

Institutional Effectiveness Committee Agenda**February 23, 2026**
2:10 - 4 pm**Meeting Location: Web Conferencing via [Zoom](#)****Chairs:** Torria Davis, Instructional/ Student Services Deans

Tony Viertel, Academic Senate

Karen Wong, Coordinator of Institutional Effectiveness

Members:

Rachel Bell, Language Arts Representative

Kalia Chavez, Strategic Partnerships and Workforce Development Representative

Michael Cross, Language Arts Representative

Melanie Espinueva + Aure, Student Equity & Support Programs Representative

Stephen Fredricks, Science, Technology, Engineering & Math Representative

Chris Gibson, Management Council Representative

Evan Leach, Science, Technology, Engineering & Math Representative

Wendy Lee, Classified Senate Representative

Zahra Mojtahedi, Planning, Research, and Institutional Effectiveness Representative

Sandhya Patlolla, Social Sciences/Creative Arts Representative

Jarred Ramos, Associated Students of Skyline College Representative

Mike Sharabi, Kinesiology/ Athletics/ Dance Representative

Kwame Thomas, Counseling Representative

Monique Ubungen Wardell, Academic Support and Learning Technology Representative

Ingrid Vargas, Dean of Planning, Research and Institutional Effectiveness Representative

Lauren Wagner, Enrollment Services Representative

Tina Watts, Business, Education & Professional Programs Representative

Luis Zuniga/ Tiffany Schmierer, Social Sciences/Creative Arts Representative

Vacant: Business, Education & Professional Programs Representative (1); Counseling Representative**Resource:** Becky Threewit, Planning, Research and Institutional Effectiveness (Recorder)

Action Item(s)

Topics	Presenter(s)	Time
1. Approve February 23, 2026 Agenda	Karen Wong	2 min
2. Approve January 26, 2026 Minutes	Karen	2 min

Discussion/Report

Topics	Presenter(s)	Time
3. Request to provide and solicit feedback on the proposed revisions to the instructional CPR and PRU templates in time for the March 9 meeting (Goal 5)	Karen	10 min.
4. Final prep for providing feedback on the draft CPRs	Karen & the IEC	30 min
5. Feedback on CPR Drafts with your Team	Tony Viertel & the IEC	60 min.

Announcements

- Please accept the outlook invitations for the IEC meetings from 2:10- 4 pm on the second and fourth Mondays except where indicated: March 9 & 23; April 13 (in-person from 2-4:30), April 27, May 11.

2025- 2026 IEC Goals

- 1) Review ACCJC Institutional Set Standards and Goals
- 2) Increase familiarity with and use of available data resources
- 3) Analyze and discuss Institutional Student Learning Outcomes (ISLO) results
- 4) Continue developing skills to support programs undergoing program review
- 5) Review and update the program review templates
- 6) Follow up on resolving how to support programs undergoing review with only part-time faculty