

**Skyline College**  
**Respiratory Therapy Program Community College Advisory Committee Meeting Minutes**  
**August 25, 2015**

In attendance:

Skyline faculty, clinical site managers and clinical preceptors, 11 First and Second Year RT Program students

Lee Guion (Chair, Recording)

TOPIC	DISCUSSION	ACTION
Minutes from last meeting	Minutes approved	Minutes of past meetings posted on Skyline website.
<b>Continuing business:</b> Enrollment (Ijaz)	Current enrollment: 22 first-year students will be returning as second-year students. 21 second-year students graduated on June 25th. There were 125 applicants for fall semester. Through the open lottery system 25 new students were selected to begin the Fall 2015 semester, plus 2-3 returning students.	Ijaz will continue to inform committee of enrollment & attrition with the goal of maintaining or improving positive outcomes for all students.
Budget update (Ray)	The budget situation for Skyline College is stable. Skyline College is 100% community supported through San Mateo County taxes. The recent State budget increases will not impact us. The challenge now is how to best serve students in a time of increasing enrollment.	Ray will continue to keep committee members informed of the financial health of Skyline College and RT Program.
Clinical rotations (Brian)	Brian is looking to expand CCU clinical sites (Example: Highland Hospital in Oakland.) Second-year students were able to find hospital internships despite competition with students from other Respiratory Care programs.	Brian will continue to report on student clinical experience and addition of new clinical sites with the goal of maintaining or improving the quality of clinical experiences for all students.
Student reports	<b>Second Year:</b> New scrubs and Skyline College arm patches improve professional image. Two teams competed in Sputum Bowl at CSRC this past spring. <b>First Year:</b> 22 students successfully completed hospital rotations. CSRC and Breathe California Scholarships were presented at the CSRC convention. Graduation was held on June 25 <sup>th</sup> .	Students will continue to find fundraising and community volunteer opportunities that allow for continued education and promotion of the profession of Respiratory Care.

