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**Skyline College President's Council**  
**April 26, 2018**  
**4:00-5:30 p.m.**

**Notes**

Welcome

Introductions

Update from the President

- Skyline College is preparing for Graduation, with a record number of degrees and certificates being awarded.
- First year Skyline College will be graduating students with a Respiratory Care Bachelorette Degree.
- Building 12 in under construction and will open late in 2019.
- Faculty and Staff housing at Skyline College is in final stages of approval.
- Emergency Preparedness event being held at Skyline College in partnership with Supervisor David Canepa and the Office of Emergency Services of San Mateo County. The event will be held Monday, April 30 from 9:00 a.m. – 2:00 p.m.

Passport Office Presentation

- Zaid Ghori, Director, Special International Programs, made a presentation about the Passport Office located here at Skyline College.
- A letter to the US State Department was sent for a request of a Passport Office at Skyline College. Once they evaluated the area and saw that there was one location to apply for a Passport, they approved the Passport Office here at Skyline College.
- The Passport Office provides full service to anyone in the Community.
- Within six months, the Passport Office at Skyline College has served 760 people from the Community.
- The Passport Office at Skyline College opened November 2017.
- 81% of passport clients are from the local community.
- 15% or 112 students have used the passport office, 4% Faculty and Staff.
- The Passport Office has made \$24,261 in six months.
- Proposed goals for the office is to expand the hours of operations to 9 a.m. – 7 p.m. and to hire a permanent staff person to handle longer hours.
- Another goal is to generate \$125,000 for 2018-2019 to attain self-supporting status.

President's Breakfast Recap

- The Council was happy with the new venue.
- Much smaller space but intimate area.
- Not enough space to network.

- Most comments received were positive.
- The Breakfast raised over \$240,000.
- The presentations at the Breakfast was very well planned out and specific about the ask.
- The student speaker for the Breakfast was amazing.
- Regina Stanback Stroud raised 67% of the total amount raised.
- The Council raised 32% which is also the \$75,000 goal that Council agreed to.
- The Council agreed to the same venue and same model to raise the funds for 2019.
- The goal for Breakfast 2019 is \$250,000.

#### Ongoing Fundraising Opportunities

- Through peer-to-peer fundraising and the module through the Foundation donor database is called Everyday Hero. You can include a short story you can make your ask and send to your friends.

#### President's Council Website

- Provides information about the President's Breakfast and Success Summit.
- The agendas and notes with materials for each meeting will be available online.
- Links to items you receive in your packet will be available on the college website.

#### Success Summit – Friday, September 28, 2018

- William Bowdle has been appointed the Chair of the Success Summit Committee.