

**Skyline College**  
**Health, Safety, and Emergency Preparedness Committee**  
**Minutes for**  
**Thursday, March 03, 2022**  
**12:45 – 2:05 pm**

**I. Call to Order**

**Joe Morello**

- Attaining a quorum, meeting called to order by committee chair. Voting members in attendance included: Alice Erskine, Lucia Lachmayr, Justin Piergrossi, Jessica Silver Sharp, Lori Slicton, Masao Suzuki, Kwame Thomas, Gary Cheang, Donna Elliot, Mousa Ghanma, Elizabeth Tablan, Kristen Tuck, Lori Lisowski, Sherri Wyatt, Tara Grover, Theresa Tentos, Golda Margate, Sherri Prasad, Russell Waldon, Jim Vangele, Dino Nomicos, Joe Morello, Will Minnich, John Doctor, Cherie Colin, Michele Rudovsky, Ben'Zara Minkin, Vince Garcia, Paul Cassidy.
- Approval of agenda – motion approved.
- The committee chairperson reviewed the **Gathering Space Norms** adopted by the College Governance Council.

**II. Consent Agenda**

**Joe Morello**

- Meeting minutes for February 3<sup>rd</sup> 2022: motion approved.

**III. Standing Reports**

**a. Health Center**

**Donna Elliot**

- Nurses and therapists continue to see patients and are busy, so it may be advisable to call ahead to make an appointment.

**b. Facilities**

**John Doctor**

- Covid testing will temporarily move to portable 3B, and a kiosk will be installed in lot P to be complete in approximately 3 weeks.
  - B2 project remains under review with state architects and it is hoped that approval to proceed will be received in mid-April 2022.
  - College ridge faculty and staff housing continues to be on-schedule to be completed in summer of 2022 with possibility of moving people in beginning July.
  - B1 work has started. The closure and availability of several parking lots were reviewed to accommodate construction and other activities on campus. Work will include new loading dock, new restrooms, and a new elevator in the courtyard, in addition to Choral, Ceramics, and the Photography lab spaces. Later this year, band room, theater, and art gallery will also receive improvements.

**c. Public Safety**

**Jim Vangele**

- Antigen tests are being distributed without difficulties. Please contact him if you need more. They are also available in the bookstore. Masks and other PPE are also available in every building, typically by the entrances. They are also available in the bookstore or

from public safety – feel free to contact public safety if you would like them delivered to your campus location. The new parking system is also going smoothly with the emphasis this term on educating new users. Please feel free to contact Jason Wendt for further assistance. In response to a question, it was noted that until the new parking system is fully implemented, the College relies on students to comply with parking lot use-designation.

**d. Emergency Preparedness**

**Ben’Zara Minkin**

- The Emergency Preparedness Manager reviewed sections of the business continuity plan, highlighting its function with an Emergency Operations Center (EOC) decision-making process during an emergency. He also emphasized that to obtain the most value from the planning process, it was incumbent on management, including this group, to review and practice the plan recommendations. The document will be made available to the group.

**e. COVID 19 Update**

**Ray Hernandez**

- A written update was provided as he was unable to be present.
- One committee member observed that the CDC modified its criterion for assessing risk, and expressed that the risk of keeping campus faculty, students, and staff out of the hospital was different than a goal of suppressing transmission. He further noted that the District and College need not adopt the CDC’s implied definition of safety if it differs widely from other notions of safety on this campus (e.g. risk of hospitalization).

**IV. Constituent Group Updates**

**a. Faculty / Staff Representative at District Safety Committee – AFT**

- AFT representative Jessica Silver Sharp proposed representation for AFT and CSEA at the District Health and Safety Committee. While she supported the full voting participation for these roles, she also highlighted the value of their participation even as non-voting members, including transparency, coordination, and timely flow of information. She emphasized that this representation would strengthen the democratic processes that govern decision-making on campus particularly in regards to working directly with students and a first-hand understanding of how students may be impacted. Thirdly, she expressed that in her view the current arrangement made it difficult to disagree; she believed the wider participation that she proposes would thereby improve trust and mutual respect.
- Other committee members supported this recommendation for wider participation at the District level. The committee chair voiced openness to further exploration in coordination with the other two colleges and within the context of continuing contractual negotiations.

