

**Skyline College**  
**Respiratory Care Program Community College Advisory Committee Meeting Minutes**  
**February 12, 2019**

In Attendances:

Skyline faculty and administrative staff, clinical site managers, and clinical preceptors: Anrey Bartoszynski, Brian Daniel, Cynthia Llacuna-Wollitz, Edward Saliba, Kwame Thomas, Lee Guion, Nadia Tariq, Nancy Kraus, Paul Roggero, Rachel Daly, Ramona Burke, Raymond Hernandez, Rob Bautista, A.S. and B.S. Degree Programs students.

	<b>DISCUSSION</b>	<b>ACTION</b>
Minutes from last meeting, introductions, and welcome	Minutes approved by Paul Roggero, and second by Ray Hernandez. Introduction of everyone in attendance.	Minutes of past meetings posted on Skyline website. Changes or additions will be directed to Program Coordinator.
Director Personnel Change:	Gretchen Keyes last day was on 2/6/2019, unable to continue as Program Director due to commuting from outside the Bay Area. Ray Hernandez will be taking on the role as Program Director until further notice.  <b>Announcement:</b> Ed S., an alumni of Skyline College became Program Director of Ohlone College	Ideally would like to hire an applicant who lives from the Bay Area and is able to take on a leadership role. Applicant must have a Master's Degree and the ability to work full time. A background in healthcare is a plus. Main goal is to find someone by May, when the new quarter starts.
<b>AS Degree Program:</b>  ZTC-OER Implementation Update	Discussed if the Zero Textbook Policy was beneficial to students. Survey revealed that the course content needs to be refined and better organized. In terms of cost overall students found it to be beneficial in their financial standing. Pros: Ease of accessibility on a laptop, tablet, and on their mobile phones.  However, some students mentioned when looking for certain concepts online such as videos they question the legitimacy weather the person presenting the concepts is a student or RT profession.	Grant funding for incoming cohort to receive a tablet for each student. Using Egan's textbook as an anchor resource available to students. Digital copies are now available to each student. However, we must be cautious with copyrighted laws only less than 20% of material may be used.  Brian Daniel suggested that we may asked permission from the authors in order to use diagrams and pictures.

<p>Clinical Rotations and Clinical Sites Preceptor Meeting</p>	<p>Brian mentioned that there are few challenges for students this year. By losing CPMC (moving to new facility) and Seton (having changes in the administrative department and their recent financial difficulties) clinical sites, 8 students has been displaced. In addition, usually we have 6 year round clinical sites but went down to 4. He has also mentioned that the 2<sup>nd</sup> year cohort is the largest for clinical rotation.</p> <p>He has reported that he was able to add 4 additional sites Rachel D. of San Mateo Medical Center will be available to students. An assistant of El Camino Real Hospital has also reached out to him. Stanford Brain thanked SFZH as they were able to add a 4<sup>th</sup> rotational site for students. He still hasn't received responses from SSF Kaiser, was possibly looking at Marin County and Richmond as clinical sites.</p> <p><b>Announcement:</b> Brian shared news of 2<sup>nd</sup> year cohort involved in a Subglottic Research Project that is planning to be published in May.</p>	<p>Brian will continue for other rotational sites to enhance students learning and experiences.</p>
<p>Budget Update</p>	<p>Ray shared that there is no change from our previous meeting and financially we are in good shape. Ray mentioned, he's working with Brian to see if we can possibly purchase a G5 ventilator in the classroom for students.</p>	<p>Will need to get an educational quote to see if we have enough funds for the ventilator.</p>
<p>RT Club Introduction _ Club Representative Lily Rotairo, RT Club Vice President</p>	<p>Lily Rotairo, Vice President mentioned fundraising for this 2<sup>nd</sup> year's cohort graduation such as Jamba Juice and selling Costco Pizza. Students who attend the Law Vegas conference received their reimbursements. As of right now we do not know our current balance from the club.</p>	<p>Will continue to create fundraising opportunities to help students meet the funds to graduate. As of right now the unofficial date of graduation is set on June 20<sup>th</sup>, Thursday.</p>

<p><b>BS Degree Program:</b></p> <p>Program Update</p>	<p>Anrey Bartoszynski, first cohort graduate shared that out of the 19 graduates, 5 students have received promotions. She became a supervisor at UC Davis and another student became a supervisor at Child’s Oakland.</p> <p>Currently, there are 14 senior students in 2<sup>nd</sup> cohort that is also hybrid in format. 26 juniors are currently enrolled in the 3<sup>rd</sup> cohort which is fully online with regular synchronous web-conference meetings throughout the program</p> <p>The AARC believes that a baccalaureate degree in respiratory therapy, or health sciences with a concentration in respiratory therapy, is essential to meet minimum competency requirements to enter professional practice. The AARC is committed to ensuring that all respiratory therapists entering practice in the year 2025 have a baccalaureate degree and the Registered Respiratory Therapist (RRT) credential. This is important, not only to meet the increasing challenges of current professional practice, but also to ensure patient safety and the efficient delivery of effective patient care.</p>	<p>Gretchen submitted an intend to CoARC with a provisional accreditation.</p>
<p><b>Announcements</b></p>	<ul style="list-style-type: none"> <li>➤ Tahoe Conference – March 6<sup>th</sup> through 8<sup>th</sup></li> <li>➤ Skyline College Job Fair, April 25<sup>th</sup> (9am-12pm) Manager’s meeting to follow</li> <li>➤ SFZH Conference – May 3<sup>rd</sup> from 7:30am-3:30 pm</li> <li>➤ GBAR Meeting at West bay – May 4<sup>th</sup></li> <li>➤ Mock Interview Workshop – May 10<sup>th</sup></li> </ul> <p>Ed S. mentioned that there is a Director Clinical Education Staff Position available at Ohlone and Ohlone will be hold a Kettering Seminar on April 28<sup>th</sup>-30<sup>th</sup></p>	
<p><b>Next Advisory Meeting:</b></p>	<p>June 11<sup>th</sup>, 2019</p>	