



# Skyline College

## SKY SS PRU Report

2023 - 2024

SKY SS - Undocumented Community Center

Signature:   
Ellen Murray (May 2, 2024 14:58 PDT)

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**Assessment Unit Information**

**Program Type**

Student Services

**Division**

Counseling, Advising and Matriculation (CAM)

**Assessment Contact**

Martin Marquez

**Comprehensive Program Review**

2027 - 2028

**Program Review Update**

Fall 2023, Fall 2025

**SKY Student and Learning Support Services Program Review Update**

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**Submitter Name:**

Martin Marquez

**Submission Date:**

03/26/2024

**DIVISION:**

Counseling, Advising, and Matriculation (CAM)

**PROGRAM NAME:**

Undocumented Community Center (UCC)

**YEAR OF REVIEW**

2023-2024

**1. PROGRAM STUDENT LEARNING OUTCOMES (PSLOs) RESULTS**

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**i. How frequently were PSLOs assessed for the last three years?**

PSLOs were just created and no assessment has taken place. The plan is to assess these PSLOs through a number of methods which include surveys, participation rates, and using existing data.

**ii. What have you learned from reviewing the PSLO results? What may account for these results? What are their implications for your programming?**

N/A

**iii. Are the PSLOs still relevant to your program? If not, what changes might be made?**

N/A

**iv. Please indicate whether the following tasks have been completed.**

**Submitted a current assessment calendar to the Office of Planning, Research, and Institutional Effectiveness**

Yes

**Updated the Improvement Platform with new and/or changed PSLOs after approval by the appropriate person(s)**

Yes

**Updated the program website with new and/or changed PSLOs after approval by the appropriate person(s)**

Yes

**2. ADDITIONAL INFORMATION**

**3. The last step is to review the multi-year program goals, update their status, and add resource requests as needed. You can access program goals from the hamburger menu in the upper-left hand corner, Step 2: Goals and Resource Requests.**

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## GOAL

Increase direct student services for Undocumented Students

### Goal and Desired Impact on Students

Increase the amount of funding for the Unlocking Futures Fellowship program participants

Reassess Undocu-Liaison Funds to create emergency grant fund in collaboration with SparkPoint to support students facing housing & food insecurity

### Year Initiated

2023 - 2024

### Mapping

- SKY Strategic Goals: (X - Highlight Selected)

- Antiracist and Equitable Institution: X
- Civic Mindedness Cultivation: X
- Increased Student Enrollment: X
- Student Support and Resources: X
- Thriving Environment: X

### Resource Request

#### FOR ADMINISTRATIVE USE ONLY

#### Resource Request

#### Division Name

Counseling, Advising, and Matriculation (CAM)

#### Year of Request

2023 - 2024

#### Resource Type

Student, Aides, Hourly, or Temporary Workers

#### Resource Name

Fellowships for Undocu-Students

#### Resource Description

Increase the number of the Unlocking Futures Fellowship program participants

Emergency Grants in collaboration with SparkPoint to support students facing housing & food insecurity

#### Funds Type – Mark all that apply.

Recurring Cost, Grant Funded

#### Briefly explain how this request helps to advance the goals and priorities of your program, the College, the District, and/or the California Community College Chancellor's Office.

Increasing the access of direct services as in the fellowship program (UFF) and emergency grants will eliminate additional hurdles undocumented students face during their college experience. This program prioritizes students who do not have work permits, and this internship program provides students with the opportunity to gain workforce and professional development skills.

#### Cost

44,000

#### Level of need, with 1 being the most pressing

2

#### FOR ADMINISTRATIVE USE ONLY

## GOAL

Intentional Programming - Cross Campus Collaboration on Programs/Events

### Goal and Desired Impact on Students

Have intersectional programming that provides space for students to feel a sense of belonging & building solidarity amongst groups

Collaborate on programs with other spaces such as Promise, EOPS, Kababayan, Umoja, Puente, LASO, SparkPoint, etc.

**Year Initiated**

2023 - 2024

**Resource Request**

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**Division Name**

Counseling, Advising, and Matriculation (CAM)

**Year of Request**

2023 - 2024

**Resource Type**

Other

**Resource Name**

Intersectional and Intercampus Programing for UCC

**Resource Description**

Have intersectional programming that provides space for students to feel a sense of belonging & building solidarity amongst groups

**Funds Type – Mark all that apply.**

Recurring Cost

**Briefly explain how this request helps to advance the goals and priorities of your program, the College, the District, and/or the California Community College Chancellor’s Office.**

This requests asks for the collaboration of programs throughout campus that can strengthen advocacy and civic engagement with the Undocumented Community Center. Programs considered to be collaborative partners in the future include Promise, EOPS, Kababayan, Umoja, Puente, LASO, SparkPoint, etc.