**b. Round-table**

- AFT representative Jessica Silver Sharp raised the topic of face covering requirements. She noted significant fear from her constituency that mask mandates may be discontinued. Committee chairperson noted that the District Chancellor has expressed

intent to continue masking requirements irrespective of County Health Office guidelines—in response to concerns expressed on this topic by the community.

- A participant asked about the possible continuation of hybrid/Hi-flex schedules and the committee chairperson indicated that they had no knowledge about future plans in that regard.

## V. Updates

### a. CPR/AED and First Aid Training

- CCTL and Ben'Zara Minkin's group will provide and CPR and first aid training during Flex Day training for April 21<sup>st</sup>.

### b. Committee Membership and charge

- The committee chairperson provided the documented membership criterion and charge for the health and safety committees at CSM and Cañada. He also discussed some of the rationale for membership on this committee in the past, specifically areas that were judged to exhibit a higher level of risk such as hazardous materials (in STEM), athletics, and the health center for example. As such, it has been a large committee that offered a wide, inclusive view into campus use and activity—this differs somewhat from the other two campuses that had committees with fewer members. The committee chairperson reviewed representation from various constituencies and invited question, comments, and feedback regarding committee composition.
- AFT representative Lori Slicton expressed her view that the committee composition over-represents administrators.
- Committee Chairperson highlighted a numerical balance between voting members faculty, classified professionals, and administration.
- Another person thought that the rationale behind committee members was not consistent in that some members represent a constituent group that is served by the committee while others oversee a function that serves the campus.
- AFT representative Jessica Silver Sharp observed that perhaps this is also an opportune time to revisit and advance committee bylaws that would clarify how the committee governs itself such as adherence to Roberts Rules, standards of representation, possible absenteeism among members, and similar items.
- Committee Chairperson expressed that the committee could certainly examine and possibly adopt the by-laws of other committees such as academic senate. He cautioned that such an effort would probably extent past the end of the term, but was still worth considering. The Committee Chairperson continued to paraphrase a committee consensus that the size of the committee as it is currently constituted is not excessively large but provides valuable breadth of campus experience and conditions. Moreover, some members might be exempted from term-limits or mandatory rotation because of their direct role in supervising a specific health or safety area, for example, hazardous materials in the science laboratories. He proposed to circulate a draft at the next meeting that might serve a basis for committee composition next academic year.

**c. De-brief Power Outage on February 9<sup>th</sup> 2022**

- Committee Chair asked committee for feedback with respect to power outage.
- One committee member reported that John Doctor and his team were extremely responsive in helping to administer ventilation and other science equipment during power shutdown. Another committee member reported that their constituents found the text alerts to be confusing as to when power would be restored.
- John Doctor described the flow of information from PG&E through a sequence of decision making that govern the cancelation or continuation of classes and/or the closure of campus. Power was not restored uniformly to all buildings; the restoration of power in B19 was further delayed due to its being on a separate 'grid' system.
- Another committee member related an experience from a laboratory session wherein the instructor appeared confused or lacking guidance about how to proceed. The class and instructor remained in the lab until the conclusion of the scheduled class. Another committee member indicated that it wasn't clear in the morning whether or not power had been restored and people were unsure if campus was open.
- One committee member suggested that with newer faculty and administration, it might be advisable to revisit and review the procedure for power outage. She also observed that there are areas of campus with poor or no cell service – which would further impede a situation if the campus is relying on text alerts.

**d. Exercise program update**

- The committee chair reported that a sub-group has met to consider different alternatives and is grateful for their input and participation. Nothing definitive has been arrived at yet.

**VI. Future Agenda Items**

**Joe Morello**

- AFT representative Jessica Silver Sharp requested an update from the District in reference to the response that was submitted to earlier COVID health and safety recommendations from December 2021.
- John Doctor requested an agenda item to continue to review and resolve issues arising from the power outage on February 9<sup>th</sup>.

**VII. Adjournment**

**Joe Morello**

- Having completed the agenda the meeting was adjourned.