

Third semester (Spring22)

- Consultation on draft and CPR checklist

- Engagement with presentations

Second semester (Fall22)

- Consultation focused on draft goals

First semester (Spring 21)

- How to familiarize yourself with the program

- CPR Orientation

- (Instruction) Curriculum Workshop

- First consultation

#How to onboard new support team members

Structure of the support/timing

Please share input: How can we improve any part of the support?

Group 1

IEC support teams need more autonomy.

Rather than using IEC meetings for conversations between program representatives and IEC members, these conversations might be most useful outside of IEC meetings.

Continue to have a designated chair (Karen, Chris, Rika) support each CPR group.

clarify what happens/can happen in and outside of IEC in terms of support

Maybe IEC meetings can be shorter, and then we can schedule our own meetings outside of IEC meetings?

We had some problems meeting with the actual programs, so it might be useful to do scheduling on THEIR time?

Groups need more autonomous time to discuss and isolate the kinds of questions/concerns that they might want to work on.

We might want to look at the templates again to see if all the information is necessary for all programs.

Sometimes its unclear what IEC members are supposed to be doing in our meetings. During our last meeting (CPR Orientation), it was very unclear why IEC members were there as there.

We might need more program leaders to be involved if particular members are missing a bunch of meetings?

Please share input: How can we improve any part of the support?

**Group
2**

Went well and according to plan, overall.

went through draft before meeting w/ program in detail as a team; walk-through of draft helped bring up areas of attention.

concerns/questions about their program-specific questions about the process (perhaps in place of hypothetical scenarios) - so it's more of a conversation. Hypothetical seems less necessary because they have

Less meetings w/ program; more drafts

how can the process be more iterative? Use other platforms to chime in on drafts to facilitate providing feedback?

perhaps include more drafts to allow for 'iterative' back and forth on the drafts along the way to support reviewing more than one draft

Please share input: How can we improve any part of the support?

**Group
3**

More guidance on data analysis would be very helpful for both faculty going through CPR and those of us who support them.

In the orientation process for IEC members it would be helpful to have some additional background information on the process of the meetings (ie-motions)

Clearer framing/expectations for meetings with faculty we are supporting would be helpful. What exactly needs to be accomplished in time we have together?

I suggest providing onboarding materials for IEC members to reference - perhaps in a shared Google Drive or a Canvas shell? The process was not clear to me when I joined IEC in Fall 2021.

Please share input: How can we improve any part of the support?

**Group
4**

Felt that we could only provide emotional support and act as sounding board.

MORE big picture on the purposes of CPR, rather than box checking

Continue to have a designated chair (Karen, Chris, Rika) support each CPR group.

Determine what is the tangible outcome of completing CPR for departments. How will established goals be supported to achieve the goals?

Have groups to share with each other of their experiences

Please share input: How can we improve any part of the support?

meet with PRIE before us so they have had a chance to dive into data

clarify program mapping stuff and where to put things, have sample tables or graphs (visualizations) available as templates to not overwhelm, can we work with PRIE to support creating digestible data

Have powerpoints given to us so we can refer back to them, esp. for students, who may not be as familiar

we are all relatively new but will share some ideas

an outline to refer back to of how the program works.

maybe have veteran IEC members to help/guide new members on CPR.

Group 5

Some improvements to CPR as to where to put data, also the goals in 3 different places with lots of text was hard to follow, make it more readable, pull down menu for checklist, not 25 pages

designers supporting team, we kinda piled on some groups then more IEC members assigned, and unexpectedly the TriChairs started jumping in, and it was overkill sometimes.. they needed time more than anything ...

how about. chart with goals, simplify display, it was hard to parse between new, ongoing, revised, etc.

they need time, sometimes they don't need 5 different advisers, lots of suggestions for looking at data, but they didn't have it .. work w/PRIE early on

Teams need time, sometimes consults are too early to be meaningful if they haven't had time to work on it yet

