

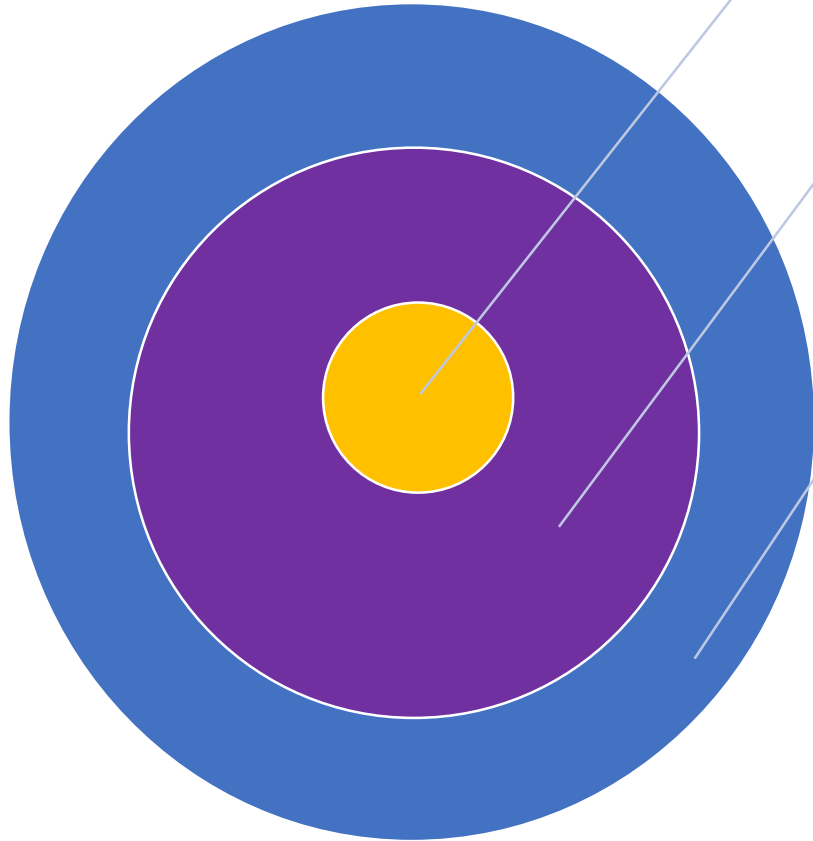


2024

# **Comprehensive Program Review: Goals & Resource Requests**

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**GOALS AND ANNUAL  
RESOURCE REQUESTS  
(ARR – NOV. 15)**

**PROGRAM  
REVIEW UPDATE  
(PRU - 2 YRS.)**

**COMPREHENSIVE  
PROGRAM REVIEW  
(CPR - 7 YRS.)**



**A  
L  
U  
R**

Administrative  
Leadership  
Unit Review

# Goals: Looking Back and Forward



- Review prior goals
  - Program Review Update
  - Past Comprehensive Program Review (CPR) II.A., V.A. & V.B.
  - Annual Program Plans (APPs) II.A.
- Input and provide a status update in the Platform for ongoing or completed goals
- From the program evaluation, create new goal(s).

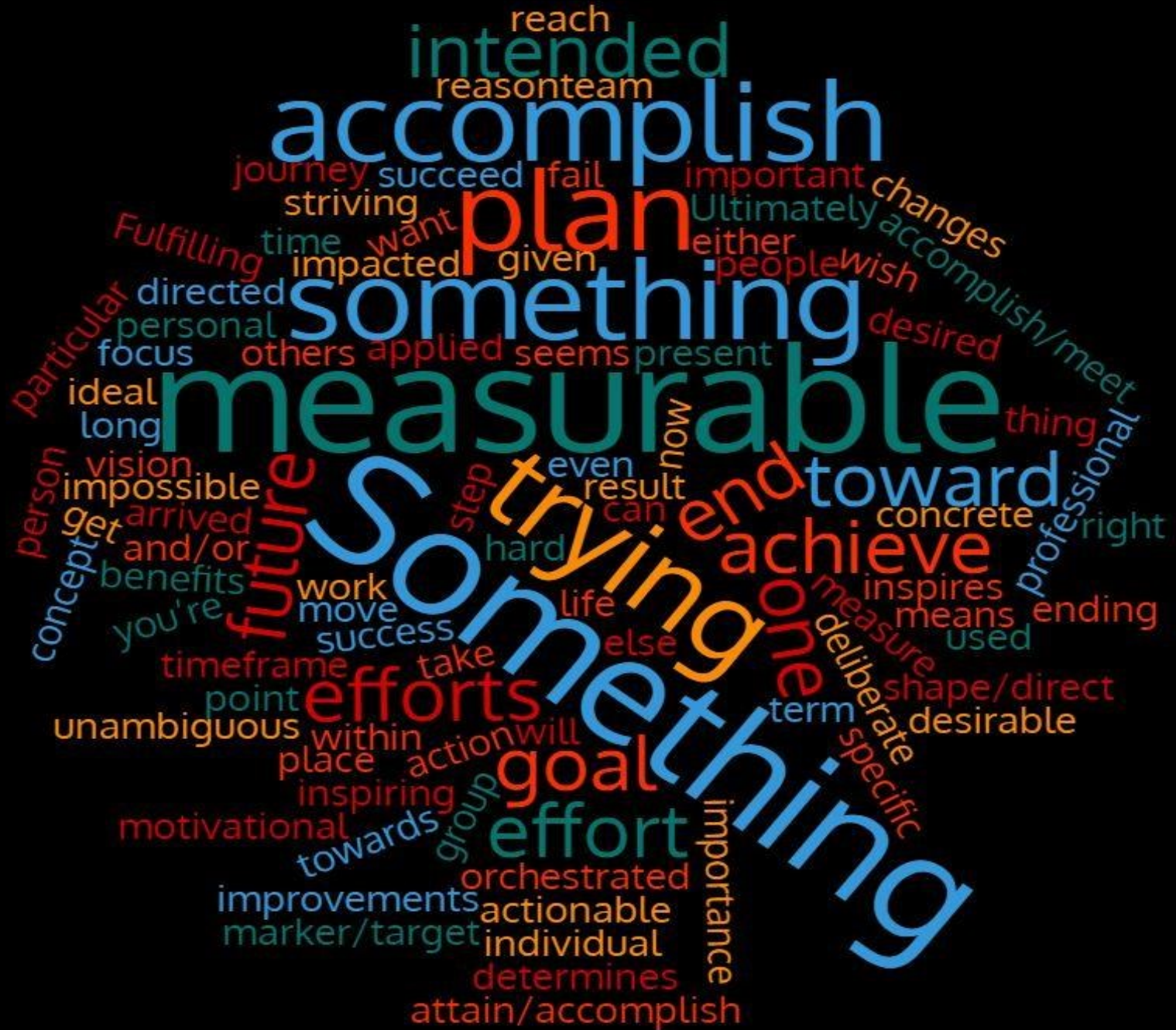
# Action Plan:

