lottery system remains in effect. Medical terminology is now a prerequisite for RT Program.	Ray will continue to inform committee of enrollment & attrition statistics and pass rates on licensure & NBRC exams with the goal of maintaining or improving quality classroom education and positive outcomes for all students.
Clinical rotations (Brian)	Clinical rotations are beginning for 1 <sup>st</sup> year students and specialty rotations for 2 <sup>nd</sup> year students. Internships for 2 <sup>nd</sup> year students begin May 20 <sup>th</sup> . Students have identified goals and clinical preceptors. RT Department managers must approve. Annual evaluations of clinical sites will be conducted in the Fall. Thank you to clinical sites that have donated equipment. In the economic downturn, RT program lost its funding for equipment. Therefore, more is needed. Brian will send a “wish list” to all RT managers.	Brian will continue to report on student clinical experience and addition of new clinical sites with the goal of maintaining or improving the quality of clinical experiences for all students.

<p>Student reports (Rob)</p> <p>Student reports (Andrew)</p>	<p>19 second-year students remain. Very busy with classes. More fundraisers planned. 13 students were able to attend the AARC International Congress in Las Vegas. Sending 2 teams to CSRC Sputum Bowl regional trials. Gathering names of former Skyline College RT Program graduates for 40<sup>th</sup> Reunion in 2012. Total: 600+ since 1972. Have gathered 100 – 150 names so far. Need donations for raffle “drawing”.</p> <p>24 first-year students are just starting clinical rotations. Skyline RT students were one of top fundraisers at the annual “Breath of Life” walk.</p>	<p>Continued Goals: Mentor first-year students; Explore novel employment opportunities &amp; alternatives to acute care hospital specialties; Make connections; reach out to alumni; Develop a newsletter managed by students.</p>
<p><b>New Business (Ray)</b> AARC “Project 2015” Initiative</p> <p>Staff changes</p> <p>Announcements: Upcoming events</p> <p>Skyline College administration changes</p>	<p>AARC “Project 2015” Initiative or 2015 and Beyond: to initiate discussion and ask the questions: Where is the respiratory care profession now and where do we want to go? Handouts and summary provided. Areas of focus: competencies; knowledge level; critical thinking skills; communication skills; education requirements. Recommendations distributed. CoARC response to recommendations from Project 2015 committee. AARC BOD reaction/response. Disagreement. Members of Skyline College community advisory committee support increasing the standards of our profession and accepting challenges and change. Mike Williamson is now the interim Vice President of Instruction at Skyline College. The interim position of Dean of Math, Science, Technology and Health Sciences is now open. Ray has applied. The new interim Dean will start on March 1<sup>st</sup> and hold this position for a year. An interim RT Program Director/Coordinator will need to be hired if Ray is offered the Dean position. A selection committee will be formed and notification of this position opening will be publicized.</p> <p>Job Fair and Bay Area Managers Meeting (where the annual resource survey will be distributed). Mock interviews: Student resumes completed. Workshops held and student support groups formed. RT managers volunteered to participate. 40<sup>th</sup> Skyline RT Program Anniversary Celebration. Need volunteers for committee. Will require monthly meetings. If interested contact Ray. College President retired December 15, 2010. Regina Stroud is the new President. She was the VP of Instruction before accepting this position.</p>	<p>Discussion may continue at future meetings.</p> <p>Members of selection committee will report on progress at next meeting (June 7, 2011)</p>