

**Institutional Effectiveness Committee Agenda****August 26, 2024****2:10 - 4 pm****Meeting Location: Web Conferencing via [Zoom](#)**

**Chairs:** Chris Gibson, Instructional/ Student Services Deans  
Simantini Karve, Academic Senate  
Karen Wong, Coordinator of Institutional Effectiveness

**Members:**

Rachel Bell, Language Arts Representative  
Michael Cross, Language Arts Representative  
Laura DeKelaite, Strategic Partnerships and Workforce Development Representative  
Melanie Espinueva, Student Equity & Support Programs Representative  
Evan Leach, Science, Technology, Engineering & Math Representative  
Katie Manbachi, Social Sciences/ Creative Arts Representative  
Leah McGlaughlin, Business, Education & Professional Programs Representative  
Zahra Mojtahedi, Planning, Research, and Institutional Effectiveness Representative & Recorder  
Thanh Nguyen, Global Learning Programs & Services Representative  
Sha' Kuana Ona, Student Services Counseling Representative  
Mike Sharabi, Kinesiology/ Athletics/ Dance Representative  
Kwame Thomas, Student Services Counseling Representative  
Ingrid Vargas, Dean of Planning, Research and Institutional Effectiveness  
Suji Venkataraman, Business, Education & Professional Programs Representative  
Lauren Wagner, Enrollment Services Representative

**Vacant:** Academic Support and Learning Technology representative, Associated Students of Skyline College representatives (2), Classified Senate representative, Management Council representative, Science, Technology, Engineering & Math representative, Social Sciences/Creative Arts representative

**Resource:** Wendy Lee, Planning, Research and Institutional Effectiveness  
Becky Threewit, Planning, Research and Institutional Effectiveness (Recorder)

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**Action Item(s)**

Topics	Presenter(s)	Time
1. Approve August 26, 2024 Agenda	Karen Wong	2 min
2. Approved May 13, 2024 Minutes- A motion was made by Ame Maloney and seconded by Chris. Motion carried unanimously via e-mail.	Karen	2 min

**Discussion/Report**

<b>Topics</b>	<b>Presenter(s)</b>	<b>Time</b>
3. Popcorn Connections	Sima	15 min.
4. Introduction to the IEC and your role, last year's accomplishments and this year's goals	Chris, Karen & Sima	45 min
5. To continuing members: do you want to lead the next meeting's onboarding for new members?	Chris	5 min
<b>Announcements</b>  Upcoming Meetings on the 2 <sup>nd</sup> and 4 <sup>th</sup> Mondays except where indicated from 2:10 – 4 pm.  Please accept outlook invitations for: September 9 & 23, October 14 & 28, November 4 & 18 (1 <sup>st</sup> and 3 <sup>rd</sup> ), January 27, February 10 & 24, March 10 & 24, April 14 & 28 (in-person), May 12.		