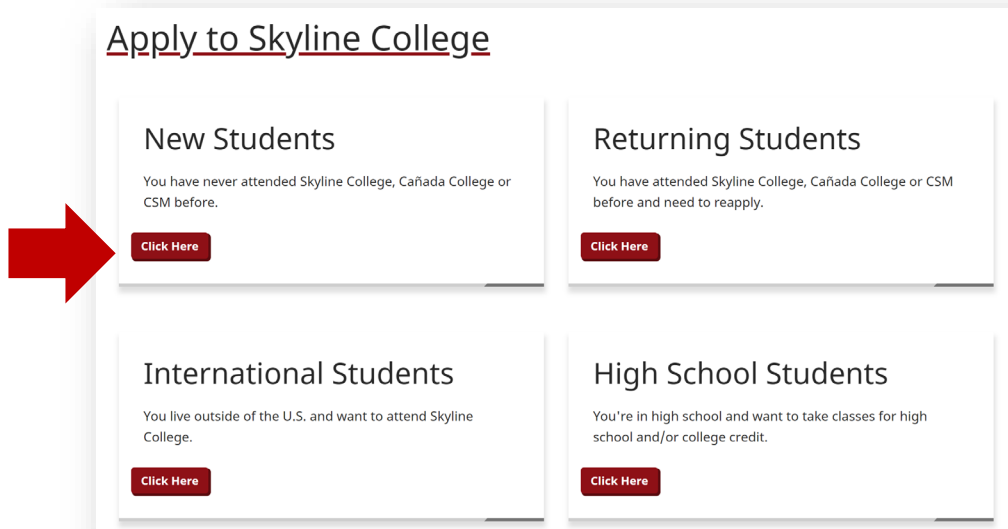
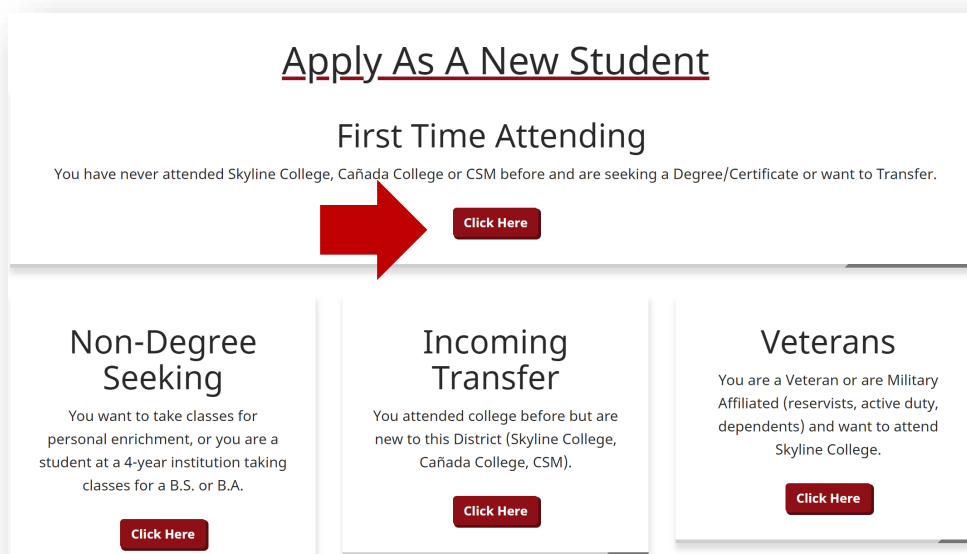


## Step-by-Step Guide: Creating an OpenCCC Account

1. Visit “[skylinecollege.edu/admissions/apply.php](https://skylinecollege.edu/admissions/apply.php)” and select “**Click Here**” under “**New Students**”.

