

**SLOAC Steering Committee Agenda
March 6, 2006, 1:45-3:45, Room 5131**

Present: Susan Andrien, AJ Bates, Alma Cervantes, Carlos Colombetti, Jan Fosberg, Jon Freedman, Cathy Hasson, Rick Hough, Jen Merrill, Jude Navari, Virginia Padron, Regina Pelayo, Phyllis Taylor, Dennis Wolbers, Soodi Zamani

- I. Presenting the Framework and Segueing into Writing SLOs, an one hour agenda item
 - A. Feedback on Powerpoint presentation for presenting the Framework
 - B. Brainstorm how to lead a hands-on workshop for writing SLOs, of which some ideas are listed below
 1. Distinguishing between goals, objectives, and outcomes → pp. 17-18 & 56
 2. Generating instructional SLOs → pp. 19, 21-23, 54-56 + course outline from the Curriculum Committee website
 3. Generating Student Services Unit SLOs → pp. 19, 24-25, 54-56
 4. Revising draft SLOs → p. 20
 - C. Next step: Contact the appropriate person to get on the division/department agenda for this semester and determine how many copies of the framework you need; e-mail Karen at wongk@smccd.net which day and time you'll present, to whom you'll present, and how many copies of the framework that you'll need (see below for a list of presenters; if you were absent on Feb. 13th, sign up to present)
 - D. After you present: Send a copy of your division/ departmental agenda and a brief report of how the presentation went to Karen at wongk@smccd.net. If you don't have an official agenda, a report will do, but please include in your report the date, time, and persons present for your presentation as well as any requests for follow-up training.

- II. Give and receive constructive feedback about draft SLOs (didn't address since we ran out of time)
 - A. Working in groups of three, at minimum, focus on one course's set of outcomes. Use p. 20 to critique the outcomes.
 - B. Whole group discussion
 1. Which statement(s) are model outcome(s)? Which statement(s) did your group struggle with? Which of these troublesome statements do you want the whole group to try to shape?
 2. What process did you use to create these outcomes? Were the templates useful and if not, how should they be reworked? If you

used the first template, how did you collapse various objectives into an outcome?

3. What issues or questions should we anticipate prior to leading a workshop on writing SLOs?

III. Agenda items (so far) for future meetings on Mondays from 1:45-3:45, Room 5131 (3/27, 4/17, 5/1)

- A. March 27: Participating in a Workshop on Creating Rubrics led by Susan Andrien to be open to the entire campus
- B. Creating a timeline to roll out the process
- C. Giving feedback on the draft of institutional outcomes that the Curriculum Committee is working on

SIGN UP TO PRESENT THE FRAMEWORK	
Your Name	Division/ Department You'd Like to Present To
<p>Jan Fosberg</p> <p>Dennis Wolbers</p> <p>Chris Case & AJ Bates</p> <p>Phyllis Taylor & Karen Wong</p> <p>Ray Hernandez</p> <p>Regina Pelayo, Christine Roumbanis, & Alma Cervantes</p> <p>Sherri Hancock & Virginia Padron</p> <p>Jennifer Merrill, Jude Navari, & Arthur Takayama</p> <p>Soodi Zamani, Jon Freedman & Rick Hough</p>	<p>PE</p> <p>Library</p> <p>SMT-- Science</p> <p>Language Arts</p> <p>RT, EMT, Surg. Tech.</p> <p>Business</p> <p>Student Services</p> <p>SS/CA</p> <p>SMT-- Math</p>
SIGN UP TO PRESENT WITH KAREN ABOUT WRITING/ REVISING SLOs	
Your Name	Division/ Department You'd Like to Present To
<p>Susan Andrien & Betty Lindgren-Young</p> <p>Carlos Colombetti</p> <p>Jacque Escobar</p>	<p>Language Arts</p> <p>Social Sciences (several one or two person departments)</p> <p>Counseling</p>
CREATING A TIMELINE FOR IMPLEMENTING THE SLOAC	
<p>Karen Wong</p> <p>Susan Andrien</p> <p>Christine Roumbanis</p> <p>Cathy Hasson</p>	<p><u>Need to sign up to present:</u> Val Goines</p>

SIGN UP IF YOU WANT TO DESIGN, IMPLEMENT, AND PRESENT A COURSE OR SERVICES LEVEL ASSESSMENT PLAN AND REPORT

PROGRAM	LEAD PERSON
1) Speech Communications	Phyllis Taylor
2) Biology	Chris Case
3) Philosophy	Carlos Colombetti
4) Physical Education	Jan Fosberg
5) CAOT	Christine Roumbanis
6) Cosmetology	Regina Pelayo
7) English (836)	Tom Sullivan
8) Counseling	Virginia Padron
9) Art	Arthur Takayama
10) Music	Jude Navari
11) Math (805)	Soodi Zamani
12) Math (130)	Rick Hough
13) Math (110)	Jonathan Freedman
14) Counseling (Orientation)	Jacque Escobar
15) AJ Bates	Chemistry
16)	
17)	
18)	
19)	
20)	