Comprehensive Program Review Share Outs Decisions

Skyline College Institutional Effectiveness Committee

February 24, 2025

CPR Share Outs

- When: April 14 from 2:00 – 4:30 pm

- Where: Building 12, Farallon Room, North Fireplace

- Media Services & IT will support Zoom video camera & sound

April 14 CPR Share Out Programs

- Admissions & Records
- Anthropology
- Dance
- English for Speakers of Other Languages
- Health Science

- Library
- Music
- The Learning Center
- TRiO/ Jumpstart

CPR Share Outs Overview

- ◉ Purpose
- ◉ Format
  - ○ Posters
  - ○ Panel Discussion
- ◉ Run of Day Plan
- ◉ Decisions

Purpose of Sharing Out CPR Highlights

- Celebrate program successes with the Skyline College community

- Engage in dialogue to share experiences, mitigate programmatic and initiative silos, and identify collaborative opportunities with campus colleagues and programs

- Illuminate prevalent themes and issues for further discussion with College leadership and the College as a whole

1 CPR Share Outs Format

Poster Session and Panel Discussion

## 📌 **Share Out Poster <mark>Key Content</mark>**

Each Single-page poster is inclusive of the following Content Sections:

1. **Program Title**

2. **Contacts** (limit 3 names + hyperlink email)

3. **Program Description** (1 – 2 sentences. Can include program website URL or hyperlink)

4. **Achievement Highlights** (~100 words)

5. **Future Goals** (~50 words)

6. **Additional Significant Information** (as determined by the program, i.e., goals, images, table, etc...) (~50 words)

7. IEC Chairs to create short **URL** and associated **QR** Code to Draft/Final CPR

CPR Panel Discussion

- Facilitated, in-person panel discussion with Zoom meeting broadcast

- Fireside chat-format with program panelists

- Two questions per program, at three minutes each question
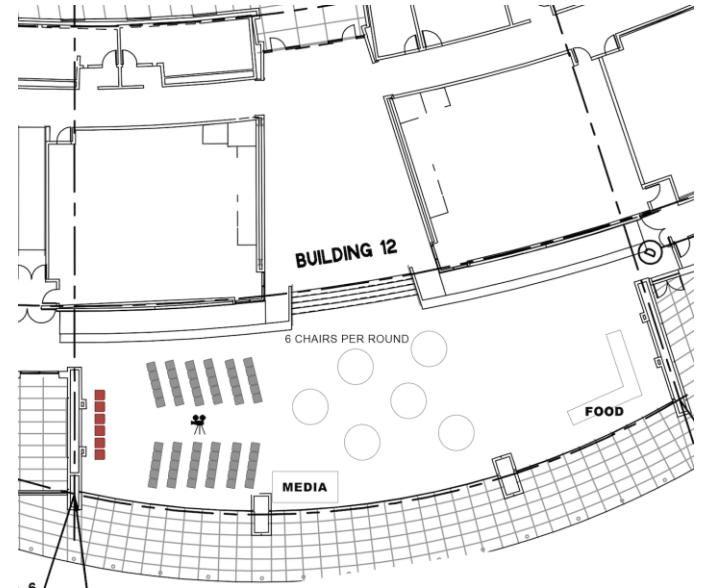
CPR Panel
Discussion and Vote

- Should CPR panelists be given the Share Out questions with categories (as opposed to a select ten, for instance)?

- Should panelists be limited to up to three minutes to respond to each question?
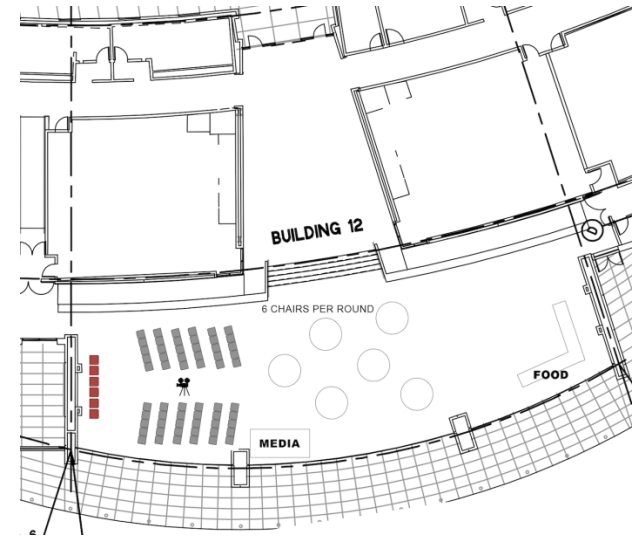
Run of Day Plan: 2 hours, 30 min max

◉ Poster Session and Refreshments (*20 min*)
  ○ In-person attendees: circulate in person, opportunity to chat with Program Reps
  ○ Virtual attendees: online participants can view the posters in digital format while in-person attendees circulate; capture questions in Zoom Chat

◉ Transition to Panel Discussion (5 min)

◉ Welcome & Introduction (*5 min*)

◉ Facilitated Panel Discussion (*80 min*)
  ○ Each program chooses two questions of up to three minutes each question (10 x 6 = 60 minutes), with every program responding to their first question, and then every program responding to their second
  ○ Transition time between each program (5 min)
  ○ Opportunity to respond to each other and field questions from the attendees after each set of questions (7.5 x 2 = 15 min)

◉ Closing statement (*5 min*)

Run of Day Plan: 2 hours, 30 min max
Discussion and Vote

◎ Poster Session and Refreshments (*20 min*)

◎ Transition to Panel Discussion (5 min)

◎ Welcome & Introduction (*5 min*)

◎ Facilitated Panel Discussion (*80 min*)

◎ Closing statement (*5 min*)

Thanks!

Questions?

Contact Karen, Tony or Torria

Instructions for use

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