

## Institutional Effectiveness Committee Agenda

**May 11, 2026**

**2:10 - 4 pm**

**Meeting Location:** Web Conferencing via [Zoom](#)

**Chairs:** Torria Davis, Instructional/ Student Services Deans  
 Tony Viertel, Academic Senate  
 Karen Wong, Coordinator of Institutional Effectiveness

**Members:**

Kalia Chavez, Strategic Partnerships and Workforce Development Representative  
 Michael Cross, Language Arts Representative  
 Melanie Espinueva + Aure, Student Equity & Support Programs Representative  
 Stephen Fredricks, Science, Technology, Engineering & Math Representative  
 Chris Gibson, Management Council Representative  
 Evan Leach, Science, Technology, Engineering & Math Representative  
 Wendy Lee, Classified Senate Representative  
 Zahra Mojtahedi, Planning, Research, and Institutional Effectiveness Representative  
 Sandhya Patlolla, Social Sciences/Creative Arts Representative  
 Jarred Ramos, Associated Students of Skyline College Representative  
 Mike Sharabi, Kinesiology/ Athletics/ Dance Representative  
 Kwame Thomas, Counseling Representative  
 Monique Ubungen Wardell, Academic Support and Learning Technology Representative  
 Ingrid Vargas, Dean of Planning, Research and Institutional Effectiveness Representative  
 Tina Watts, Business, Education & Professional Programs Representative  
 Luis Zuniga/ Tiffany Schmierer, Social Sciences/Creative Arts Representative

**Vacant:** Business, Education & Professional Programs Representative (1); Counseling Representative (1), Enrollment Services Representative, Language Arts Representative (1)

**Resource:** Becky Threewit, Planning, Research and Institutional Effectiveness (Recorder)

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**Action Item(s)**

Topics	Presenter(s)	Time
1. Approve May 11, 2026 Agenda	Tony Viertel	2 min
2. Approve March 23, 2026 Minutes	Tony	2 min

**Discussion/Report**

Topics	Presenter(s)	Time
3. Instructional CPR Templates Approved by College Governance Council on 4/22/26 (Goal 5)	Karen Wong	2 min.
4. Reflections on the CPR Share Outs and Ways to Strengthen It  - <a href="#">Skyline Shines article</a> - <a href="#">Survey Results</a>	Karen & the IEC	45 min
5. Institutional Student Learning Outcomes (ISLOs) Student Self-Assessment Survey Results (Goal 3)  - <a href="#">Last Fall's ISLO Slides</a>	Wendy Lee, Zahra Mojtahedi & the IEC	30 min.
6. Wrapping up the Year  - <a href="#">2026- 2027 IEC Representatives</a> - <a href="#">IEC CPR Teams</a> - <a href="#">IEC Survey (Goals are referenced below)</a>	Tony	10 min.
<b>Announcements</b> <ul style="list-style-type: none"> <li>• Within the next two weeks, please review draft minutes for today's meeting and e-mail whether or not you approve them.</li> </ul>		
<b>2025- 2026 IEC Goals</b> <ol style="list-style-type: none"> <li>1) Review ACCJC Institutional Set Standards and Goals</li> <li>2) Increase familiarity with and use of available data resources</li> <li>3) Analyze and discuss Institutional Student Learning Outcomes (ISLO) results</li> <li>4) Continue developing skills to support programs undergoing program review</li> <li>5) Review and update the program review templates</li> <li>6) Follow up on resolving how to support programs undergoing review with only part-time faculty</li> </ol>		