



# RESPIRATORY THERAPY PROGRAM

## Application Checklist

**The application period begins January 15. Deadline is May 1.**

This form is a checklist to assist the applicant in ensuring all requested application materials have been submitted. ***Include this form with submitted application packet.***

- My Skyline College application is on file in Admissions. Please note your G#: \_\_\_\_\_
- My completed Respiratory Therapy application is enclosed (pages 1-4.)
- My essay on page 4 of the application is *handwritten*.
- I have received and enclosed three (3) completed letters of reference.
- I have included official *sealed* transcripts verifying identified prerequisite courses. Unofficial transcripts may be printed through *WebSmart* and submitted for coursework completed through the San Mateo County Community College District. *It is the applicant's responsibility to follow-up with referring academic institution if transcripts are directly mailed to Skyline College.*
- I have completed this application checklist.
- I am submitting this application packet prior to the May 1<sup>st</sup> deadline. I understand that the application will be date-stamped when it is officially received through the Skyline Science/Math/Technology Division office.

The application packet must be submitted via mail or in person to:

Science/Math/Technology Division  
Skyline College  
3300 College Drive  
San Bruno, CA 94066  
***Attn: Respiratory Therapy Program Application***

Once the open application period has closed (May 1), only complete application packets will be forwarded to the Respiratory Therapy Department for consideration.

Applicants will be contacted of the outcome via email and/or mail no later than June 1<sup>st</sup>.

\_\_\_\_\_  
Name of Applicant (Please Print)

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date