SKYLINE COLLEGE
ANNUAL PROGRAM PLANNING SELF-STUDY

> *Note: To complete this form, **SAVE** it on your computer, then send to your Division Dean/VPI as an **ATTACHMENT on an e-mail message.***

Program Title:

Date Submitted:

Key Findings:

1. Planning Group Participants (include PT& FT faculty, staff, students, stakeholders)

List of names and positions:

2. Contact Person (include e-mail and telephone):

3. Program Information

    A. Program Personnel
        Identify the number of personnel (administrators, faculty, classified, volunteers, and student workers) in the program:

FT Faculty:		**PT/OL Faculty (FTE):**
FT Classified:		**PT Classified (FTE):**
Volunteers:		**Student Workers:**

B. Program Mission and Goals
State the goals/focus of the program and how the program contributes to the mission and priorities of the College and District. Address how the program meets the current year's strategic priorities. (200 word limit)
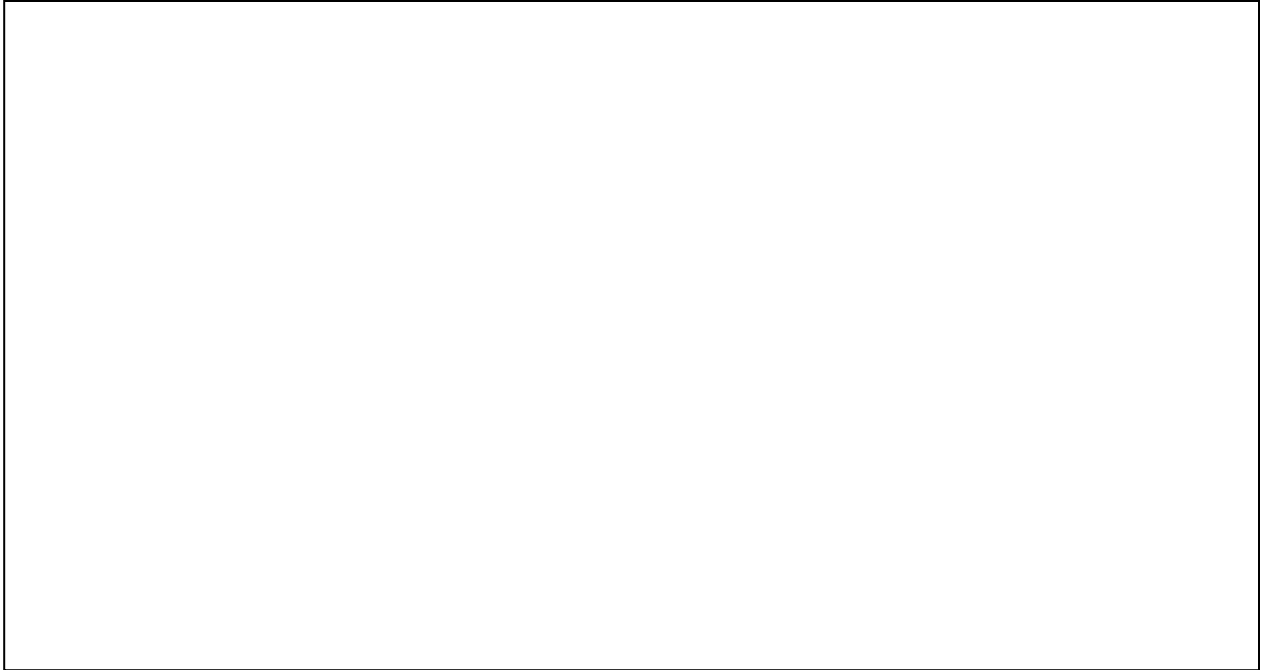
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4. Program/Service Area: Student Learning Outcomes and Program Data

A. Summarize recent course and/or program SLO assessment, identify trends and discuss areas in need of improvement. Please attach summary Tracdat reports with assessment and analysis for SLOs evaluated during the year (prior to submission deadline of April 1st)
Tool: https://sanmateo.tracdat.com/tracdat/