**Develop a multi-year five-to-six year plan to improve program effectiveness and promote student learning and achievement.**

- 1-5 goals (what)
- Implementation steps and timeline (how)
- How each goal will be measured



GOAL



# Which is the goal for the EOPS/ CARE Programs?

- 1) Increase number of unduplicated EOPS/CARE students served by 5% each year
- 2) Increase visibility of EOPS/ CARE and related student service programs on campus and in community
- 3) Develop stronger partnerships with on-campus faculty , staff, programs, and departments (e.g., streamline collaborative processes with programs such as PSP and TRiO to strengthen a seamless experience for shared students)
- 4) Maintain high-quality, wrap-around, and over-and-above support services

# Which is the goal for the Art Program?

- 1) Allocate time during department meetings to share and discuss successful online practices and tools and areas of challenge
- 2) Survey students in Art classes to gather input on their online experience and suggestions for improvement
- 3) Attain certification in the CTTL Quality Online Teaching and Learning (QOTL) Course
- 4) Increase online retention and student success

# Which is the goal for the Engineering/ Computer Science/ Electronics Technology Program?

- 1) Enhance and expand outreach activities
- 2) Enhance and expand dual-enrollment partnerships
- 3) Continue to coordinate with Science, Technology, Engineering and Mathematics (STEM) Center on student services
- 4) Increase recruitment and retention of underrepresented minority students, including Hispanic, African American, and female students



# Goals, Implementation Steps, & Measures

CPR TERM	DEFINITION
Goal	A statement of intended outcomes or results
Implementation Steps	A plan of action over the next couple of years to achieve a goal, ideally including a timeline
Measure(s)	Specific targeted objectives which capture the impact on student learning, student achievement, and/or program effectiveness, and which can be integrated or separate from the goal statement

