



**Skyline
College**

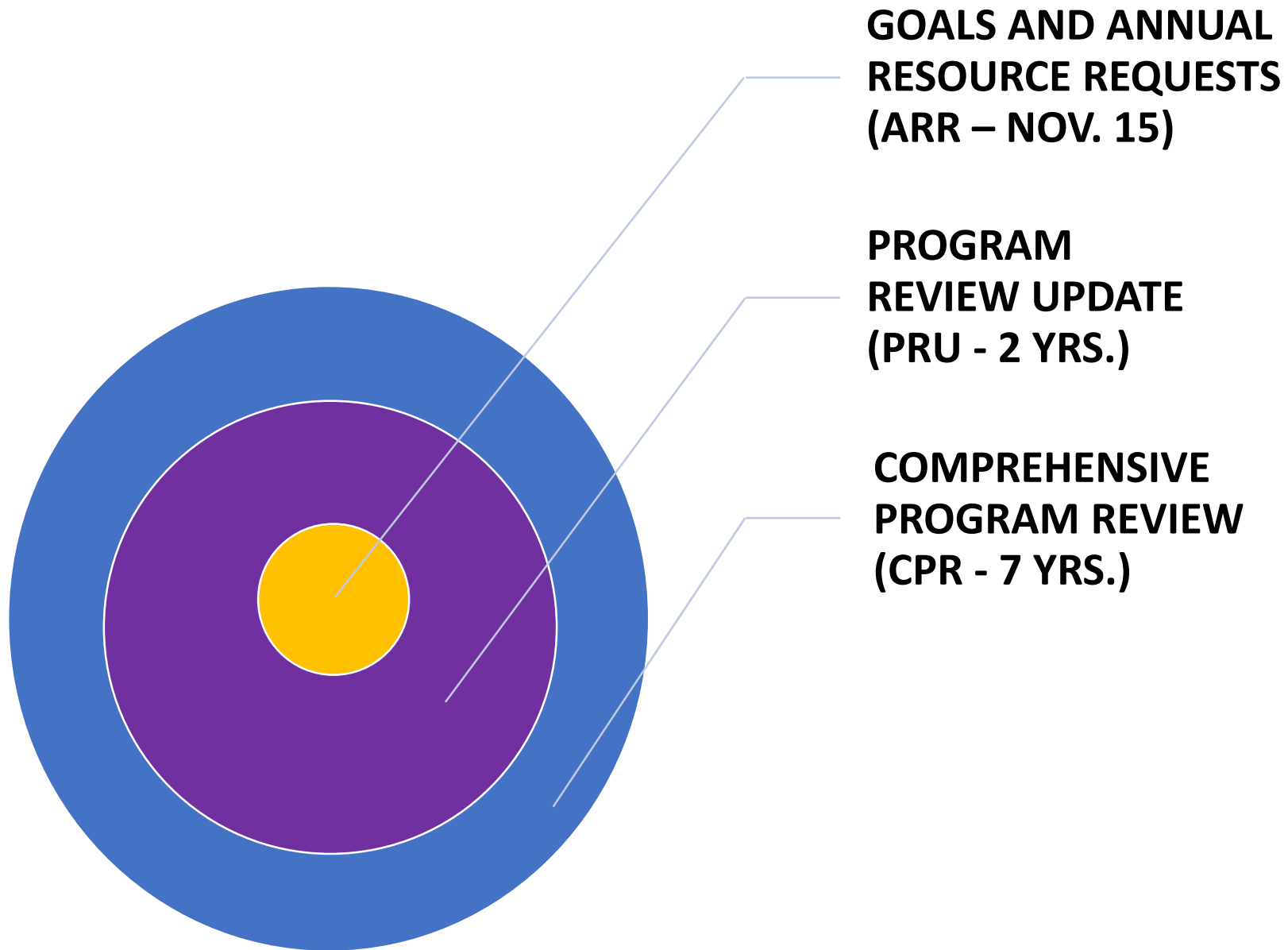
2025

Program Review: Goals & Resource Requests

Karen Wong

Institutional Effectiveness Committee

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**A
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Administrative
Leadership
Unit Review

Action Plan:

Develop a multi-year plan to improve program effectiveness and promote student learning and achievement.

- ❑ 1-5 Goals (what)
- ❑ Implementation steps and timeline (how)
- ❑ How each goal will be measured



GOAL



PR Goals, Implementation Steps, & Measures

CPR TERM	DEFINITION
Goal	A statement of intended outcomes or results
Implementation Steps	A plan of action over the next couple of years to achieve a goal, ideally including a timeline
Measure(s)	Specific targeted objectives which capture the impact on student learning, student achievement, and/or program effectiveness, and which can be integrated or separate from the goal statement References a baseline

Example of PR Goals, Implementation Steps, & Measures

S.M.A.R.T. Planning	PHYSICS
Goal	Increase representation of female students in the calculus-based physics sequence from 20% to 35%
Implementation Steps	• Faculty lead will participate in the Equity Scholars program, focusing on how to address the gender gap in the physics classroom • Faculty in the department organize and/or participate in events promoting equity, such as Women in STEM panels • Faculty in the department advise the Physics and Astronomy Club and Women in Science and Engineering to increase a sense of belonging
Measure(s)	An increase by 15% of the percentage of female students in the calculus-based physics sequence

S.M.A.R.T. GOAL PLANNING



Activity: Review Goals to Gauge if They Are Goals

- ❑ **Goals are defined as desired results** (i.e. the purpose of an action or resource request).
- ❑ There is a **measure of success** that captures the impact on students, student learning, and/or program effectiveness.
 - A **baseline** is identified so as to measure impact of actions.
- ❑ **Goals are time-bound.**
- ❑ A **multi-year plan** to achieve the goal includes **actions and timelines.**



Increase student workforce knowledge and skills by a minimum of 25% annually through structured experiences

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Increase online retention and student success

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Collaborate with key campus stakeholders to improve the matriculation (on boarding) process for students, both new and returning.

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Revisit assignments / assessments in light of artificial intelligence (AI) so students can demonstrate higher level critical thinking while making appropriate use of AI.

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Next Monday: Review Goals to Gauge if They Are Goals

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Goals: Looking Back and Forward via “Step 2: Goals and Resource Requests”

- ❑ Review prior goals and provide a status update in the Platform for active goals
 - Under the “goal” tab, change “completed” or “discontinued” goals to “inactive” status
- ❑ From the program evaluation, create new goal(s) and enter related information.
 - Under the “goal” tab, choose its status as “active”
 - Map goals to relevant Ed Master Plan Goals
 - Discuss goals and optional resource requests with deans

What if you need resources to pursue a goal?

- ☐ Submit your resource request by **November 15** within the Platform.
- ☐ Explain how the resource is critical to achieving the goal.
- ☐ Loop in your dean.

