



Revised

Institutional Effectiveness Committee Agenda
August 27, 2018, 2:10- 4 -- Room 6203

Facilitator: Karen Wong, Coordinator of Institutional Effectiveness, PRIE

Members: Steve Aurilio, Social Sciences/ Creative Arts Representative

Sara Benchohra, Associated Students of Skyline College Representative

Rachel Bell, Language Arts Representative

Grace Beltran, Student Services/ Classified Senate Representative

Wissem Bennani/ Zaid Ghori, Global Learning Programs and Services Representative

Tony Brunicardi/ Jan Fosberg, Kinesiology, Athletics and Dance Representative

Amir Esfahani, Social Sciences/ Creative Arts Representative

Stephen Fredricks, Science, Math & Technology Representative

Jacque Honda, Interim Dean of Planning, Research and Institutional Effectiveness

Jim Houpis, Administrator/ Academic Support and Learning Technology Representative

Evan Leach, Science, Math & Technology Representative

Zahra Mojtahedi, Planning, Research, and Institutional Effectiveness

Gabriela Nocito, Academic Support and Learning Technology Representative

Nicole Porter, Business, Education, and Professional Programs Representative

Kwame Thomas, Student Services Representatives

Sujatha Venkataraman, Business, Education, and Professional Programs Representative

Academic Senate representative, second LA representative

Resources: Belinda Chan, Administrative Assistant, PRIE (Recorder)

Handout: [Integrated Planning and Allocation of Resources Employee Voice Survey](#);
[Mission/ Vision/ Values](#); [Strategic Goals and Initiatives](#); [Program Review Refresher](#)

Action Item(s)

Topics	Presenters	Time
I. Approve Agenda	Wong	2 min.
II. Approve Minutes from April 23, 2018	Wong	2 min.

Reports/ Discussions

Topics	Presenters	Time
III. Review Charge	Wong	10 min.
IV. Introductions	Wong	15 min
V. Deepen understanding of “institutional effectiveness”	Wong	15 min
VI. Applying an IE Cycle of continuous improvement by analyzing Employee Voice results pertaining to (a) program review, and (b) mission/vision/values	Wong and the Committee	60 min

Announcements

Topics	Presenters	Time
VII. Reminders for your divisions <ul style="list-style-type: none"> A. Accreditation Institutional Self Evaluation Report (ISER, a.k.a. the “self-study) solicitation for feedback from stakeholders and experts B. Accreditation Forum on Tuesday, Sep 25, 2-3pm, Room 6202 C. SLOAC coaches available to assist faculty/ staff within and outside their areas: BEPP – Guillermo Ortiz, Cassidy Ryan, Ronda Wimmer COUN/SS – Lorraine DeMello LA – Lucia Lachmayr, Erinn Struss SMT – Nick Kapp, Rick Hough SSCA – Tiffany Schmierer, John Skovgaard 	Wong	5 min
VIII. Please designate the following Mondays for the 2018/ 2019 IE Committee meetings: September 24, October 22, November 26, January 28, February 25, March 25, and April 22. Outlook invitations were sent.		