

Institutional Effectiveness Committee Agenda

October 14, 2024

2:10 - 4 pm

Meeting Location: Web Conferencing via Zoom

Chairs: Chris Gibson, Instructional/ Student Services Deans
 Simantini Karve, Academic Senate
 Karen Wong, Coordinator of Institutional Effectiveness

Members:

Rachel Bell, Language Arts Representative
 Michael Cross, Language Arts Representative
 Laura DeKelaita, Strategic Partnerships and Workforce Development Representative
 Melanie Espinueva, Student Equity & Support Programs Representative
 Gerson Fernandez, Associated Students of Skyline College Representative
 Sarah Guth, Science, Technology, Engineering & Math Representative
 Evan Leach, Science, Technology, Engineering & Math Representative
 Wendy Lee, Classified Senate Representative
 Katie Manbachi, Social Sciences/ Creative Arts Representative
 Leah McGlaughlin, Business, Education & Professional Programs Representative
 Zahra Mojtahedi, Planning, Research, and Institutional Effectiveness Representative
 Thanh Nguyen, Global Learning Programs & Services Representative
 Sha' Kuana Ona, Student Services Counseling Representative
 Mike Sharabi, Kinesiology/ Athletics/ Dance Representative
 Niruba Srinivasan, Management Council Representative
 Kwame Thomas, Student Services Counseling Representative
 Gavin Townsley, Academic Support and Learning Technology Representative
 Ingrid Vargas, Dean of Planning, Research and Institutional Effectiveness Representative
 Suji Venkataraman, Business, Education & Professional Programs Representative

Vacant: Classified Senate representative, Enrollment Services representative (Fall), Social Sciences/Creative Arts representative

Resource: Becky Threewit, Planning, Research and Institutional Effectiveness (Recorder)

Action Item(s)

Topics	Presenter(s)	Time
1. Approve October 14, 2024 Agenda	Simantini	2 min
2. Approve September 23, 2024 Minutes	Simantini	2 min

Discussion/Report

Topics	Presenter(s)	Time
3. Announcements (see below)	Simantini	5 min.
4. Share Outs Discussion- Consolidate to one day?	Chris and the IEC members	15 min
5. Instructional Course Outcomes Assessment Calendar- Replace current three-year calendar?	Karen and the IEC Members	15 min
<p>6. IEC CPR Team Consultation about initial insights about program strengths and potential areas of improvement and related program goals</p> <ul style="list-style-type: none"> • Google Doc for Group Notes • Breakout Rooms for CPR Teams to Confer • Note: Dance, ESOL, Music teams are meeting on alternative dates 	Chris and the IEC Teams CPR	60 min
<p>Announcements</p> <p>Invite your constituents to attend the workshop at our October 28 meeting, from 3-4 pm, over zoom, on implementation of Education Master Plan Goal 5: “Foster a thriving learning and work environment.” EMP Goal 5 will be discussed in the context of the Campus Climate Survey Results for Employees. The intention will be to review and prioritize Goal 5’s proposed activities for implementation to the College Governance Council. (Campus announcement is tomorrow.)</p> <p>Optional Annual Resource Requests (ARRs) are due by November 15 via the Platform. Requests must be connected to a program goal, and requestors are highly encouraged to confer with their dean about the requests.</p> <p>Upcoming Meetings on the 2nd and 4th Mondays except where indicated from 2:10 – 4 pm. Please accept outlook invitations for: October 28, November 4 & 18 (1st and 3rd), January 27, February 10 & 24, March 10 & 24, April 14 & 28 (in-person), May 12</p>		