

**Skyline College**  
**Respiratory Therapy Program Community College Advisory Committee Meeting Minutes**  
**February 5, 2013**

In attendance:

Skyline faculty, clinical site managers and clinical preceptors: John Kelly, Monte Schachner, Diane Janakes-Zasada, Ray Hernandez, Lee Guion (Chair)

Skyline students: 10 first-year students; 12 second-year students

TOPIC	DISCUSSION	ACTION
Review of minutes from last meeting Introductions and welcome	Minutes approved	Minutes of past meetings posted on Skyline website
<p><b>Continuing business:</b> Enrollment (Ray)</p> <p>Budget update (Ray)</p> <p>Clinical rotations (Brian)</p> <p>Student reports (Vivian Yip)</p> <p>40<sup>th</sup> Anniversary Update</p>	<p>Application process has begun. Two open houses scheduled for 2/25 and 4/11. Enrollment closes May 1. Current enrollment: 20 Second year. 21 First year.</p> <p>Finances are stable now that the State budget has been approved by the California Legislature. Skyline has the highest enrollment of all the San Mateo County community colleges. Waiting lists for programs and classes have decreased.</p> <p>Brian was not able to attend the meeting. He sends his report that he has added a pediatric specialty rotation (CPMC California Campus) and is reaching out to other hospitals (Marin General).</p> <p>RT Club Updates: Eleven students attended the AARC Congress in New Orleans. Recent Skyline graduates Earl, Rob, and Leo from SFGH presented at Open Forum. Two fundraising events planned this year: 2 drawings with iPads as prizes. First year students are starting clinical rotations: aerosol delivery, medical gases, gauges &amp; flowmeters. A formal mentorship program of Second year students for First year students is being developed.</p> <p>A success and fun. 150 attendees. Representation from every class. Students acted as tour guides for the new campus, classroom and lab. The event did not break even the college covered the balance. Jackie Speier's office recognized the program with a proclamation. Photos of the event are posted on the RT Club web page.</p>	<p><b>Ray</b> will continue to inform committee of enrollment &amp; attrition statistics and pass rates on licensure &amp; NBRC exams with the goal of maintaining or improving quality classroom education and positive outcomes for all students.</p> <p><b>Brian</b> will continue to report on student clinical experience and addition of new clinical sites with the goal of maintaining or improving the quality of clinical experiences for all students.</p> <p><b>Continued Goals:</b> Mentor first-year students; Explore novel employment opportunities &amp; alternatives to acute care hospital specialties; Make connections; reach out to alumni.</p>

Program Director search (Ray)	Application process closed on February 1 <sup>st</sup> . Six applicants, two of the strong ones. Interviews begin the end of February.	Members of the search committee with keep advisory committee informed of progress.
<p><b>New Business (Ray)</b> AARC/CSRC/NBRC/RCB Updates</p> <p>Important dates for students and advisory committee members</p> <p>Date for next meeting</p>	<p>CSRC position paper on setting RRT as minimum requirement for licensure in CA distributed and discussed. Requests the RCB take immediate action in implementing the RRT credential for all new graduates entering the profession. Skyline is exploring granting a baccalaureate degree. (This will be a 3-5 year process.) Pep talk to students and words of encouragement by John Kelly (SFGH) and Diane Janakes-Zasada (CPMC)</p> <p>February 16 (GBAR Meeting in Martinez) March 6-8. Tahoe Conference April 12. SFGH Conference April 24. RT Graduate Job Fair (Followed by BAMM and annual RT manager's resource survey results.) May 3. Mock interviews May 6-8. CSRC Conference in San Diego June 27. Graduation!!!!!!!</p> <p>June 4th</p>	<p>This topic will continue to be discussed at future meetings.</p>