

**Skyline College**  
**Respiratory Therapy Program Community College Advisory Committee Meeting Minutes**  
**February 4, 2014**

In attendance:

Skyline faculty, medical director, clinical site managers and clinical preceptors: Gordon Mak, Ijaz Ahmed, Paul Roggero, Monte Schachner, John Kelly, Joe Rice, Scott Kawamura, Linda Feist, Lee Michel-Henning, Brian Daniel, Ray Hernandez, Lee Guion (Chair, Recording)

18 First and Second Year RT Program students

TOPIC	DISCUSSION	ACTION
Review of minutes from last meeting Introductions and welcome	Minutes approved	Minutes of past meetings posted on Skyline website
<b>Continuing business:</b> Enrollment (Ijaz)	Current enrollment: 21 returning Second Year students. Attrition of 2 but these students will be returning next fall. 23 First Year students. (We are approved for 25 + 3, given clinical site opportunities.) There were 125 applicants for fall semester. The enrollment & selection process strives to be open and fair utilizing a lottery system for all qualified candidates. Priority is given to qualified students who were not admitted through the lottery system in the past.	Ijaz will continue to inform committee of enrollment & attrition with the goal of maintaining or improving positive outcomes for all students.
Budget update (Ray)	The budget situation for Skyline College is stable. Primary funding comes through San Mateo County taxes. The most recent Bond funding ends in May. Equipment budget has allowed for the purchase of one new mechanical ventilator.	Ray will continue to keep committee members informed of the financial health of Skyline College and RT Program.
Clinical rotations (Brian)	There are 44 students in clinical rotations now. One new off site: My Best Home Care. The number of clinical sites limit the number of new students enrolled. We are competing with other RT programs and need to expand options. Children's Oakland is now a part of UCSF Benioff Children's Hospital and is a possibility for neonatal and pediatric rotations. We are working on a contract with Lucille Packard Children's Hospital at Stanford. Student evaluation of clinical sites. Brian presented the opportunity for students to implement a COPD education program in the hospital setting. This could contain a research component.	Brian will continue to report on student clinical experience and addition of new clinical sites with the goal of maintaining or improving the quality of clinical experiences for all students.

<p>Student reports</p>	<p>Second Year: New mentorship program. Second year students are randomly assigned to first year students with the goal of guidance and support.  21 Second year and 4 First year students attended the AARC Congress in Anaheim. Financial support from ASSC at Skyline sought to defray cost of conference registration fees.  Fundraising strategies: bowling party; selling candygrams for Valentines' Day; selling lab coat patches with Skyline College RT Program logo.  First Year: Thank you to faculty and clinical staff and Second Year students. Request accountability and evaluation of student mentors.</p>	<p>Continued Goals:  Mentoring of First Year students by Second Year students;  Find fundraising and community volunteer opportunities that allow for continued education and promotion of the profession of Respiratory Care.</p>
<p>PFT course update</p>	<p>Jim Harvey has agreed to come out of retirement to teach the pulmonary function course this semester. Joe Rice (VA Palo Alto) will begin teaching it in the fall.</p>	<p>RT Program faculty and administrators will continue to seek and provide educational opportunities for students with the goal of promoting classroom and clinical excellence.</p>
<p>3G Sim Man update</p>	<p>Hands on experience clinical simulation will be shared with College of San Mateo.</p>	<p>RT Program faculty and administrators will continue to seek and provide educational opportunities for students with the goal of promoting classroom and clinical excellence.</p>
<p><b>New Business (Ijaz)</b>  BS in Respiratory Care at Skyline</p>	<p>Introduction of Legislative Bill to approve a pilot program allowing CA community colleges to offer baccalaureate degrees. Current law requires community colleges to offer instruction through, but not beyond, the 2nd year of college granting only AA and AS degrees. (Would establish 1 baccalaureate degree pilot program per campus per district. The pilot program expires after 8 years.) There is a precedent as 21 other states allow community colleges to offer BA and BS degrees. The bill is moving through the legislative process. The Chancellor of Skyline is very supportive. Support of Respiratory Care Department Managers is needed. (Given)  Managers spoke of the skill sets &amp; education they need of new employees that could be addressed in a 4-year BS degree program:  Paul R: Improved technical skills (neonatal and pulmonary function) and improved communication with patients and their family members.  John K: Need to fill upper level administrative and supervisory positions. Higher education needed for research skills. Increased commitment to professionalism that goes beyond technical competence.  Monte S: Need management training. Perhaps different tracks within a BS program.  Dr. Mak: supportive. Students: supportive. Advisory Committee: supportive.</p>	<p>Ijaz will inform the committee of the progress of this bill and its implications for Skyline College RT Program and the community.</p>
<p>Announcements:  Upcoming events</p>	<p>GBAR Feb 8; Lake Tahoe Conf March 5-7; SFGH Conf April 18; Job Fair April 23; Mock interviews May 2; CSRC Conference May 6-8.</p>	
<p>Date for next meeting</p>	<p>Graduation June 26 will be moved to Building 2 Auditorium  Tuesday, June 3</p>	

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