

**Institutional Effectiveness Committee Agenda****May 12, 2025****2:10 - 4 pm****Meeting Location: Web Conferencing via Zoom**

**Chairs:** Torria Davis, Instructional/ Student Services Deans  
Tony Viertel, Academic Senate  
Karen Wong, Coordinator of Institutional Effectiveness

**Members:**

Rachel Bell, Language Arts Representative  
Kalia Chavez, Strategic Partnerships and Workforce Development Representative  
Michael Cross, Language Arts Representative  
Melanie Espinueva, Student Equity & Support Programs Representative  
Gerson Fernandez, Associated Students of Skyline College Representative  
Stephen Fredricks, Science, Technology, Engineering & Math Representative  
Chris Gibson, Management Council Representative  
Evan Leach, Science, Technology, Engineering & Math Representative  
Wendy Lee, Classified Senate Representative  
Leah McGlaughlin, Business, Education & Professional Programs Representative  
Zahra Mojtahedi, Planning, Research, and Institutional Effectiveness Representative  
Mike Sharabi, Kinesiology/ Athletics/ Dance Representative  
Kwame Thomas, Student Services Counseling Representative  
Gavin Townsley, Academic Support and Learning Technology Representative  
Ingrid Vargas, Dean of Planning, Research and Institutional Effectiveness Representative  
Lauren Wagner, Enrollment Services Representative

**Vacant:** Business, Education & Professional Programs Representative (1), Social Sciences/Creative Arts representatives (2), Student Services Counseling Representative

**Resource:** Becky Threewit, Planning, Research and Institutional Effectiveness (Recorder)

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**Action Item(s)**

Topics	Presenter(s)	Time
1. Approve May 12, 2025 Agenda	Tony Viertel	2 min
2. Approve April 28, 2025 Minutes	Tony	2 min

### Discussion/Report

Topics	Presenter(s)	Time
3. Reminders: <ul style="list-style-type: none"> <li>a) Let your dean know if you'd like to continue as your constituent rep;</li> <li>b) If you missed the last meeting, sign up for an <a href="#">IEC CPR Teams</a>.</li> </ul>	Tony	5 min.
4. Input on CPR Templates	Karen Wong & IEC members	30 min
5. Review of CPR changes from prior feedback, Analysis of CPR Survey Feedback and Reflections on the CPR Process (e.g., templates, IEC's role in supporting programs, preparation of IEC members to provide support, Share-Outs, etc.)	Karen & IEC members	50 min.
6. Survey on IEC Efficacy	Tony & IEC members	10
<b>Announcements</b> <ul style="list-style-type: none"> <li>• Have a wonderful summer break! If you plan to continue serving on IEC, we'll see you at the first meeting on August 25. Keep an eye out for outlook invitations.</li> </ul>		