



Institutional Effectiveness Committee Agenda
November 22, 2021, 2:10- 4 / via Zoom. - <https://smccd.zoom.us/j/81437528416>

Chairs: Chris Gibson, Dean of Language Arts

Karen Wong, Coordinator of Institutional Effectiveness, PRIE

Rika Yonemura-Fabian, Academic Senate

Members: Steve Aurilio, Social Sciences/ Creative Arts Representative

Grace Beltran, Business, Education, and Professional Programs Representative

Vincent Chandler, Language Arts Representative

Kevin Corsiglia, Kinesiology, Athletics and Dance Representative

Michael Cross, Language Arts Representative

Ricardo Flores, Classified Senate Representative

Stephen Fredricks, Science, Technology, Engineering & Math Representative

Andrea Fuentes, Academic Support and Learning Technology Representative

Tara Grover, Associated Students of Skyline College Representative

Jenny Le, Student Services Counseling Representative

Evan Leach, Science, Technology, Engineering & Math Representative

Zahra Mojtahedi, Planning, Research, and Institutional Effectiveness Representative

Alexa Moore, Strategic Partnerships and Workforce Development Representative

Ellen Murray, Student Services Counseling Representative

Athena Nazario, Academic Support and Learning Technology Representative

Ruben Parra, Business, Education, and Professional Programs Representative

Kim Saccio, Student Equity & Support Programs/ Academic Senate Representative

Chantal San Felipe, Associated Students of Skyline College Representative

Christina Shih, Social Sciences/ Creative Arts Representative

Ariackna Soler/ Claudia Acevedo, Enrollment Services Co-Representatives

Ingrid Vargas, Dean of Planning, Research and Institutional Effectiveness

Russell Waldon, Dean of Global Learning Programs and Services

Vacant: College Management Council Resource: Belinda Chan, Admin. Asst., PRIE (Recorder)



Action Item

Topics	Presenters	Time
I. Approve Agenda	Yonemura-Fabian	2 min.
II. Approve November 8 Minutes	Yonemura-Fabian	2 min.

Reports/ Discussions

Topics	Presenters	Time
III. Review the CPR Checklists	Gibson	20 min.
A. Instructional CPR Checklist		
B. Student/ Learning Support Services Checklist		

Action Item

Topics	Presenters	Time
IV. Vote on adopting the CPR checklists to give feedback	Members	5 min.

Reports/ Discussions

Topics	Presenters	Time
V. Update IEC CPR Team assignments for the next cohort as needed	Wong & Members	15 min.
VI. Become familiar with the second program through program review documents - key takeaways such as goals, strengths, potential areas of improvement	Gibson & Members	30 min.
VII. Draft the program presentation parameters and post presentation engagement on Jamboard	Yonemura-Fabian & Members	30 min.



Announcements

Topics

- VIII. CPR Drafts are available for viewing in the Drop box data packet folders for all but Coop and History; remaining and more extensive drafts will be available after January 19 to review prior to the Feb. 14 consultation

- IX. IEC meetings next year are the second and fourth Mondays except where indicated, from 2:10 – 4: January 31, February 14 & 28, March 7 & 21 (1st and 3rd due to spring break), April 11& 25, May 9. Outlook invitations were sent.