



Institutional Effectiveness Committee Agenda

October 11, 2021, 2:10- 4 / via Zoom. - <https://smccd.zoom.us/j/81437528416>

Chairs: Chris Gibson, Dean of Language Arts

Karen Wong, Coordinator of Institutional Effectiveness, PRIE

Rika Yonemura-Fabian, Academic Senate

Members: Steve Aurilio, Social Sciences/ Creative Arts Representative

Grace Beltran, Business, Education, and Professional Programs Representative

Vincent Chandler, Language Arts Representative

Kevin Corsiglia, Kinesiology, Athletics and Dance Representative

Michael Cross, Language Arts Representative

Ricardo Flores, Classified Senate Representative

Stephen Fredricks, Science, Technology, Engineering & Math Representative

Andrea Fuentes, Academic Support and Learning Technology Representative

Tara Grover, Associated Students of Skyline College Representative

Jenny Le, Student Services Counseling Representative

Evan Leach, Science, Technology, Engineering & Math Representative

Zahra Mojtahedi, Planning, Research, and Institutional Effectiveness Representative

Alexa Moore, Strategic Partnerships and Workforce Development Representative

Ellen Murray, Student Services Counseling Representative

Athena Nazario, Academic Support and Learning Technology Representative

Ruben Parra, Business, Education, and Professional Programs Representative

Kim Saccio, Student Equity & Support Programs/ Academic Senate Representative

Chantal San Felipe, Associated Students of Skyline College Representative

Christina Shih, Social Sciences/ Creative Arts Representative

Ariackna Soler/ Claudia Acevedo, Enrollment Services Co-Representatives

Ingrid Vargas, Dean of Planning, Research and Institutional Effectiveness

Russell Waldon, Dean of Global Learning Programs and Services

Vacant: College Management Council Resource: Belinda Chan, Admin. Asst., PRIE (Recorder)



Action Item

Topics	Presenters	Time
I. Approve Agenda	Yonemura-Fabian	2 min.
II. Approve September 27 Minutes	Yonemura-Fabian	2 min.

Reports/ Discussions

Topics	Presenters	Time
III. Institutional Student Learning Outcome Updating	Wong & Members	20 min.

Action Item

Topics	Presenters	Time
IV. Vote on recommending which creativity additions to the ISLOs be piloted	Members	5 min.

Reports/ Discussions

Topics	Presenters	Time
V. Presentations as a Culminating Experience A. Purpose of the presentations	Yonemura - Fabian & Members	5 min.

Action Item

Topics	Presenters	Time
VI. Vote on presentations as a culminating experience	Members	5 min.

Reports/ Discussions

Topics	Presenters	Time
VII. Written formative feedback as rubric or checklist A. Instructional CPR Rubric B. Instructional CPR Checklist C. Student/ Learning Support Services CPR Rubric D. Student/ Learning Support Services Checklist	Yonemura - Fabian & Members	5 min.



Action Item

Topics	Presenters	Time
VIII. Vote on written formative feedback as rubric or checklist	Members	5 min.

Reports/ Discussions

Topics	Presenters	Time
IX. Comprehensive Program Review Consultation Schedule	Wong	10 min.
X. District Request for Input on Facilities for the District/Campus Facilities Master Plan (FMP)	Yonemura - Fabian	10 min.
XI. Program Data Packets in Dropbox	Mojtahedi	20 min.

Announcements

Topics

- XII. Annual Resource Requests are due by November 15.
 - A. Work with your dean to add your item to the spreadsheet.
 - B. Resource requests need to be associated with a goal and implementation step that are referenced in program reviews.

- XIII. IEC meetings next year are the second and fourth Mondays except where indicated, from 2:10 – 4: October 25, November 8 & 22, January 31, February 14 & 28, March 7 & 21 (1st and 3rd due to spring break), April 11& 25, May 9. Outlook invitations were sent.