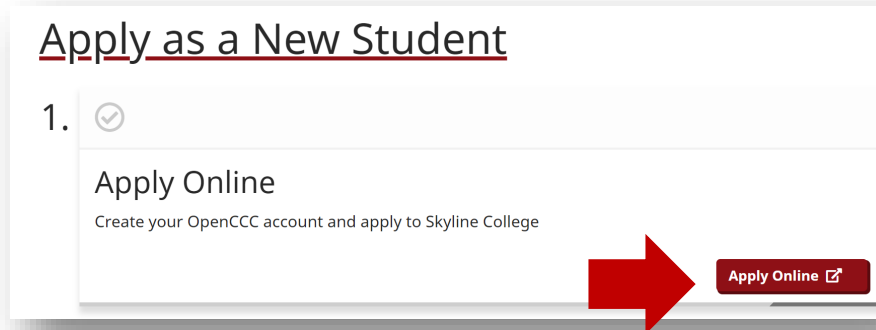


2. Select “**Click Here**” under “**First Time Attending**”.



## Step-by-Step Guide: Creating an OpenCCC Account

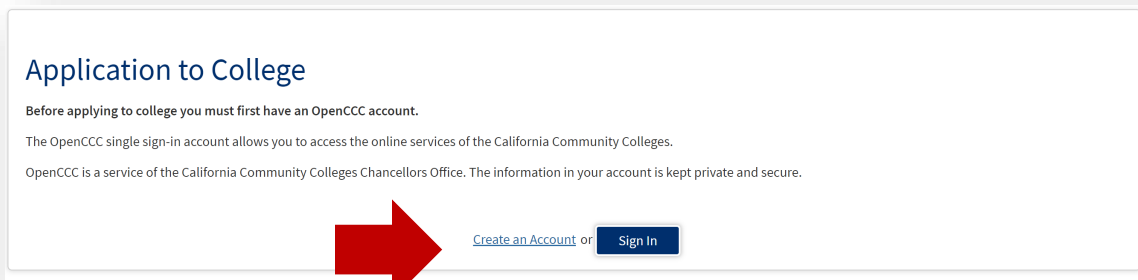
- Under “1. Apply Online”, Select “Apply Online”.



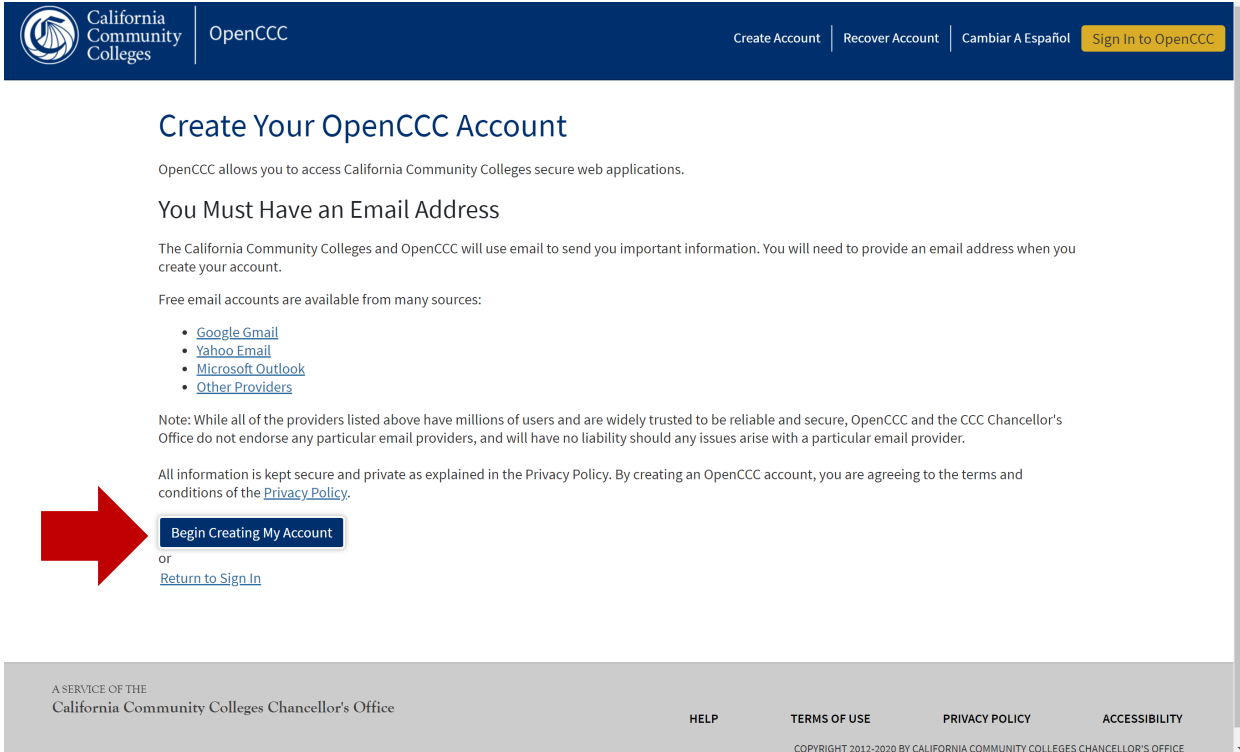
- OPENCCC Website**: If you have previously applied to the Skyline College (took classes in a previous semester or through Concurrent Enrollment), use your existing credentials to “**Sign In**” or retrieve your username and password by clicking “**Forgot?**”. (Once logged in, continue with the steps on the “Skyline College Admissions Application”).