# S.M.A.R.T. GOAL PLANNING

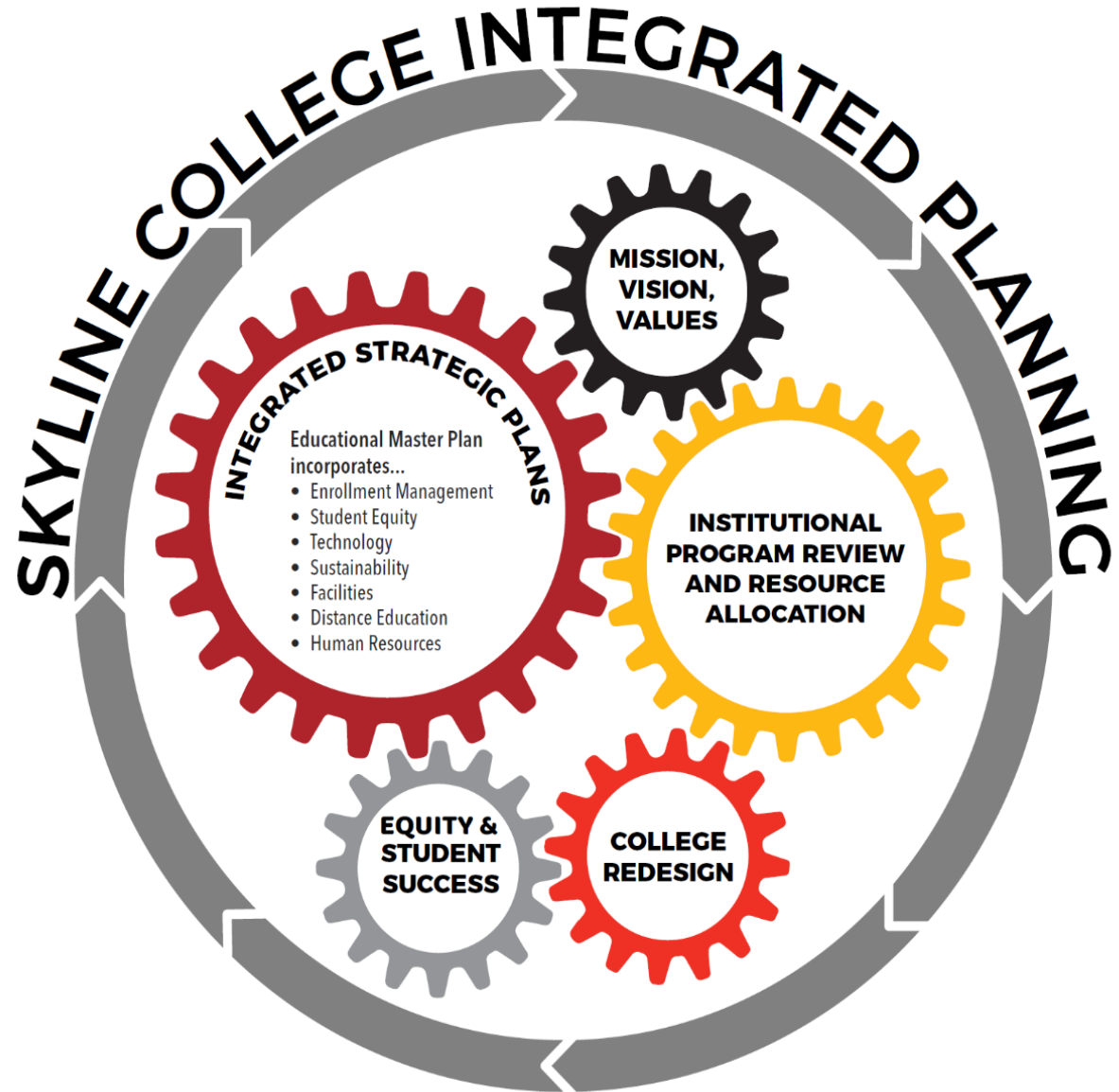


# Example of PR Goals, Implementation Steps, & Measures

S.M.A.R.T. Planning	EOPS/ CARE
Goal	Increase number of unduplicated EOPS/CARE students served by 5% each year
Implementation Steps	<ul style="list-style-type: none"><li data-bbox="1065 665 2384 772">• Increase visibility of student programs on campus and in community</li><li data-bbox="1065 793 2384 1093">• Develop stronger partnerships with on-campus faculty , staff, programs, and departments (e.g., streamline collaborative processes with programs such as PSP and TRiO to strengthen a seamless experience for shared students)</li><li data-bbox="1065 1115 2384 1222">• Maintain high-quality, wrap-around, and over-and-above support services</li></ul>
Measure(s)	An increase by 5% of the number of unduplicated EOPS/CARE students each year

“Integrated planning is a sustainable approach to planning that builds relationships, aligns the organization, and emphasizes preparedness for change...”

[-Integrated Planning - SCUP](#)



# Synergy with Skyline College's [Education Master Plan, 2023- 2028](#)

- 1) Be an antiracist and equitable institution.
- 2) Increase student enrollment by being responsive to the communities we serve.
- 3) Ensure that all students have the support and resources needed to achieve their educational goals.
- 4) Cultivate civic-mindedness to empower self and strengthen society.
- 5) Foster a thriving learning and work environment



[https://bit.ly/EMP\\_activities](https://bit.ly/EMP_activities)

# CPR Teams Activity

- 1) Based on the evaluation of the program, what are some potential multi-year goals?
- 1) Map: Which EMP goal(s), if any, do the program goals support?
- 1) Check: Are the program goals a statement of intended outcomes?  
Metric - What is the baseline, and how will the goals be evaluated?  
Implementation steps - How will the goals be achieved?



[https://bit.ly/EMP\\_activities](https://bit.ly/EMP_activities)

# What if you need resources to pursue a goal?

- Submit your resource request by **November 15** within the Platform.
- Explain how the resource is critical to achieving the goal.
- Loop in your dean.



# CPR Schedule

- ❑ In the Platform, draft responses to the access and effectiveness questions
  - ❑ October 14 – IEC CPR consultation on strengths and potential areas of improvement
- ❑ Brainstorm goals by drawing from potential areas of improvement
  - ❑ November 4 – IEC CPR workshop on drafting/ refining program goal(s)
- ❑ In the Platform, draft the CPR by January 31
  - ❑ February 24 – IEC CPR consultation
- ❑ In the Platform, complete the CPR by March 28
- ❑ Submit posters for printing by April 7
- ❑ April 14/28 –CPR Share Outs