

SLOAC Steering Committee Minutes

January 28, 2013, 2-4, Room 6203

Present: Steve Aurilio, Michael Bishow, Loraine DeMello, Alice Erskine, Jacquie Escobar, Jan Fosberg, Chris Gibson, Nick Kapp, Lucia Lachmayr, Jude Navari, Christine Roumbanis, Arthur Takayama, Karen Wong

Absent: Luciana Castro, Rick Hough, Melissa Komadina, Regina Pelayo, Sarah Perkins, Sarita Santos, David Ulate, Dennis Wolbers

- I. Approval of the 11/26 Minutes – approved as is
- II. New members from Counseling: Lorraine DeMello and Jacquie Escobar
- III. Revise the SLOAC Framework
 - A. Continue reviewing Section Three.
 1. Need to determine whether to move all of the tables to the appendix or to move only the latter two.
 - B. Review Section One—need to continue with this section with Arthur’s additions
 1. On the opening pages, provide a hyperlink to the section of the Framework that further defines “authentic assessment”
 - C. Review the second group’s recommendations for Section Two.
 1. Added language about requiring SLOs on syllabi
 2. In the appendix, need to add a template faculty can complete which employs the TracDat terminology
 3. In the appendix, need to add an excel spreadsheet example that corresponds with a rubric
- IV. Shape the March 8 “Assessment Workday”
 - A. General sentiment is that people are catching up, so they need time to meet with their departmental colleagues rather than attend workshops
 - B. Requested that March 8 be a work day, and that faculty and staff are reminded that we need to be at 100% for our upcoming accreditation visit.
 1. Requested that the deans coordinate departmental assessment meetings from 9- 12, and tell Karen in advance which departments need help so that we can send teams to assist

2. Requested that Karen provide a “toolkit”/ packet of resources reminding faculty of what they need to complete, templates and directions, how to organize their data, and how they can arrive at action plans
- C. Also recommended that assessment models be featured in Skyline Shines periodically

V. Please designate the following Monday (the 4th Mondays of the month, except the first meeting of each semester), 2-4, for SLOAC Steering Committee meetings: 2/25, 3/25, 4/ 22.

PLEASE SIGN UP IN A GROUP OF TWO TO THREE TO REVIEW, REVISE, AND DRAFT TEXT FOR YOUR SECTION OF THE SLOAC FRAMEWORK. USE CCCConfer IF YOU'RE UNABLE TO MEET IN PERSON SO THAT YOUR GROUP IS PREPARED TO PRESENT YOUR RECOMMENDATIONS BY THE OCTOBER 22 MEETING. YOU ALSO MAY WANT TO CONSULT WITH THE OTHER GROUP.

	GROUP ONE	GROUP TWO
<p>COLLEGE IMPLEMENTATION MODEL (4-11)</p> <ul style="list-style-type: none"> • Add information about the integration into program review and the annual work-plan reports. • Add the AS Senate Resolutions that were adopted last year. • Integrate information from newsletters? 	<p>1) Arthur Takayama 2) Chris Gibson 3) Sarita Santos</p>	<p>XXXXXXXXXXXXXXXXXXXX XXXXXX</p>
<p>CREATING STUDENT LEARNING OUTCOMES (12- 36)</p> <ul style="list-style-type: none"> • Find more current examples of SLOs, perhaps from each of the divisions, or from each "type" of course: basic skills, GE, CTE, Art/Dance, PE. 	<p>1) Melissa Komadina 2) Steve Aurilio 3) Lucia Lachmayr</p>	<p>1) Christine Roubanis 2) Luciana Castro 3) Jude Navari</p>
<p>OUTCOMES ASSESSMENT PLANNING AND IMPLEMENTATION (37- 64)</p> <ul style="list-style-type: none"> • Define "authentic/ meaningful assessment" • Find more current models of assessment cycles (could pull from the models that will be posted on the SLOAC website). • Templates should mimic the format of TracDat's four column report. • Include ISLO rubrics? • Karen will work on the TracDat handouts. 	<p>1) Dennis Wolbers 2) Michael Bishow 3) Regina Pelayo</p>	<p>1) Alice Erskine 2) Nick Kapp 3) Rick Hough</p>