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B.   Analyze evidence of Program performance. Review and analyze productivity, student characteristics and outcomes.
Tool: http://www.skylinecollege.edu/prie/programdata.php

C. **Explain how other information may impact the Program (examples are business and employment needs, new technology, new transfer requirements etc.)**

5. Curricular Offerings

Tools: CurricUNET http://www.curricunet.com/smcccd; https://sanmateo.tracdat.com/tracdat/

A. Program Curriculum and Courses. If your program does not offer curriculum please state "N/A".

Respond to the following:

- What new courses (excluding individual Selected Topics [665] topics and Experimental [680/880] courses) have you added to your program curriculum in the past academic year? List by Department, Course Number and Course Title.

- If you have not done so already, please email the TracDat Coordinator to request that these courses to be added to TracDat.

- Have you uploaded SLO's for your new courses in TracDat?

- Have you mapped course-level SLOs to PSLOs and ISLOs?

- Have you uploaded an assessment method (need not be specific) for each course?

B. Identify Patterns of Curriculum Offerings

> Respond to the following:
>
> - What is the planning group's 2-year curriculum cycle of course offerings by certificates and degrees?
>
> - What is the ideal curriculum cycle?
>
> - Discuss any issues.

6. Response to Previous Annual Program Plan & Review

List any recommendations for the program and your responses to these recommendations based on previous Annual Program Plan and/or CTE Professional Accreditation report.

7. Action Plan

Provide your action plan based on the analysis and reflections provided in the previous sections. Note – resource requests should be connected to action plans.

Respond to the following:

- Describe data and assessment results for Program Student Learning Outcomes. Analyze and reflect on assessment results for Program Student Learning Outcomes and other measures of Program performance.

- Analyze and reflect on other evidence described in previous sections. Identify the next steps, including any planned changes to curriculum or pedagogy.

- Identify questions that will serve as a focus of inquiry for next year.

8. Resource Identification

A. Professional Development needs

B. Office of Planning, Research & Institutional Effectiveness requests

Actions:

- List data requests for the Office of Planning, Research & Institutional Effectiveness.
- Explain how the requests will serve the Student/Program/Division/College needs.

C. Faculty and Staff hiring, Instructional Equipment and Facilities Requests
Complete the following table:

Annual Program Planning Resource Needs
Program _____   Date_____

	What are the needs?	How does this request align with your assessment of student outcomes?	How does this request align with your action plan?	What is the estimated cost for facilities and equipment?
Personnel	1. 2. 3.			
Equipment	1. 2. 3. 4.			
Facilities	1. 2. 3. 4.			

