

Skyline College
Respiratory Therapy Program Community College Advisory Committee Meeting Minutes
June 3, 2014

In attendance:

Skyline faculty, clinical site managers, clinical preceptors, and students: Dr. Ijaz Ahmed, Brian Daniel, Ray Hernandez, Lee Michel Alley, Shawna McCarthy, Darren Wong, Elizabeth Williams, Gaylord Garcia, Melissa Dayan, David Truong, Theresa Bonilla, Richard Villaro, Iris B, Janice F, Johnny Lee, Fresia Jorge, Juan Cornejo, Cody Wallace, Sherry Villanueva, Lee Guion (Chair, Recording)

TOPIC	DISCUSSION	ACTION
Review of minutes from last meeting Introductions and welcome	Minutes approved	Minutes of past meetings posted on Skyline website
Continuing business: Enrollment (Ijaz)	Current enrollment: Currently 21 first-year students and 21 second-year students graduating this spring. 20 first-year students will be moving to their second year. 25 students have been accepted + 2 returning for Fall 2014. The enrollment & selection process strives to be open and fair utilizing a lottery system for all qualified candidates. Priority is given to qualified students who were not admitted through the lottery system in the past.	Ijaz will continue to inform committee of enrollment & attrition with the goal of maintaining or improving positive outcomes for all students.
Faculty update (Ijaz)	Dr. Ijaz completes his first academic year at Skyline. He will decrease his teaching load to 2 classes from 4 in Fall 2014. More adjunct faculty will be hired.	Faculty and teaching changes will be reviewed at next meeting
Budget update (Ray)	The budget situation for Skyline College is “fine”. Primary funding comes through San Mateo County taxes plus categorical funds from the state. Of the 3 community colleges in the county Skyline serves the largest number of students. Equipment budget has allowed for the purchase of 2 new mechanical ventilators.	Ray will continue to keep committee members informed of the financial health of Skyline College and RT Program.
Clinical rotations (Brian)	Second-year students are completing their internships. First-year students have started their clinical rotations. There is a need for a preceptor training program to increase the number of hospital sites with RCPs experienced and comfortable with students.	Brian will continue to report on student clinical experience and addition of new clinical sites with the goal of maintaining or improving the quality of clinical experiences for all students.

<p>Student reports</p>	<p>New RT Club officers introduced. CSRC convention sputum bowl results. Graduation: June 26th. Moved to auditorium this year Fundraising: \$5500 raised Welcome packets from new 2nd-yr students to new 1st-year students.</p>	<p>Find fundraising and community volunteer opportunities that allow for continued education and promotion of the profession of Respiratory Care.</p>
<p>3G SimMan update (Ijaz)</p>	<p>Hands on experience with clinical simulation will be shared with College of San Mateo thru CSM RPTH 445 and remote access with dual screens for nursing and RT student collaboration. (We would still like to have a SimMan of our own.)</p>	<p>RT Program will continue to seek and provide educational opportunities for students with the goal of promoting classroom and clinical excellence.</p>
<p>New Business (Ijaz) BS in Respiratory Care at Skyline</p>	<p>The Legislative Bill to approve a pilot program allowing CA community colleges to offer baccalaureate degrees has passed the California Senate and is moving through the State Assembly. If passed it will mean a change to the State Education Master Plan. The current plan requires community colleges to offer instruction through, but not beyond, the 2nd year of college granting only AA and AS degrees. Only 1 baccalaureate degree pilot program per campus per district will be permitted and there will be a selection process. The pilot program expires after 8 years. Evidence is being gathered and support sought.</p>	<p>Ijaz will inform the committee of the progress of this bill and its implications for Skyline College RT Program and the community.</p>
<p>RRT requirement for RCP license (Ijaz)</p>	<p>Changes passed. As of January 2015 the CRT credential is no more. RRT is the basic requirement for licensure in California. NBRC: 2 examinations (RRT and clinical simulation – now with 20 disease states covered instead of 10)</p>	<p>Dr. Ijaz is coordinating applications</p>
<p>CoARC Program Survey</p>	<p>CoARC self-assessment packet is due 6/30/2014. Students have completed their section. Faculty and community member completion is pending.</p>	<p>Dr. Ijaz will keep us informed of process.</p>
<p>Announcements: Upcoming events</p>	<p>Graduation: June 26 Summer Forum: July 15-17, Marco Island 60th AARC Convention: December 9-12, Las Vegas</p>	
<p>Date for next meeting</p>	<p>August 26</p>	