

Employee Update:

- January 9: Scholarship Committee Meeting
 - Attended: Crystal Shetaya, Financial Aid Technician
- January 10: Accreditation Workshop
 - Attended: Crystal Shetaya, Financial Aid Technician
- January 17: 2013-2014 New Year Roll Training
 - Attended: Regina Morrison, Director of Financial Aid Services
 - Attended: Aileen Conmigo, Financial Aid Technician
- January 27-29: BACC (Benefits Access for College Completion) Conference
 - Attended: Regina Morrison, Director of Financial Aid Services
- January 29: Financial Aid Steering Committee Meeting
 - Attended: Aileen Conmigo, Financial Aid Technician
- January 31: AcademicWorks Meeting
 - Attended: Crystal Shetaya, Financial Aid Technician

Policies and Procedures: N/A

Innovations, Best Practices and Research:

- Webinar: The below webinar was attended by Jenny Yang, Financial Aid Technician
 - January 22: Verification: Understanding the New Policy

Departmental Data:

Services Provided	Students Served
Counseling Appointments (Greg Fraunfelder)	103
Financial Aid Application Labs (9 labs)	152
Classroom Presentations (5 presentations)	122
Number of Phone Calls	1,164
Number of emails (skyfaoffice@smccd.edu)	41

Scholarship Workshops

The Financial Aid Office provided numerous workshops on scholarships in order to better inform students about the scholarship application and personal statements. Crystal Shetaya, Scholarship Coordinator conducted the below workshops:

Workshop Topic	Date	Time	Location
STARS/Scholarship Application	Jan. 24, 2013	4:00-5:00pm	2117B
Personal Statement	Jan. 25, 2013	12:00-1:00pm	5115
STARS/Scholarship Application	Jan. 28, 2013	2:00-3:00pm	2117A
Personal Statement	Jan. 31, 2013	4:00-5:00pm	5115

Mission

To empower and transform a global community of learners.

Financial Aid Office Presents at Cash for College Events

The Skyline College Financial Aid Office presents at annual Cash for College events at several local high schools in San Mateo and San Francisco County. Every January and February students and families attend Cash for College workshops across California to help graduating high school seniors fill out the Free Application for Federal Student Aid (FAFSA) and Cal Grant GPA Verification Form. Cash for College events are sponsored by the California Student Aid Commission (CSAC). The workshops are free and open to the public. High school seniors who attend a workshop and who apply for a Cal Grant by the March 2, 2013 deadline can qualify for a \$1,000 scholarship to be used at a qualifying college next fall.

On January 14, 2013 the Financial Aid Office conducted Cash for College presentation at El Camino High School in South San Francisco and on January 22, 2013 at Balboa High School in San Francisco. Over 180 students and parents received assistance with completing the FAFSA.

The Financial Aid Office will be conducted the below Cash for College events:

<u>Date</u>	<u>Time</u>	<u>Location</u>
Jan. 24, 2013	6:30-8:30pm	George Washington High School, San Francisco
Jan. 26, 2013	9:00-12:00pm	Local 2 Union, San Francisco
Jan. 29, 2013	6:30-8:30pm	South San Francisco High School, South San Francisco
Jan. 31, 2013	5:30-8:30pm	Phillip Burton High School, San Francisco



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