Department Assessment Coordinator: Ijaz Ahmed

Course Outcomes	Means of Assessment & Success Criteria / Tasks	Results	Action & Follow-Up
SKY Dept - Respiratory Therapy - SKY RPTH 420 - Cardiopulmony Anat/Physiology - Understand anatomical/physiologic function - Demonstrate an understanding of normal anatomical and physiological function as it applies to the cardiorespiratory system. (Created By SKY Dept - Respiratory Therapy) **Assessment Cycles:** 2010-2011	**Assessment Method:** Students will complete (final 420 Fall 2015) multiple choice questions & short answers related to the SLO. **Assessment Method Category:** Exam **Success Criterion:** 80% of students will score 75% or higher. **Related Documents:** Final 420 2010 1.pdf RPTH 420 Final 2012	01/21/2015 - 81.50 % students were able to achieve 75% or higher score on the final test SLO related questions. **Result Type:** Criterion met **Reporting Cycle:** 2014 - 2015 **Resources Needed to Implement Action Plan:** None	
Start Date: 05/01/2010 **Course Outcome Status:** Active		12/24/2012 - 84% of students answered a threshold of 75% correct answers. **Result Type:** Criterion not met **Reporting Cycle:** 2012 - 2013 **Resources Needed to Implement Action Plan:** None	08/12/2013 - Use Egan workbook during class to provide more opportunity to practice concepts. Implement and reassess Fall 2014. **Action Plan Category:** Use New or Revised Teaching methods
SKY Dept - Respiratory Therapy - SKY RPTH 420 - Cardiopulmony Anat/Physiology - Analyze data and distinguish - Analyze physiologic data and findings to distinguish between normal and abnormal function. (Created By SKY Dept - Respiratory Therapy) **Assessment Cycles:** 2010-2011	**Assessment Method:** Test administered having students analyze data and identifying normal/abnormal function through case study (final 420 Fall 2010). **Assessment Method Category:** Exam **Success Criterion:** 70% of students will receive a threshold score of 70% on case study questions (page 6-9). **Related Documents:** final 420 2010 2.pdf	01/21/2015 - 81.50% of student were able to obtain 75% or higher score on the questions related to SLO. **Result Type:** Criterion met **Reporting Cycle:** 2014 - 2015 **Resources Needed to Implement Action Plan:** None	
Start Date: 05/01/2010 **Course Outcome Status:** Active		12/14/2010 - 72% of students received a threshold score of 70%. **Result Type:** Criterion met **Reporting Cycle:** 2010 - 2011	

Course Outcomes	Means of Assessment & Success Criteria / Tasks	Results	Action & Follow-Up
		Resources Needed to Implement Action Plan: No action required. Continue to assess.	
SKY Dept - Respiratory Therapy - SKY RPTH 450 - Respiratory Diseases II - Identify acute pulmonary disease - Identify acute pulmonary diseases by evaluating etiology, pathophysiology, bedside assessment and clinical data. (Created By SKY Dept - Respiratory Therapy) **Course Outcome Status:** Active	**Assessment Method:** Exam - multiple choice, short answer, short essay in evaluation of patient information and clinical data. **Assessment Method Category:** Exam **Success Criterion:** 90% of students will score a 75% or better.	10/17/2014 - 100% of students scored 75% or better in evaluation of patient information and clinical data. **Result Type:** Criterion met **Reporting Cycle:** 2014 - 2015 **Related Documents:** RPTH 450 Final 2012	
	Assessment Method: Exam - multiple choice **Assessment Method Category:** Exam **Success Criterion:** 90% of students will score a 75% or better. **Related Documents:** ExamView - RPTH 450 Final.pdf	01/21/2015 - 100% of students scored a 75% or better. **Result Type:** Criterion met **Reporting Cycle:** 2014 - 2015 **Resources Needed to Implement Action Plan:** None	
SKY Dept - Respiratory Therapy - SKY RPTH 450 - Respiratory Diseases II - Evaluate acute pulmonary disease, formulate treatment plans - Evaluate and analyze bedside assessment and clinical data to formulate effective respiratory treatment plans. (Created By SKY Dept - Respiratory Therapy) **Course Outcome Status:** Active	**Assessment Method:** Exam - effective assessment, evaluation, treatment plan formulation of patient case scenarios. **Assessment Method Category:** Exam **Success Criterion:** 90% of the students will receive a 75% or better on the patient case assignment.	10/17/2014 - 100% of students received 75% of better on patient case assignment. **Result Type:** Criterion met **Reporting Cycle:** 2014 - 2015 **Related Documents:** RPTH 450 Final 2012	
	Assessment Method: Exam based on multiple choice questions - effective assessment, evaluation, treatment plan formulation of patient case scenarios. **Assessment Method Category:** Exam **Success Criterion:** 90% of the students will receive a 75% or better on the patient case assignment. **Related Documents:** ExamView - RPTH 450 Final.pdf	01/21/2015 - 100% of the students received a 75% or better on the patient case assignment. **Result Type:** Criterion met **Reporting Cycle:** 2014 - 2015 **Resources Needed to Implement Action Plan:** None	

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