

Institutional Effectiveness Committee Agenda

March 10, 2025

2:10 - 4 pm

Meeting Location: Web Conferencing via Zoom

Chairs: Torria Davis, Instructional/ Student Services Deans
 Tony Viertel, Academic Senate
 Karen Wong, Coordinator of Institutional Effectiveness

Members:

Rachel Bell, Language Arts Representative
 Kalia Chavez, Strategic Partnerships and Workforce Development Representative
 Michael Cross, Language Arts Representative
 Melanie Espinueva, Student Equity & Support Programs Representative
 Gerson Fernandez, Associated Students of Skyline College Representative
 Stephen Fredricks, Science, Technology, Engineering & Math Representative
 Chris Gibson, Management Council Representative
 Evan Leach, Science, Technology, Engineering & Math Representative
 Wendy Lee, Classified Senate Representative
 Leah McGlaughlin, Business, Education & Professional Programs Representative
 Zahra Mojtahedi, Planning, Research, and Institutional Effectiveness Representative
 Mike Sharabi, Kinesiology/ Athletics/ Dance Representative
 Kwame Thomas, Student Services Counseling Representative
 Gavin Townsley, Academic Support and Learning Technology Representative
 Ingrid Vargas, Dean of Planning, Research and Institutional Effectiveness Representative
 Lauren Wagner, Enrollment Services Representative

Vacant: Business, Education & Professional Programs Representative (1), Social Sciences/Creative Arts representatives (2), Student Services Counseling Representative

Resource: Becky Threewit, Planning, Research and Institutional Effectiveness (Recorder)

Action Item(s)

Topics	Presenter(s)	Time
1. Approve March 10, 2025 Agenda	Torria Davis	2 min
2. Approve February 24, 2025 Minutes	Torria	2 min

Discussion/Report

Topics	Presenter(s)	Time
3. College GC approved the ACCJC Goal Setting Procedures at its February 26 meeting.	Torria	5 min.
4. IEC CPR Survey	Karen Wong & IEC members	15 min
5. Support for CPR Programs with only Adjunct Faculty (Emergency Medical Care; Health Science; Hospitality & Tourism Management)	Michael Cross, Tony Viertel & IEC members	30
<p>6. Feedback on the Institutional Self-Evaluation Report (ISER):</p> <ol style="list-style-type: none"> a) Take a look at recommendations under the standard- do we fulfill them? b) Click on links- does evidence support the narrative? c) Which claims require more evidence? <ul style="list-style-type: none"> o Standard 1.3 (Regular Review of Data) o Standard 1.4 (Integrated Planning and Resource Allocation) o Standard.1.5 (Communication of Progress Toward Achieving Goals) o Standard.2.9 (Systematic Review and Assessment) 	Karen & IEC Members	50
<p>Announcements</p> <ul style="list-style-type: none"> • Division level discussions of resource request prioritizations should be taking place in February/ March. • The CPR Share Outs will take place on April 14, 2- 4:30, in Building 12's Farallon Room. • Upcoming Meetings on the 2nd and 4th Mondays except where indicated from 2:10 – 4 pm. Please accept outlook invitations for: March 24, April 14 (in-person) & 28, May 12 		