

APPENDIX I:
Skyline College
Curriculum Committee Distance Education Supplement

Course Distance Education	
Distance Ed Supplement	<input type="checkbox"/> New distance education supplement <input type="checkbox"/> Revision to existing distance education supplement
Distance Education	<input type="checkbox"/> Distance education component was developed by an instructor with training in online pedagogy. 
Method of Distance Education	<input type="checkbox"/> Online, Hybrid, Web Assisted Course; (If there are limitations on how this course would be offered please explain below) <input type="checkbox"/> Other of Modes of Delivery (describe below) 
Online Method Limitations	<div style="border: 1px solid black; height: 100px; width: 100%;"></div>  
Other Methods	<div style="border: 1px solid black; height: 100px; width: 100%;"></div>  

Course Content and Methodology	<p>Department faculty have reviewed the course in the distance education mode for the following (you must certify all of the statements that are true with checkmarks):</p> <ul style="list-style-type: none"><input type="checkbox"/> The objectives and content of the course are adequately covered by the methods of instruction, assignments, evaluation of student outcomes, and instructional materials.<input type="checkbox"/> If this course is currently taught in a lecture mode, the department faculty have determined that the same objectives can be achieved in a distance learning mode.<input type="checkbox"/> The instructional equipment and materials are sufficient.<input type="checkbox"/> The preparation and training of faculty are sufficient.<input type="checkbox"/> Regular personal contact between students and instructor is sufficient.<input type="checkbox"/> Methods of student evaluation are designed to maintain examination security.<input type="checkbox"/> Evaluation of student outcomes is sufficient to permit review and assessment of the effectiveness of distance education for this course and to provide information for the annual distance education report. 
Instructional Methodologies (How will you deliver the course content?):	<p>Announcements/Bulletin Boards Chat Rooms E-mail Electronic Forum Fax One-Way Video Conferencing (One-way interactive video and two-way)</p> 
Representative Courseware/Textbooks Materials:	<p>Add any additional representative courseware/textbooks/materials that would apply only to a distance education offering of this course.</p> <p>Possible textbooks include: Price, Haddock, and Brock. . College Accounting and Working Papers, 12th ed.McGraw-Hill, 2010</p>  

<p>Methods of Evaluation of Student Performance:</p>	<p>Please explain any additional methods of evaluation pertaining to DE offering. (Example: online quizzes, weekly homework submitted electronically)</p> <div data-bbox="734 344 1365 632" style="border: 1px solid #ccc; height: 137px;"></div> <p style="text-align: right;"> </p>
<p>How are you ensuring that students with disabilities can access your course in accordance with Section 508?</p>	<p>Distance education courses, resources and materials must be designed and delivered in such a way that the level of communication and course-taking experience is the same for students with or without disabilities. Students should have maximum opportunity to access distance education resources "anytime, anywhere" without the need for outside assistance.</p> <div data-bbox="693 888 1325 1176" style="border: 1px solid #ccc; height: 137px;"></div> <p style="text-align: right;"> </p>
<p>Distance Education Printable Form Save Finish Cancel</p>	

Plan for Regular Effective Communication Contact Between Faculty and Student (Title 5, 55204). "Local policies should establish and monitor minimum standards of regular effective contact."	
<i>You have no defined contact types.</i>	
Contact Type	Announcements/Bulletin Boards 
Frequency/Explanation	<div style="border: 1px solid #ccc; height: 100px;"></div>  
Add	
Finish	