

**Skyline College**  
**Health, Safety, and Emergency Preparedness Committee**  
**Minutes for**  
**Thursday, October 7, 2021**  
**1:30 – 3:00 pm**

- I. Call to Order** **Joe Morello / Eloisa Briones**
- Committee Members, resource-participants, and ex-officio members introduced themselves and their roles at Skyline college
  - Adopt agenda – the following additions were considered:
    - Extend the meeting by 30 minutes. 1:30 – 3:00
    - Adopted passes unanimously
- II. Consent Agenda** **Joe Morello / Eloisa Briones**
- September 2<sup>nd</sup> minutes
    - Motion to amend minutes by adding list of counselors concerns was discussed.
    - Objection from committee member because of possible discrepancies between written concerns that have not been reviewed by committee and no opportunity afforded to do so.
    - Approval deferred until next meeting
- III. Standing Reports**
- a. Health Center** **Donna Elliot**
- Personal counseling is up and running. 8 counselors seeing students via zoom.
  - Nursing staff are not up and running on campus – it may be another 4-6 weeks. They are seeing patients via zoom.
- b. Facilities** **John Doctor**
- Planned renovation Work for Buildings 1 and 2, remains under Division of the State Architect (DSA) review. In both cases, hoping for approval by end of November 2021.
  - Building 19 work continues, including the health center as noted previously.
  - Finishing restroom work and will be available by end of October.
  - IT group is now permanently relocated to Building 19.
  - College ridge housing continues. There are two buildings – housing units that are expected to be complete by mid-2022.
- c. Public Safety** **Jim Vangele**
- Update on parking – Fall term is using honor system. Spring term expecting to use a digital vendor. The details are being examined now. Previous system provider discontinued operations. New system will utilized license plate.
- d. COVID 19 Health, Safety, and Recovery** **Ray Hernandez**

- 90% of county is fully vaccinated. California now provides a statistic that compares infection rates among vaccinated and unvaccinated, and wherein a significant divergence is observable. Thus vaccination remains the primary strategy.
- County status currently remains “Substantial” but approaching the “moderate” threshold if case counts continue to decrease. The County Health Office may lift the face-covering mandate if county status remains in moderate for 3 weeks or more. However, Skyline and the District have committed to the face-covering mandates for the remainder of Fall term (December 2021). Regardless of County status, the State of California mandates that any unvaccinated persons must continue to wear face-coverings. K-12 has a large proportion of students who cannot receive vaccination, as a consequence, K-12 criteria is different from higher-ed.
- A concern was raised by a committee member about relaxing the restrictions after improvement and then when cases jump back, not restoring the restrictions.
- Attendance at vaccination clinics is decreasing—in part because the county vaccination rate is so high. The frequency of continued pop-up vaccination clinics will be consolidated to one site, CSM, to reflect diminished demand. At present the District does know the percentage of employees that are vaccinated but does not know the percentage of students until the attestation procedures is finalized.
- The return-to-work site for employees (<https://smccd.edu/return-to-campus/employees.php#return>) has been updated to reflect the latest information in response to the most frequently asked questions.
- Based on attestation, more than 93% of employees have received vaccination.
- HR is proceeding with contacting the remaining 7% to identify if and when they will either receive vaccination or initiate an extension process. An exemption does not preclude a person from working on-site. If a medical-related issue is the basis for an exemption request, it will initiate an interactive accommodation process.
- Face covering requirements have been extended through the end of December.
- Please see site and FAQ for additional information regarding: Requesting PPE, face-coverings, sanitizing supplies, ventilation, work-place equipment, policies and procedures when a person is sick, attestation, daily monitoring. Districtwide briefings are also available which include student-vaccination requirements and power-points. Many questions that have been raised are addressed in the FAQ, so if you have a question, please do consult the FAQ.
- The District Health Officer responded to other specific questions from the chat which included questions about boosters, contact tracing, and counseling. Vaccinated people are exempt from quarantine. The VP of Student Services and the Dean of Counseling have been answering questions directly relating to Counseling.
- Student vaccine mandate is in place but attestation process is in development at present. If a student is on roster for spring term than they have completed the process. If mask mandate is rescinded, then those who are vaccinated will not be required to wear a mask but those not vaccinated will be required to wear a face covering.
- For those students or employees who have been exempted, weekly testing will be performed beginning November 1<sup>st</sup>. If a person tests positive, this will initiate contact tracing and other precautions.

**e. Emergency Preparedness**

**Ben'Zara Minkin**

- Lockdown/barricade drills were completed. The first one had to be rescheduled due to failure of Emergency Alert System (EAS) and the alert was not properly broadcast. System will be brought up to date and improved in response.
- Great shakeout drill planned for October 21<sup>st</sup>. Please review evacuation maps in your building. Additional training is planned concerning: fire extinguishers, hazardous materials, AEDs, and AQI.

**IV. Updates**

**a. Radio Assignment, Training, and Distribution**

**Paul Cassidy**

- Radios were refurbished during remote operations. It may be an opportunity to review what the radio needs are around the campus with respect to health, safety, and the communications plan during an emergency. Many radios have been reissued however anyone did who had a radio did not receive it back should contact Admin Services directly and redelivery will be expedited prior to Great Shakeout on 21<sup>st</sup>.

**b. Committee procedures, charge, purpose, membership**

**Eloisa Briones**

- Postponed to next meeting

**V. New Business**

**All**

- Committee representative from AFT raised concerns, which were in a word document placed in the chat, that District safety measures are insufficient. The committee member asked the committee to consider additional meeting time and breakout groups to review a list of concerns that would seek to augment District safety precautions. The Committee member also raised a concern that when HR-related issues are identified, the committee lacks an HR representative who can inform the committee with regard to possible accommodation procedures. Another committee member representing AFT cited faculty concern with students not wearing masks properly or how to address evidence of cold/flu symptoms such as coughs and sneezes. She also recommended more immediate, readily-available testing for students.
- Public Safety representative observed that the district website is clear on how to report potential covid-19 cases. It was also observed that with regard to specific possible remedies (e.g. adjustable work schedule), HR-process and other collective bargaining negotiable items are beyond the scope of the committee purview.
- Another committee member emphasized that everyone has a supervisor and that if they have a question or important information to report – they should report that information to their supervisor. If their supervisor is not available, important information can and should be reported to public safety as an alternative. Also, this committee member concurred with the view that this committee is not a policy-making group and many of the points raised may be more appropriate for the board of trustees.
- The committee co-chairperson observed that many academic and school functions have commenced face-to-face operation over the last year and that the experience has been very positive. The committee member further observed that cooperation has been possible and effective.
- A committee member reported that in response to concerns raised at these committee meetings, the concerns were shared with the college president and appropriate deans, and

additional, dedicated meeting time was allocated and held to hear concerns from the constituent group. The group met collaboratively with Skyline's facilities management team to better understand specific, detailed situation posed by activity planned for Building 19 and the safety precautions that have been implemented. Subsequently the president met with the group and communicated in writing with that group.

- One committee member wondered if a weekly communication or report was possible as timely information might be an effective way to keep committee members up-to-date on latest developments. Public Safety will explore this possibility, specifically with regard to exposures.
- Committee explored changes to possible meeting schedule to better accommodate campus-wide conflicts. Committee chair will poll committee members for other possible meeting options for this term.

## **VI. Adjournment**

**Joe Morello**

- Meeting adjourned at 3:00pm.

**The Health, Safety & Emergency Preparedness Committee agenda and minutes from prior meetings can be found at <https://www.skylinecollege.edu/healthsafetycommittee/agendasminutes.php>**