

Institutional Effectiveness Committee Agenda

March 24, 2025

2:10 - 4 pm

Meeting Location: Web Conferencing via Zoom

Chairs: Torria Davis, Instructional/ Student Services Deans
 Tony Viertel, Academic Senate
 Karen Wong, Coordinator of Institutional Effectiveness

Members:

Rachel Bell, Language Arts Representative
 Kalia Chavez, Strategic Partnerships and Workforce Development Representative
 Michael Cross, Language Arts Representative
 Melanie Espinueva, Student Equity & Support Programs Representative
 Gerson Fernandez, Associated Students of Skyline College Representative
 Stephen Fredricks, Science, Technology, Engineering & Math Representative
 Chris Gibson, Management Council Representative
 Evan Leach, Science, Technology, Engineering & Math Representative
 Wendy Lee, Classified Senate Representative
 Leah McGlaughlin, Business, Education & Professional Programs Representative
 Zahra Mojtahedi, Planning, Research, and Institutional Effectiveness Representative
 Mike Sharabi, Kinesiology/ Athletics/ Dance Representative
 Kwame Thomas, Student Services Counseling Representative
 Gavin Townsley, Academic Support and Learning Technology Representative
 Ingrid Vargas, Dean of Planning, Research and Institutional Effectiveness Representative
 Lauren Wagner, Enrollment Services Representative

Vacant: Business, Education & Professional Programs Representative (1), Social Sciences/Creative Arts representatives (2), Student Services Counseling Representative

Resource: Becky Threewit, Planning, Research and Institutional Effectiveness (Recorder)

Action Item(s)

Topics	Presenter(s)	Time
1. Approve March 24, 2025 Agenda	Torria Davis	2 min
2. Approve March 10, 2025 Minutes	Torria	2 min

Discussion/Report

Topics	Presenter(s)	Time
3. Help Needed to Host the April 14 Share Outs: panel discussion facilitator, timekeeper, poster setter upper, poster cleaner upper	Tony Viertel	15 min.
4. Continued Discussion of Support for CPR Programs with only Adjunct Faculty (Emergency Medical Care; Health Science; Hospitality & Tourism Management)	Michael Cross, Karen Wong & IEC members	20 min
5. IEC Membership Next Year?	Karen & IEC members	5 min.
6. CPR Workshop on Navigating the Platform	Karen, Tony and Torria & CPR program staff	60
<p>Announcements</p> <ul style="list-style-type: none"> • The CPR Share Outs will take place on April 14, 2- 4:30, in Building 12's Farallon Room. Please invite your constituents to attend by sharing the flyer and explaining that the poster session will take place in the beginning and the panel discussion at around 2:30. The panel discussion also can be viewed online. • If you missed the last meeting, please complete the IEC CPR survey. Input will be discussed at a meeting later this semester. See https://www.surveymonkey.com/r/IEC_CPR25 . • Upcoming Meetings on the 2nd and 4th Mondays except where indicated from 2:10 – 4 pm. Please accept outlook invitations for: April 14 (in-person) & 28, May 12 		