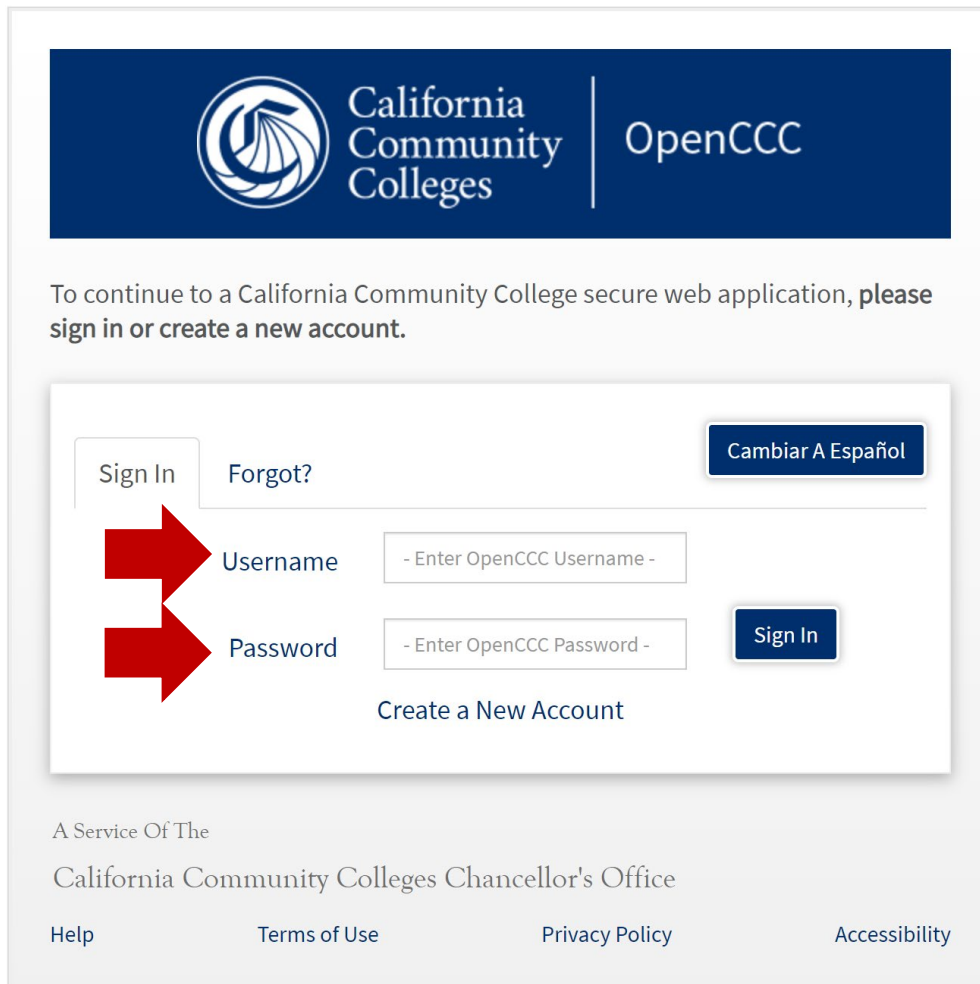


Step-by-Step Guide: Skyline College Admissions Application

1. Log into your **OpenCCC** account:

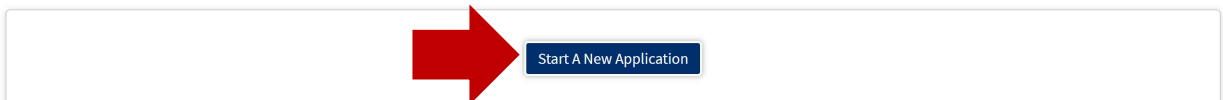
- *If you have forgotten your **Username** and **Password**; click the “**Forgot?**” button to troubleshoot and retrieve/reset your credentials.*



The screenshot shows the OpenCCC login interface. At the top, there is a blue header with the California Community Colleges logo and the text "California Community Colleges" and "OpenCCC". Below the header, a message reads: "To continue to a California Community College secure web application, please sign in or create a new account." The main login area contains a "Sign In" button, a "Forgot?" link, and a "Cambiar A Español" button. There are two input fields: "Username" with a placeholder "- Enter OpenCCC Username -" and "Password" with a placeholder "- Enter OpenCCC Password -". A "Sign In" button is located to the right of the password field. Below the input fields is a link for "Create a New Account". Two red arrows point to the "Username" and "Password" labels. At the bottom, it says "A Service Of The California Community Colleges Chancellor's Office" and includes links for "Help", "Terms of Use", "Privacy Policy", and "Accessibility".

