

**Program Review Subcommittee  
MEETING MINUTES  
February 9, 2006**

**PRESENT:** Cathy Hasson, Christine Roumbanis, Arthur Tayakama

**ABSENT:** Lori Adrian, Jim Bowsher, Sherri Hancock, Regina Stanback-Stroud

**RECORDER:** Christine Roumbanis

**MEETING NOTES**

The committee continues to discuss other college's program review processes and reviewed other college responses that Cathy Hasson brought to the meeting.

Some of the comments are that we continue to support faculty throughout the process with workshops, possible benchmarks to guides and check throughout the cycle.

The process should be meaningful and include student learning outcomes.

We talked about keeping the six year cycle addressing student learning outcomes in between. Having a three year focused midterm report.

We reviewed the self-study questions and discussed Irvine Community college's process where they use a standards based organization for the self-study.

For those colleges's that include a yearly annual review many include a review of short-term and long-term goals from the action plan.

The Self-Study evaluation might include two questions:  
What was valuable?  
Where would you like to see changes?

This would help us to get feedback which is very important.

**Action Plan**

Continue to review the self-study instrument and timelines for our next meeting. We will try to draft recommendations to be brought to the Curriculum Committee for approval.

Our next meeting is scheduled for March 2, 2006.