

Skyline College Comprehensive Program Review Rubric

Sub-Criteria below will be evaluated independently within each rubric area (as opposed to only one overall score per rubric area).

Criteria	Sub-Criteria	Satisfactory	Developing
Program Purpose and Review Team MAYBE COMBINE PURPOSE AND ROLE INTO ONE SUB-CRITERIA?	Purpose	<input type="checkbox"/> Description of purpose is specific to program and who it serves.	<input type="checkbox"/> Description of purpose and population served is not specific and/or is not provided.
	Role	<input type="checkbox"/> Program distinguishes its role from other programs on campus.	<input type="checkbox"/> Program does not distinguish itself from other programs on campus.
	Connection to College Mission	<input type="checkbox"/> Purpose connects to the college's mission/ vision/ values.	<input type="checkbox"/> Purpose loosely connects or does not connect to the college's mission/ vision/ values.
	Collaborative Effort	<input type="checkbox"/> Program review team represents a collaborative group effort.	<input type="checkbox"/> Program review team does not represent a collaborative group effort
Program Effectiveness: Program, College-wide & Equity Data	Data Analysis	<input type="checkbox"/> Key findings from the PRIE program data packet were highlighted while considering college-wide trends and equity concerns, based on all* following: 1) efficiency & productivity, 2) enrollment & headcount trends, 3) successful course completion, and 4) access & demographics. *Other data sources consulted for non-instructional programs, as appropriate.	<input type="checkbox"/> PRIE program data packet* reviewed to a limited extent or not at all *Other data sources consulted for non-instructional programs, as appropriate.
	Equity Gaps	<input type="checkbox"/> Analysis of program effectiveness is contextualized in light of program objectives and consideration of equity gaps.	<input type="checkbox"/> No analysis or limited analysis of program effectiveness; if analysis of program effectiveness occurred, either contextualization of findings in light of program objectives and/or consideration of equity gaps were missing.

	PSLOs	<input type="checkbox"/> Provides update on the progress made on PSLOs including achievements, gaps in learning, and/or areas in which further effort is needed.	<input type="checkbox"/> Provides limited or no update on the progress made on PSLOs.
Progress on Prior Program Objectives* <i>*FOR NEW PROGRAMS, comment on new program implementation.</i>	Action Status	<input type="checkbox"/> Action status is clearly stated, including its completion, continuation, and/or revision.	<input type="checkbox"/> Action status is not clearly stated or addressed.
	Description of Action(s)	<input type="checkbox"/> Action(s) taken related to implementation of prior program objectives are clearly described.	<input type="checkbox"/> Action(s) taken related to implementation of prior program objectives are not clearly described or addressed.
	Evaluation of Progress	<input type="checkbox"/> Evaluation of progress on prior program objectives yields insights about areas of achievement or areas in which further effort is needed.	<input type="checkbox"/> Evaluation of progress is missing or limited in yielding insights about areas of achievement or areas in which further effort is needed.
Program Access & Environment	Description of Progress Access	<input type="checkbox"/> Issues of program access are described and efforts to increase access are addressed. <i>Issues of access may include the availability of services, location and hours and/or description of curricular patterns, offerings and/or modes of delivery.</i>	<input type="checkbox"/> Issues of program access are not adequately described. <i>Issues of access may include the availability of services, location and hours and/or description of curricular patterns, offerings and/or modes of delivery.</i>
	Environmental Factors	<input type="checkbox"/> Unaddressed needs, environmental factors and/or program changes are identified and the impact to the program is analyzed.	<input type="checkbox"/> Unaddressed needs, environmental factors and/or program changes are not identified and/or the impact to the program is not analyzed.
Program Equity	Disproportionate Impact – NOTE SIMILAR TO EQUITY CRITERIA ABOVE	<input type="checkbox"/> Identifies groups that the data suggests are disproportionately impacted OR provides evidence that no such gaps exist.	<input type="checkbox"/> Identifies groups that are disproportionately impacted, but the conclusions may not be fully supported by the data.
	Efforts to Address Disproportionate Impact	<input type="checkbox"/> Describes efforts to address identified equity gaps in IIA6, V.A. and/or V.B.	<input type="checkbox"/> Does not describe any efforts to identify and/or address equity gaps.

		<p><i>Instruction - Efforts may reference pedagogical and curricular changes, partnerships with student support services, and the like.</i></p> <p><i>Student Services - Efforts may reference procedures, policies, modalities, hours of operation, and the like.</i></p>	
	Evaluation of Efforts	<input type="checkbox"/> Evaluates the effectiveness of any efforts which were implemented or are underway. Identifies barriers in implementing and/or making progress.	<input type="checkbox"/> For any efforts were implemented or underway, no evaluation about its effectiveness was conducted, or analysis may be incomplete and/or inaccurate.
	Future Efforts	<input type="checkbox"/> References equity related efforts in Section V plan(s), and explains how they will address equity gaps.	<input type="checkbox"/> Does not reference equity related efforts in Section V plan(s).
Action Plans & Resource Requests Emerging from Section II Analysis	Evidence-based	<p>Addresses findings from analysis of college-wide/equity data, PSLO attainment and/or other relevant program information cited in the CPR.</p> <input type="checkbox"/> Long-term plan(s) <input type="checkbox"/> Short-term plan (s)	<p>Does not address findings from analysis of college-wide/equity data, PSLO attainment and/or other relevant program information.</p> <input type="checkbox"/> Long-term plan(s) <input type="checkbox"/> Short-term plan (s)
	Clear Strategy	<p>Strategy for implementation is clearly identified and described.</p> <input type="checkbox"/> Long-term plan(s) <input type="checkbox"/> Short-term plan (s)	<p>Strategy for implementation is not clearly stated and/or absent.</p> <input type="checkbox"/> Long-term plan(s) <input type="checkbox"/> Short-term plan (s)
	Evaluation Plan Identified	<p>Measurement, assessment and/or tracking of action plan objective(s) are identified and clear.</p> <input type="checkbox"/> Long-term plan(s) <input type="checkbox"/> Short-term plan (s)	<p>Measurement, assessment and/or tracking of action plan objective(s) are not specifically addressed, unclear, and/ or not present.</p> <input type="checkbox"/> Long-term plan(s) <input type="checkbox"/> Short-term plan (s)

	Alignment with Institutional Goal(s)	Alignment with institutional goal(s) is present. <input type="checkbox"/> Long-term plan(s) <input type="checkbox"/> Short-term plan (s)	Alignment with institutional goal(s) is absent or limited. <input type="checkbox"/> Long-term plan(s) <input type="checkbox"/> Short-term plan (s)
	Clear linkage(s)	<input type="checkbox"/> Resource requests are linked to specific action plan objectives and include details on what is needed, how much each component will cost and the expected impact on the program, but link to action plan could benefit from additional clarification.	<input type="checkbox"/> Resource requests lack sufficient detail to understand what is needed, how much each component will cost, and/or the expected impact on the program.

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