2. Click on “**Start A New Application**”:

My Applications



The screenshot shows a horizontal navigation bar with a "Start A New Application" button. A red arrow points to the button.

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3. **Enrollment Information**: Select the term you wish to take classes:

- **Summer 2020 (06/15/2020 to 08/8/2020)**
- **Fall 2020 (08/17/2020 to 12/18/2020)**

**High School Seniors: If you intend to start taking classes in the summer after graduation, make sure you select summer prior to the fall term.*

Educational Goal: Select one of the following (the options below will also qualify you to apply for our **Promise Scholars Program** AND will prompt you to complete the **new student orientation** and **meet with an academic counselor** prior to receiving a registration date):

- Obtain an associate degree and transfer to a 4-year institution
- Transfer to a 4-year institution without an associate degree
- Obtain a 2-year associate degree without transfer
- Earn a career or technical certificate without transfer

Major Category: Select one of our Meta Majors that is most compatible with your intended interest and passion.

Intended Major or Program of Study: Select a Program/Major. Note: Your Program/Major can always be changed in the future, select what is most compatible at this time.

4. **Review your OpenCCC Account Information**:

- Name & Identity
- Previous or Alternate Name (if applicable)
- Preferred Name (if applicable)
- Date of Birth
- Mailing Address
- Main Phone
- Second Phone (if applicable)
- Email

5. **Education**: Select your “College Enrollment Status” as of **August 16, 2020**:

- **Recent High School Graduates**: Select “**First-time student in college (after leaving high school)**”.

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- **Current high school students (9-12th grade)** taking Skyline College classes through Concurrent Enrollment: Select “**Enrolling in high school (or lower grade) and college at the same time**”.

Education

College Enrollment Status

As of August 16, 2020, I will have the following college enrollment status: ?

-- Select enrollment status --

High School Education

High school education level as of August 16, 2020 ?

-- Select enrollment status --

13. **Last High School Attended and High School Information**: Search and enter in the last high school you attended. You can search your high school by: Country, State, Name or City.
14. **High School Transcript Information**: Unweight high school GPA, highest level English course and the grade you received, and highest level math course and the grade you received.
15. **Citizenship**: Click on your citizenship status. If undocumented, select “**Other**” and check the small box that says “**No documents**”. Choose your military status if applicable and then click “**Continue**.”
16. **Residency**: If you’ve lived in California continuously since 06/14/2018, mark “**Yes**”. If “**No**”, indicate when your current stay in California began.
17. **Special Residency Categories**: Select “**Yes**” if any applies to you:
 - Determined to be homeless by any of the following agencies:

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- High school or school district homeless liaison
 - Emergency shelter or transitional housing program
 - Director of a runaway or homeless youth basic center or transitional living program
 - Have ever been in “court-ordered foster care”.
18. **Needs & Interests:** Indicate any program(s) or service(s) you might be currently utilizing and interested in. Click “**Continue**”.
19. **Demographic Information:** Respond to the following questions, if applicable. Click “**Continue**”.
20. **Submission:** On the final page, you can review your application responses by clicking on “**Review My Application**”. To make any necessary corrections on your responses, you can click any of the sections on the left-hand sidebar to return to that specific page.

Submission

Review Your Responses

[Save as PDF](#)

We recommend that you review your responses to ensure you've provided complete and accurate information.



[Review My Application](#)

21. If you agree that all the information is correct, check off on last few boxes under:
- Request for Consent to Release Information
 - Submit Your Application
22. Click on “**Submit My Application**”.
23. Congratulations! You have now completed the Skyline College application! Next steps: you will be receiving two emails:
- **OPENCCC** – indicating you’ve successfully created an account to apply at any of the California Community Colleges

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- **Skyline College** – welcome email with your **student ID (G number)**, **username and link to sign into your mySMCCD**.