

Skyline College
Health, Safety & Emergency Preparedness
Committee

Minutes
Thursday, September 2, 2021
1:00 pm – 2:00 pm

I. Agenda **Eloisa Briones**

- Motion to approve Agenda for September 2, 2021 were approved.

II. Review & Approval of August 5, 2021 Minutes **Eloisa Briones**

- Motion to review and approve August 5, 2021 minutes were approved.

III. Report and Updates

a. Recovery and Safety Update

Ben’Zara Minkin (for Ray Hernandez)

- As District Health Officer Ray Hernandez was unable to attend, District Emergency Preparedness Manager Ben’Zara Minkin provided a recovery team update. He also gave the committee site vaccine information and where testing for students and employees was available. Additionally, Board and District policy with respect to face coverings, vaccine and Cal/OSHA requirements were also reviewed.
- Board and District vaccination policy for employees including the attestation process were further reviewed. Steps to reduce levels of mistrust of health and other officials that may exist in student and other populations are being considered. At present, a mask is required indoors for all students and employees regardless of that person’s vaccination status.
- The District has considered surveillance testing for unvaccinated persons and that a vendor has been arranged. The Committee was advised that the District is ready and prepared to implement such guidelines but awaits final determination by Board. SMCCCD policies must adhere to Cal-OSHA as an employer, but that in certain instances the District may choose to implement more protective policies than those recommended by Cal-OSHA.
- The Committee was informed that Skyline is ready to administer surveillance testing in response to a board determination to do so.

b. Air Quality Index (AQI)

Ben’Zara Minkin

- The Committee was advised that the District is providing training to Facilities and other staff in preparation for wildfire smoke precaution. Moreover, the District has prepared a decision matrix that determines in advance whether or not on-site classes will be held based on measured AQI at given points of time. The Committee was advised that N95 mask protection is available and more than adequate to protect against wildfire smoke. Additional training will be made available via Keenan Safe Colleges training modules.

c. Public Safety

Jim Vangele

- Public Safety has been effective in distributing PPE to faculty and staff. Public Safety has also been present and active on campus orienting new students and faculty on navigating the campus, including the move to Building 19. Despite the suspension of the permit system, parking compliance has been orderly and without problems. Public Safety team has helped manage campus during vaccination drives, and has also been assisting with weekly food distribution. Overall the campus is safe and Public Safety has been available to answer questions, be present and visible, and resolve any problems as they arise.

d. Facilities

John Doctor

- An update was provided on the status of campus construction and capital improvement projects. The work proposed for Buildings 1 and 2 are currently being reviewed by State of California architects. The faculty and staff 30-unit housing project on College Ridge is currently in progress and ready by next year summer. The work in Building 19 is nearing completion as contractors are working through their final list of items. Also, PPE and hand sanitizer supplies are also available upon request.

e. Reporting on Safety Concerns

ALL

- None.

IV. Safety Committee Purpose and Charge

ALL

Review, Discuss and Provide Feedback on including an Equity lens in the Committee Charge

- Joe Morello provided an update to the committee regarding the possible update of committee charge with respect to an equity lens. He reviewed the proposed modified language which reflected updated role for committee. Joe also reviewed a proposed timetable for the modified language to be considered by committee members' constituent groups. Feedback should be returned to the committee working group by September 17th, with a final draft for consideration available on Oct 7th meeting.
 - The committee considered the benefit of using standardized language consistent with collective bargaining agreements rather than language adapted at each campus which has the potential to create inconsistency in interpretation or application across the District.
 - Joe Morello raised the possibility of a uniform committee structure, noting that the committee and its functions have evolved over time. Another committee member stressed the value of being both concise yet flexible will extend the life-span and usefulness of the committee.
 - The committee agree to extend the duration of the meeting by 30 minutes to facilitate further discussion.

V. October 7, 2021 Preliminary Agenda Items

ALL

- The Committee Chairperson invited suggestions in addition to safety committee purpose and charge and recovery updates.
 - One committee member asked to have an agenda item to review committee procedures. Another committee member asked to review committee membership, committee size, how committee membership is determined.
 - A motion was proposed to re-vote to amend previous minutes approval, which was seconded.

VI. Round Table Health and Safety

ALL

Open discussion of campus specific/district-wide questions, comments and concerns

- Jessica Silver-Sharp and Lori Slicton presented concerns from counselors scheduled to return to campus in two week's time.
- In response, the committee was advised that there will be testing locations at all three campuses. The discussion distinguished between required testing for a person who has been exposed as compared to surveillance testing a person who has been vaccinated or shows no symptoms.
- The Committee was further informed that a space assessment in Building 19 will be conducted with counselors next Wednesday. The space assessment process has identified areas where additional filtration was needed and, in those places, have deployed air-scrubbers/MERV-13 equipment. It was emphasized that Facilities wants everyone to return to campus safely and is working now as it has been working for the last year and a half to make the facilities as safe as possible. The use of work orders was highlighted so that each request or concern can be tracked and followed up on, which promotes good accountability.

VII. Adjournment

- Committee Chairperson Eloisa Briones introduced a motion to adjourn at 2:22pm which was approved.

The Health, Safety & Emergency Preparedness Committee agenda and minutes from prior meetings can be found at <https://www.skylinecollege.edu/healthsafetycommittee/agendasminutes.php>