### **First Time Applying?**

If this is your first time applying to Skyline College, click “**Create an Account**” and continue to step #5.



## Step-by-Step Guide: Creating an OpenCCC Account



California Community Colleges | OpenCCC

Create Account | Recover Account | Cambiar A Español | Sign In to OpenCCC

### Create Your OpenCCC Account

OpenCCC allows you to access California Community Colleges secure web applications.

#### You Must Have an Email Address


The California Community Colleges and OpenCCC will use email to send you important information. You will need to provide an email address when you create your account.

Free email accounts are available from many sources:

- [Google Gmail](#)
- [Yahoo Email](#)
- [Microsoft Outlook](#)
- [Other Providers](#)

Note: While all of the providers listed above have millions of users and are widely trusted to be reliable and secure, OpenCCC and the CCC Chancellor's Office do not endorse any particular email providers, and will have no liability should any issues arise with a particular email provider.

All information is kept secure and private as explained in the [Privacy Policy](#). By creating an OpenCCC account, you are agreeing to the terms and conditions of the [Privacy Policy](#).

 [Begin Creating My Account](#)

or [Return to Sign In](#)

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California Community Colleges Chancellor's Office

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5. Click “**Begin Creating My Account**”.
6. **Create Account (Page 1)**: Answer the questions with your information. Make sure your responses are correctly typed in and accurate.

**\*Social Security Number:** If you have a Social Security Number, don’t forget to list it. If not, or don’t have it with you at this time, check the box indicating you “**Do not have a Social Security Number or Taxpayer Identification Number, or decline to provide one at this time**” and click “**Continue.**”

*\*If you are an international student, nonresident alien, or other exception, and do not have a Social Security Number or Taxpayer Identification Number, make sure to also check the second box.*

7. **Create Account (Page 2)**: Add your personal email address, phone number and permanent mailing address. Click “**Continue.**”
8. **Create Account (Page 3)**: Create a **Username**, **Password** and **Pin** that you will remember to access this account. Create **Security Questions** to also help you access your login information if you forget them in the future.

## Step-by-Step Guide: Creating an OpenCCC Account

9. Check the “I’m not a robot” box and then click on “**Create My Account**”.

At this point, you have now created an account with the California Community Colleges portal. All future community college applications within California will be submitted through this account using the same credentials you recently created.

**BIG TIP:** Save your CCCID, username, password and pin!

**Continue onto Pt. 2 - Applying to Skyline College: Submitting Skyline College’s Admissions Application**

## Step-by-Step Guide: Creating an OpenCCC Account

### Applying to Skyline College

Name:
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#### Email Information

Email:
Password:

#### CCC Apply Information

Username:
Password:
Security Pin:
CCCID:

#### CCC Apply Security Questions

Q1:
Q2:
Q3:

#### WebSmart Information

G Number:
Password: (Your MMDDYY)
SMCCD Email Address:
SMCCD Password: