

Spring 2021: Institutional Effectiveness Committee Revised Charge

Recommendation: At the 1/25/21 meeting, the Institutional Effectiveness Committee voted to recommend that the revised charge go forward to the SPARC/ CGC/ College President for approval.

Serving as a standing subcommittee to the Strategic Planning and Allocation of Resources Committee (SPARC), the Institutional Effectiveness Committee is charged with fostering a culture of inquiry through **facilitating program review** regularly reviewing ~~the mission and goals~~, analyzing the research that assesses how effectively the College is accomplishing its mission and goals, and broadly communicating the results so that the College has a shared understanding of its strengths and ~~weaknesses~~ **challenges** so as to set appropriate priorities.

Functions include but are not limited to:

- ~~• Regularly reviewing the College's mission/vision/ values and goals that drive planning and resource allocation; (delete - review will be integrated into Education Master Plan review and update)~~
- **Managing and supporting the program review process and calendar, including coaching program faculty and staff to evaluate their program's effectiveness and formulate appropriate plans moving forward;**
- Advising the College on how to integrate institutional effectiveness measures into planning mechanisms to support evidence-based decision making;
- Developing, reviewing, and proposing revisions (when needed) to institutional effectiveness measures, instruments and benchmarks, to evaluate the degree to which the college fulfills its mission and goals (~~e.g., Skyline College Scorecard and campus-wide surveys~~);
- Analyzing institutional level outcomes data (e.g., Institutional Student Learning Outcomes assessment results; student engagement/ campus climate/ employee voice survey results, etc.) to inform program and institutional decision-making and planning;
- Facilitating the sharing of best practices in, and collaborating with faculty and staff to improve upon or maintain, student learning outcomes assessment methodologies.