

Skyline College
Respiratory Therapy Program Community College Advisory Committee Meeting Minutes
September 21, 2004

In attendance: Keith Rasmussen (Kaiser SF), Ray Hernandez (PD), Dr. Gordon Mak (MD), Marlana Skye (2nd year student), Brian Daniel (Interim CD), Sabra Weiss (SFGH), Mike Williamson (SMT Dean), David Lee (2nd year student), Charlene Kelly (Seton), Rosemarie Ramos (1st year student), Jim Palmer (1st year student), Rob Rocca (1st year student), Iris Peters (1st year student)
Recording: Julio Barba (UCSF)
Chair: Lee Guion (St. Lukes)

TOPIC	DISCUSSION	ACTION
Review of minutes from last meeting	Accepted as read	None
Introductions and welcome	First and second year students in attendance	
Old business: Faculty Update	Brian Daniel has been hired as Clinical Director of the RT Program.	
Facilities update	Mike W: Ground breaking for new science building set for Sept 14 to mid October. Planning for new Allied Health building continues with a laboratory consultant.	Mike will keep us posted.
State budget	Governor's revised budget: Fees to increase to \$26 per unit. There will not be a difference in fees charged to those with or without BA/BS degrees.	None
Clinical resources	Brian: There are a total of 51 students in 1 st and 2 nd year classes. Need more clinical sites. VA added for 2 more students. Other possible additions include St. Francis and Kaiser So. SF. Exploration of rotations in the Santa Rosa area. Mike W: Request for expansion of RT program to Santa Rosa Community	

<p>Conference Above the Fog</p> <p>RT Club</p>	<p>College under discussion. No hard plans yet. Considering pros/cons.</p> <p>Julio suggests looking at this from business model perspective. What is the benefit to Skyline and the RT program? Drawbacks? Resource utilization? As this is the biggest class in years, students need clinical supply packs donated. Also need access to more ventilators. Possibilities: ask vendors to donate vents for 2-3 wks; borrow from clinical affiliates; do labs at clinical sites.</p> <p>All is ready for conference. 75-80 registered attendees. 30 -Something Year Reunion to be held at Chevy's in South SF.</p> <p>New executive Board: President – Juan Valenzuela, VP – David Lee David: Oct 16 Asthma Walk fundraiser for ALA. Goal: \$2000. Team: Breath Savers. Soliciting sponsorship from vendors. Plans to go to AARC convention in New Orleans. First yr class: wide age range; forming study gps; participating in Asthma Walk.; looking for funding for AARC travel expenses.</p>	<p>Discussion to be continued at next meeting.</p> <p>Report back from faculty on success of securing vents for student training.</p> <p>All encouraged to attend</p> <p>None</p>
<p>New business: Student enrollment and recruitment</p> <p>Background checks for students and clinical rotation sites</p>	<p>Enrollment statistics for Fall 2004 distributed. Qualified applicants prior to selection: 52 1st yr students admitted on opening day: 27 2nd year students from last yr: 27 2nd yr students: 23 Graduates in 2004: 6 (4 passed licensure exam) Attrition rate has decreased significantly</p> <p>Mike W: Although not required by JCAHO, but required of students if clinical hospital affiliate requires checks for its staff.</p>	<p>Update at next advisory committee meeting</p> <p>RT managers asked to check with HR depts.. What type of background checks? Fingerprints?</p>

<p>Announcements/Comments</p> <p>Next Meeting</p>		<p>None</p> <p>Noted by Ray</p>
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