

Institutional Effectiveness Committee Agenda

September 23, 2024

2:10 - 4 pm

Meeting Location: Web Conferencing via Zoom

Chairs: Chris Gibson, Instructional/ Student Services Deans
 Simantini Karve, Academic Senate
 Karen Wong, Coordinator of Institutional Effectiveness

Members:

Rachel Bell, Language Arts Representative
 Michael Cross, Language Arts Representative
 Laura DeKelaita, Strategic Partnerships and Workforce Development Representative
 Melanie Espinueva, Student Equity & Support Programs Representative
 Gerson Fernandez, Associated Students of Skyline College Representative
 Sarah Guth, Science, Technology, Engineering & Math Representative
 Evan Leach, Science, Technology, Engineering & Math Representative
 Katie Manbachi, Social Sciences/ Creative Arts Representative
 Leah McGlaughlin, Business, Education & Professional Programs Representative
 Zahra Mojtahedi, Planning, Research, and Institutional Effectiveness Representative
 Thanh Nguyen, Global Learning Programs & Services Representative
 Sha' Kuana Ona, Student Services Counseling Representative
 Mike Sharabi, Kinesiology/ Athletics/ Dance Representative
 Niruba Srinivasan, Management Council Representative
 Kwame Thomas, Student Services Counseling Representative
 Gavin Townsley, Academic Support and Learning Technology Representative
 Ingrid Vargas, Dean of Planning, Research and Institutional Effectiveness Representative
 Suji Venkataraman, Business, Education & Professional Programs Representative

Vacant: Classified Senate representative, Enrollment Services representative (Fall), Social Sciences/Creative Arts representative

Resource: Wendy Lee, Planning, Research and Institutional Effectiveness
 Becky Threewit, Planning, Research and Institutional Effectiveness (Recorder)

Action Item(s)

Topics	Presenter(s)	Time
1. Approve September 23, 2024 Agenda	Simantini	2 min
2. Approve September 9, 2024 Minutes	Simantini	2 min

Discussion/Report

Topics	Presenter(s)	Time
3. Popcorn Introductions	Chris	10 min.
4. Comprehensive Program Review (CPR) items <ul style="list-style-type: none"> • IEC CPR teams • Suggested Timelines of Completion • CPR Resources: Website and Handbook 	Simantini	10 min
5. Preparing for the Oct. 14 CPR Consultation <ul style="list-style-type: none"> • Appreciative Inquiry • Navigating the Improvement Platform • Google Doc for Group Notes • Breakout Rooms for CPR Teams to Confer 	Karen	70 min
Announcements Upcoming Meetings on the 2 nd and 4 th Mondays except where indicated from 2:10 – 4 pm. Please accept outlook invitations for: October 14 & 28, November 4 & 18 (1 st and 3 rd), January 27, February 10 & 24, March 10 & 24, April 14 & 28 (in-person), May 12.		