



Institutional Effectiveness Committee Agenda

August 26, 2019, 2:10- 4 -- Room 6203

Facilitator: Karen Wong, Coordinator of Institutional Effectiveness, PRIE

Members: Steve Aurilio, Social Sciences/ Creative Arts Representative

Rachel Bell, Language Arts Representative

Grace Beltran, Student Services/ Classified Senate Representative

Wissem Bennani/ Zaid Ghori, Global Learning Programs and Services Representative

Tony Brunicardi/ Jan Fosberg, Kinesiology, Athletics and Dance Representative

Vincent Chandler, Language Arts Representative

Stephen Fredricks, Science, Math & Technology Representative

Evan Leach, Science, Math & Technology Representative

Zahra Mojtahedi, Planning, Research, and Institutional Effectiveness

Gabriela Nocito, Academic Support and Learning Technology Representative

Nicole Porter, Business, Education, and Professional Programs Representative

Kwame Thomas, Student Services Representatives

Ingrid Vargas, Dean of Planning, Research and Institutional Effectiveness

Suji Venkataraman, Business, Education, and Professional Programs Representative

Vacant: Academic Senate representative; Associated Students of Skyline College Representative; second SS/CA representative; second Administrator representative

Resources: Belinda Chan, Administrative Assistant, PRIE (Recorder)

Documents: [Accreditation 2019 Quick Reference Guide](#); [Lifelong Wellness CCSSE Results](#) (pp.9-11)



Action Item(s)

Topics	Presenters	Time
I. Approve Agenda	Wong	2 min.
II. Approve Minutes from April 22, 2019	Wong	2 min.

Reports/ Discussions

Topics	Presenters	Time
III. Review charge , last year's accomplishments and projects this year	Wong	10 min.
IV. Introductions	Members	20 min.
V. Deepen understanding of "institutional effectiveness"		
A. Applying an Institutional Effectiveness (IE) Cycle of continuous improvement by analyzing CCSSE results pertaining to Lifelong Wellness	Wong	50 min.
VI. Keeping your constituents informed and engaged in institutional effectiveness related matters		
A. Think/ Pair/ Share on what you'll bring back to your area	Wong & Members	15 min.
B. Strategies to inform		

Announcements

Topics	Presenters	Time
Reminders for your divisions		
A. Preparing for the accreditation site visit:		
1. Accreditation Matters! What's in it for YOU? (with ACCJC Senior Vice President Stephanie Droker) on Tuesday, Sept. 10, 2-3:30 pm, rooms 6202-6206		
2. What to Expect During the Accreditation Visit (with Skyline College Accreditation Tri-chairs) on Wednesday, Sept. 11, 2-3 pm, rooms 6202-6206	Wong	10 min.
B. Entering the accreditation trivia quiz		
C. Participating in the accreditation forums during the site visit		
1. Tuesday, Oct. 1, 5:30-6:30 pm, rooms 6202-6206		
2. Wednesday, Oct. 2, 12:30- 1:30 pm, rooms 6202-6		
VIII. Please designate the following Mondays for the 2019/ 2020 IE Committee meetings that typically take place on the fourth Mondays from 2:10-4 in room 6203: September 23, October 28, November 25, January 27, February 24, March 23, and April 27. Outlook invitations were sent.		