Skyline College

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Institutional Effectiveness Committee Agenda
October 28, 2024
2:10 - 4 pm

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Meeting Location: Web Conferencing via <u>Zoom</u>

Chairs: Chris Gibson, Instructional/ Student Services Deans
       Simantini Karve, Academic Senate
       Karen Wong, Coordinator of Institutional Effectiveness

Members:
Rachel Bell, Language Arts Representative
Kalia Chavez, Strategic Partnerships and Workforce Development Representative
Michael Cross, Language Arts Representative
Melanie Espinueva, Student Equity & Support Programs Representative
Gerson Fernandez, Associated Students of Skyline College Representative
Sarah Guth, Science, Technology, Engineering & Math Representative
Evan Leach, Science, Technology, Engineering & Math Representative
Wendy Lee, Classified Senate Representative
Katie Manbachi, Social Sciences/ Creative Arts Representative
Leah McGlaughlin, Business, Education & Professional Programs Representative
Zahra Mojtahedi, Planning, Research, and Institutional Effectiveness Representative
Thanh Nguyen, Global Learning Programs & Services Representative
Sha' Kuana Ona, Student Services Counseling Representative
Mike Sharabi, Kinesiology/ Athletics/ Dance Representative
Niruba Srinivasan, Management Council Representative
Kwame Thomas, Student Services Counseling Representative
Gavin Townsley, Academic Support and Learning Technology Representative
Ingrid Vargas, Dean of Planning, Research and Institutional Effectiveness Representative
Suji Venkataraman, Business, Education & Professional Programs Representative

Vacant: Enrollment Services representative (Fall), Social Sciences/Creative Arts representative

Resource: Becky Threewit, Planning, Research and Institutional Effectiveness (Recorder)

Action Item(s)

Topics	Presenter(s)	Time
1. Approve October 28, 2024 Agenda	Simantini	2 min
2. Approve October 14, 2024 Minutes	Simantini	2 min

Discussion/Report

Topics	Presenter(s)	Time
3. Announcements (below)	Simantini	5 min.
4. Review of the Accrediting Commission for Community and Junior Colleges (ACCJC) Institutional Goals	Ingrid Vargas	20 min
5. Process of approving ACCJC Institutional Goals, to be voted on at the November 18 meeting	Karen Wong	15 min
6. Open invitation to the campus to review [Education Master Plan](#) Goal 5- "Foster a thriving learning and work environment" so as to prioritize its proposed activities for implementation for recommendation to the College Governance Council. EMP Goal 5 will be discussed in the context of the [Campus Climate Survey Results for Employees..](#)	Ingrid and the IEC	60 min
Announcements Request to be on the division and/or constituent group agenda to solicit input whether to keep the same three-year assessment calendar for instructional programs, or to replace it with a five-year assessment calendar so as to align with the five ISLOs and allow for more dialogue within programs about outcomes, evaluative criteria, assignments, norming sessions. etc. Please solicit input so as to weigh in at the November 4 meeting and vote at the November 18 meeting. Optional Annual Resource Requests (ARRs) are due by November 15 via the Platform. Requests must be connected to a program goal, and requestors are highly encouraged to confer with their dean about the requests. Upcoming Meetings on the 2nd and 4th Mondays except where indicated from 2:10 – 4 pm. Please accept outlook invitations for: November 4 & 18 (1st and 3rd), January 27, February 10 & 24, March 10 & 24, April 14 & 28 (in-person), May 12		