

## SLOAC Steering Committee Minutes

November 26, 2012, 2-4, Room 6203

Present: Steve Aurilio, Michael Bishow, Luciana Castro, Alice Erskine, Jan Fosberg, Chris Gibson, Rick Hough, Melissa Komadina, Lucia Lachmayr, Jude Navari, Regina Pelayo, Sarah Perkins, Christine Roumbanis, Sarita Santos, Arthur Takayama, David Ulate, Dennis Wolbers, Karen Wong

Absent: Nick Kapp (teaching a lab during this time all semester)

- I. Approval of the 10/22 Minutes – approved as is
- II. E-portfolio update— Skyline will hold off since we're focused on getting everything in order for accreditation. Meanwhile, Canada will move forward and is willing to share with us their resources, insights, etc.
- III. Michael Bishow on board as an Assessment Coach-- Working in coordination with the SLOAC Coordinator, the Head Coach will:
  - A. Oversee the ISLO assessment, including the training (for assignments), the norming, and the subsequent discussion of data
  - B. Provide assistance to faculty in designing and implementing assessments—course, program, institutional; analyzing data
  - C. Design workshops for flex days and division meetings
  - D. If we move forward with providing coaches, then facilitate their training.
- IV. TracDat Update—directions have been updated for general use, for 2012-2013, and for program review at <http://www.skylinecollege.edu/sloac/tracdat.php>.
- V. Flex Update
  - A. 1/10/12—Assessing with WebAccess' Quiz and Survey Function from 1-3; TracDat training for beginners in which anyone can drop in from 9-12
  - B. 3/8/12—Assessment "Fair" (models on completing the cycle, acting on assessment results, etc.)
- VI. Revise the SLOAC Framework- wrap up discussion of the second part, and then review the first and third parts
  - A. The Framework should be revised into a Handbook. As such, move the templates and principles to the appendix.

- B. The language we use in the Framework should echo what is used in TracDat.
- C. Revise the table of contents to accommodate Dennis' group's additions in Section Three.
- D. Note that academic freedom as it's been discussed in the context of SLOs is not academic freedom as defined by the AAUP, which is about the free expression of ideas. (Check 2.24 in District Policy.)

VII. Please designate the following Monday (the 4<sup>th</sup> Mondays of the month, except the first meeting of each semester), 2-4, for SLOAC Steering Committee meetings: 1/28, 2/25, 3/25, 4/ 22.

PLEASE SIGN UP IN A GROUP OF TWO TO THREE TO REVIEW, REVISE, AND DRAFT TEXT FOR YOUR SECTION OF THE SLOAC FRAMEWORK. USE CCCConfer IF YOU'RE UNABLE TO MEET IN PERSON SO THAT YOUR GROUP IS PREPARED TO PRESENT YOUR RECOMMENDATIONS BY THE OCTOBER 22 MEETING. YOU ALSO MAY WANT TO CONSULT WITH THE OTHER GROUP.

	GROUP ONE	GROUP TWO
<p><b>COLLEGE IMPLEMENTATION MODEL (4-11)</b></p> <ul style="list-style-type: none"> <li>• Add information about the integration into program review and the annual work-plan reports.</li> <li>• Add the AS Senate Resolutions that were adopted last year.</li> <li>• Integrate information from newsletters?</li> </ul>	<p>1) Arthur Takayama 2) Chris Gibson 3) Sarita Santos</p>	<p>XXXXXXXXXXXXXXXXXXXX XXXXXX</p>
<p><b>CREATING STUDENT LEARNING OUTCOMES (12- 36)</b></p> <ul style="list-style-type: none"> <li>• Find more current examples of SLOs, perhaps from each of the divisions, or from each "type" of course: basic skills, GE, CTE, Art/Dance, PE.</li> </ul>	<p>1) Melissa Komadina 2) Steve Aurilio 3) Lucia Lachmayr</p>	<p>1) Christine Roumbanis 2) Luciana Castro 3) Jude Navari</p>
<p><b>OUTCOMES ASSESSMENT PLANNING AND IMPLEMENTATION (37- 64)</b></p> <ul style="list-style-type: none"> <li>• Define "authentic/ meaningful assessment"</li> <li>• Find more current models of assessment cycles (could pull from the models that will be posted on the SLOAC website).</li> <li>• Templates should mimic the format of TracDat's four column report.</li> <li>• Include ISLO rubrics?</li> <li>• Karen will work on the TracDat handouts.</li> </ul>	<p>1) Dennis Wolbers 2) Michael Bishow 3) Regina Pelayo</p>	<p>1) Alice Erskine 2) Nick Kapp 3) Rick Hough</p>