**Cost**

0

**Level of need, with 1 being the most pressing**

5

**FOR ADMINISTRATIVE USE ONLY**

**GOAL**

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Expanding Hours and Support for Legal Clinic

**Goal and Desired Impact on Students**

Additional schedules and hours/days throughout the week for our Legal Clinic will be beneficial for our students to have more accessible appointments.

This will avoid having to wait 2 weeks to reserve a legal clinic appointment (this can be a disservice as students tend to forget or not make it to their appointments 2 weeks out)

The need for more appointment slots are needed as more students are terminating their F1 visas, are in the process to seek asylum, and reclassifying their current citizenship status

**Year Initiated**

2023 - 2024

**Mapping**

- SKY Strategic Goals: (X - Hightlight Selected)

- Antiracist and Equitable Institution: X
- Civic Mindedness Cultivation: X
- Student Support and Resources: X

**Resource Request**

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**Division Name**

Counseling, Advising, and Matriculation (CAM)

**Year of Request**

2023 - 2024

**Resource Type**

Contract Services

**Resource Name**

Legal Clinic - Extended Hours and Support

**Resource Description**

Additional schedules and hours/days throughout the week for our Legal Clinic will be beneficial for our students to have more accessible appointments.

**Funds Type – Mark all that apply.**

Recurring Cost, Grant Funded

**Briefly explain how this request helps to advance the goals and priorities of your program, the College, the District, and/or the California Community College Chancellor's Office.**

This will avoid having to wait 2 weeks to reserve a legal clinic appointment (this can be a disservice as students tend to forget or not make it to their appointments 2 weeks out)

The need for more appointment slots are needed as more students are terminating their F1 visas, are in the process to seek asylum, and reclassifying their current citizenship status

**Cost**

30,000

**Level of need, with 1 being the most pressing**

3

**FOR ADMINISTRATIVE USE ONLY**

**GOAL**

New and Bigger Space to accommodate increased use of the Undocumented Community Center

**Goal and Desired Impact on Students**

With the growing number of students visiting the Undocumented Community Center, utilizing and occupying our space, and our Unlocking Future Fellowship (UFF) program expanding, there is a need for a space that can house the program coordinator, student assistants, UFF interns, visitors, and students that frequent the center.

A new space will eliminate the limited work spaces that we currently have for our students - there is no set desk or working area due to the size of our space for our student assistants.

A newer and bigger space will also allow for additional working desks, studying sections, computer kiosks, and having confidential meetings when necessary (regarding residency, immigration, legal assistance).

Students will continue to have the access to print in our office, for free, for any needed classwork materials and assignments.

At the moment, our center houses 3 desktops that tend to delay with browsing and printing.

We would need to update our technology of all three computers, as well as a new printer, to avoid any delays to students who need to print materials/assignments before class.

**Year Initiated**

2023 - 2024

**Implementation Step(s) and Timelines**

administering survey, implementing sign-in capability to document how students are using the Undocumented Community Center

**Mapping**

- SKY Strategic Goals: (X - Highlight Selected)

- Antiracist and Equitable Institution: X
- Increased Student Enrollment: X
- Student Support and Resources: X
- Thriving Environment: X

**Resource Request**

**Division Name**

Counseling, Advising, and Matriculation (CAM)

**Year of Request**

2023 - 2024

**Resource Type**

Other

**Resource Name**

New Location for UCC

**Resource Description**

With the growing number of students visiting the Undocumented Community Center, utilizing and occupying our space, and our Unlocking Future Fellowship (UFF) program expanding, there is a need for a space that can house the program coordinator, student assistants, UFF interns, visitors, and students that frequent the center.

**Briefly explain how this request helps to advance the goals and priorities of your program, the College, the District, and/or the California Community College Chancellor's Office.**

A new space will eliminate the limited work spaces that we currently have for our students - there is no set desk or working area due to the size of our space for our student assistants.

A newer and bigger space will also allow for additional working desks, studying sections, computer kiosks, and having confidential meetings when necessary (regarding residency, immigration, legal assistance).

**Cost**

0

**Level of need, with 1 being the most pressing**

2

**FOR ADMINISTRATIVE USE ONLY**