

STUDENT SERVICES MONTLY REPORT - FINANCIAL AID OFFICE | ISSUE ELEVEN | JULY 2013

Employee Update:

- Financial Aid Ambassadors: The Financial Aid Ambassadors will be off for the month of July and will be returning in the Fall 2013 semester.
- July 10: Incentive Scholarships Meeting
 - Attended: Crystal Shetaya, Scholarship Coordinator
- July 17: Benefits Access (BACC) Meeting with Heather Smith
 - Attended: Jocelyn Vila, Program Services Coordinator
- July 18: Goodwill Warehousing & Logistics Student Onboarding Process Review Meeting
 - o Attended: Jocelyn Vila, Program Services Coordinator
- July 22 -23: FARR/CCCSFAAA Conference in Sacramento
 - o Attended: Regina Morrison, Director
- July 23, 2013: Cal Grant Import/Export Process
 - Attended: Jenny Yang, Financial Aid Technician
- July 25, 2013: Federal Work Study Orientations for New Students
 - o Conducted by: Aileen Conmigo, Federal Work Study Coordinator

Policies and Procedures:

No new Policies and Procedures to address.

Innovations, Best Practices and Research:

- July 23: Goodwill Warehousing & Logistics FAFSA Training at SF Goodwill site
 - Attended: Jocelyn Vila, Program Services Coordinator
- July 24: BACC Appointment Scheduling Training
 - o Attended: Entire Financial Aid Office

Departmental Data:

Please Note: The Financial Aid Ambassadors did not work during the month of July, therefore, there were no classroom presentations.

Services Provided	Students Served
Counseling Appointments (Greg Fraunfelder)	184
Financial Aid Application Labs (8 labs conducted)	67
Classroom Presentations	0
Number of Phone Calls	660
Number of emails (skyfaoffice@smccd.edu)	42